CITY COUNCIL
Dennis G. Hoffman, Mayor
Bruce T. Roundy, Vice Mayor
James Paschall, Sr.
Charles Gee
Salina Edwards

CITY OFFICIALS
Angela Crook
Assistant City Manager/City Clerk
Pamela Otterson
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY MANAGER
Peter R. Carr

If anyone wishes to address the Commission on an item to be considered at this meeting, please fill please fill out a Speaker Request Form and submit to the Secretary before the meeting begins. (optional)

Meeting Place: Carnegie Center
912 Third Street
Orland, CA 95963

AGENDA
ORLAND PUBLIC WORKS & SAFETY COMMISSION
Tuesday January 17, 2017 at 4:00 P.M.

1. CALL TO ORDER – 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. ORAL AND WRITTEN COMMUNICATION

A. Citizen Business:
Members of the public wishing to address the Commission on any item(s) not on the agenda may do so at this time when recognized by the Chair person; however, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. **(Oral communications will be limited to three minutes).**

5. CONSENT CALENDAR

A. June 28, 2016 minutes

6. PUBLIC SAFETY

A. Hwy 99 lighted signs for pedestrians at Monterey St.
B. Stop sign recommendations
C. Street Lights behind Firehouse
D. Fire Hydrants
E. Excessive vegetation north of Stony Creek Drive

7. PUBLIC WORKS

A. Update on ponds
B. Update on Eva Drive Well
C. Equipment update
D. Green waste update - chipping and hauling
E. Update fleet services

8. COMMISSIONER REPORTS

9. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on January 13, 2017.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, Orland CA.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

ORLAND PUBLIC WORKS & SAFETY COMMISSION

Minutes
June 28, 2016

1. **Call to Order**
   The meeting was called to order by Chairperson Denton at 4:05 p.m.

2. **Pledge of Allegiance** – led by Chairperson Denton

3. **Roll Call**

Present:	Byron Denton, Emil Cavagnolo, Ann Butler, Roger Hansen and Trish Saint-Evens
Absent:	Tim Boehm
Councilmembers:	Mayor Bruce Roundy
Staff:	Ed Vonasek and Rebecca Pendergrass

4. **Oral and Written Communications**
   A. Citizen Business: Fire Captain John McDermott, 525 First St., expressed concern about the street lights behind the Firehouse constantly being out and suggested the light bulbs be replaced with LED bulbs. He also suggested that a fire hydrant replacement schedule be put in place and the city's fire hydrants be repainted to a color that was more visible, especially at night, possibly yellow. He mentioned an excessive vegetation issue north of Stony Creek drive and suggested that hazard reduction by thinning out that area be considered. He finished by reading a letter he wrote to the editor expressing gratitude to the Orland Police Department for their efforts in getting bicyclist to wear their helmets. Chairperson Denton requested these items be placed on the next agenda for Commission discussion.

5. **Consent Calendar**
   A. Approval of February 23, 2016 minutes

   Moved by Commissioner Butler, seconded by Commissioner Saint-Evens, motion carried to approve February 23, 2016 minutes as presented. Ayes: Commissioners Hansen, Saint-Evens, Butler, Cavagnolo and Denton; Noes: None; Absent: Boehm.

6. **PUBLIC SAFETY**
   A. Update on Roosevelt Speed Humps

   Public Works Director Vonasek reported that the speed humps have been completed. The signs are in and will be posted in the upcoming week.

   B. Stop signs on E. Shasta, E. Tehama & E. Swift Streets at Papst Ave.

   Public Works Director Vonasek reported that the stop signs for E. Shasta, E. Tehama and E. Swift at Papst will be going up next week. City Council did not approve the commission recommended 3-way stop at Papst and E. Tehama.

C. Update on North bound SR 32 off ramp

Public Works Director Vonasek reported that Cal Trans was made aware of the problem with north bound traffic but there have not been enough warrants, or accidents, for Cal Trans to act at the present time.

7. PUBLIC WORKS

A. Update on pond dredging/aeriation – Blue Frog

Public Works Director Vonasek reported that the City Council placed the Blue frog in the budget. Once the plans are completed and the approved purchasing of equipment is finished the electrical can be undergrounded. A contractor will then be hired to complete the sewer bypass and pipe replacement.

B. Update on Papst Ave.

Public Works Director Vonasek reported that the reconstruction of Papst Ave. has been completed. The striping should be finished today, June 28th. Two monument markers are needed for the engineers and will be installed at a later date.

C. Update on Eva Drive Well

Public Works Director Vonasek reported that T&S Construction tested the well at 400 ft. but putting it down 60-80 ft. farther created a higher gallons per minute rate that made a larger pump size unnecessary. The motor is believed to be 100 horsepower.

D. Containers for storage equipment at the shop, funded by water/sewer

Public Works Director Vonasek reported that storage containers were needed out at the Corp. yard. Commission members discussed the benefits that new storage containers would have. Upon motion made by Commissioner Saint-Evens and seconded by Commissioner Cavagnolo, recommended City Council approves the purchase of three – twenty foot storage containers for Public Works Dept. use at the Corp. yard. Motion carried. Ayes: Commissioners Hansen, Saint-Evens, Butler, Cavagnolo and Denton; Noes: None; Absent: Boehm.

E. Green Waste Fees: Salary ($14,400) Toilets ($720) Misc. Repairs ($527.44) Chipping Hauling

Public Works Director Vonasek reported that the costs of operating the Green Waste site are not being covered by its fees. Upon motion made by Commissioner Hansen and seconded by Commissioner Saint-Evens, recommended that the fee structure be increased from three to ten percent at the discretion of City Council and include an annual review. Motion carried. Ayes: Commissioners Hansen, Saint-Evens, Butler, Cavagnolo and Denton; Noes: None; Absent: Boehm.

F. Equipment review of budget

Public Works Director Vonasek reported that the purchase of a new lift, skid-steer tractor, mini-excavator, dump truck, trailers were placed in the 2016/2017 budget.

G. Update on Walker St. streetscapes plan

Public Works Director Vonasek reported that a walkthrough with Cal Trans was conducted. The streetscapes plan is from the railroad to 2nd street. The plan will include bulb outs making it safer for pedestrians. Surveyors have been out to mark reference spots. Community meetings are planned to gather comments from the public.

H. Global Imaging Systems (GIS) – Valve location, etc.

Public Works Director Vonasek reported that the county loaned the city two Trimble machines to measure height of grates, screens, etc. using GPS.

I. Truck logos

Public Works Director Vonasek presented the idea of a new seal to be used to identify city owned equipment. Commissioners looked over options and all agreed they liked option B2, showing a complete circular seal with the image of Orland's iconic arch, and recommend that one be used.

(Mayor Roundy left)

8. COMMISSIONER COMMUNICATIONS

Commissioner Cavagnolo expressed his concerns and wanted the pros and cons to be considered when it comes to purchasing solar panels for city use.

Commissioner Saint-Evens reported that she sees many "almost" accidents involving vehicles and the street island on Third Street. She expressed concern for the future statue's placement. Public Works Director Vonasek explained the location of the new statue has been changed to Welcome to Orland Park.

Commissioner Hansen mentioned that he thought chip-sealing was great until it rained. He stated that it not only looked bad but created high volumes of loose gravel.

9. ADJOURNMENT – 5:25 PM

Respectfully submitted,

Rebecca Pendergrass, Secretary

Byron Denton, Chairperson

PUBLIC WORKS & SAFETY COMMISSION
AGENDA ITEM # 6 - A
MEETING DATE: January 17, 2017

TO: Commissioners

FROM: Ed Vonasek, Public Works Supervisor

SUBJECT: Lighted Signs

The city received an estimate regarding the costs to purchase parts for lighted signs. Please see attachment.

T AND S DVBE, INC.

4965 S Barney Rd.
Anderson CA 96007
General Contractors #983087

Estimate

Date	Estimate #
11/22/2016	113

Name / Address
CITY OF ORLAND PUBLIC WORKS 815 FOURTH ST. ORLAND, CA 95963

Project

Description	Qty	U/M	Rate	Total
30X30", W11-2 BLINKERSIGN, SOLAR, 24/7 ACTIVATED	2	ea	1,644.74	3,289.48T
Sales Tax			7.50%	246.71
			Total	$3,536.19