

Meeting was called to order by Mayor Roundy. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Jim Paschall, Reggie Olney, Wade Elliott, Vice Mayor Paul Barr, and Mayor Bruce Roundy

Councilmembers absent: None

Staff present: Bob Pasero, Garrett White, Marilyn Cochran, Nancy Sailsbery, Daryl Brock, Jere Schmitke, Angie Crook and Paul H. Poczobut Jr.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Business:

Tracey Quarne, 945 East Street, Glenn County Supervisor District 2, advised a proposed truancy ordinance will be brought forward to the Glenn County Board of Supervisors. The ordinance would impact children from the ages of 6 – 18 years of age who are subject to the compulsory education laws. The ordinance would allow a police officer observing a child who should be in school to issue a citation immediately, depending on the circumstances. Mr. Quarne advised the Juvenile Justice Commission, Glenn County Chief Probation Officer Brandon Thompson, and Chief of Police Bob Pasero are supportive of the ordinance.

Kevin Schindler, Farmer's Insurance Agency, requested clarification from the City Council meeting of December 2, 2008, whereas, City Attorney Andrews referred to the Chamber of Commerce as a 501c (3) organization. Mr. Schindler advised the Chamber of Commerce is a 501c (6) organization.

Richard Schultz, 339 Woodward Avenue, stated the library is outstanding and feels Council needs to reconsider the proposed staff reductions.

Commission Reappointments/Appointments:

1. Arts Commission – 4 vacancies with new terms expiring Dec. 31, 2012 and 1 vacancy to fill unexpired term of December 31, 2010. Applications received: Gloria Irwin, Mary Rose Kennedy, Jane King, Ulises Meza, George Turnbull, and Rae Turnbull. Vice Mayor Barr moved, second by Councilmember Olney to reappoint Jane King, Ulises Meza, George and Rae Turnbull to another 4 year term ending December 31, 2012; and to appoint Mary Rose Kennedy to fulfill the unexpired term ending December 31, 2010. Motion carried with no abstentions.

2. Economic Development Commission – 2 vacancies with new terms expiring December 31, 2010. Applications received: Gary Campbell, Charles Gee and Mike Yalow. Vice Mayor Barr moved, seconded by Councilmember Olney to appoint Gary Campbell and Mike Yalow to the Economic Development Commission with terms expiring December 31, 2010. Councilmember Paschall questioned what criteria was used to choose Mr. Campbell and Mr. Yalow over Mr. Gee. Mayor Roundy advised he recommended Mr. Campbell because he has done an admirable job with the commission and Mr. Yalow because of his education and work with R.C. & D. and Ag tourism.

Councilmember Elliott advised he would abstain from voting on the appointments to the Economic Development Commission due to his association with Mr. Gee as his real estate broker. Motion carried 2 -1 with Councilmember Paschall voting no and Councilmember Elliott abstained.

3. Library Commission – 2 vacancies with new terms expiring December 31, 2010. Applications received: Gene Russell. Councilmember Paschall moved, seconded by Vice Mayor Barr to reappoint Gene Russell to the Library Commission with a term expiring December 31, 2010. Motion carried with no abstentions.

4. Parks and Recreation Commission – 3 vacancies with new terms expiring December 31, 2010. Applications received: Jim Millert, Candice Pierce, and Mike Yalow. Councilmember Paschall moved, seconded by Vice Mayor Barr to appoint Jim Millert, Candice Pierce and Mike Yalow to the Parks and Recreation Commission with terms expiring December 31, 2010. Motion carried with no abstentions.

5. Public Safety Commission – 3 vacancies with new terms expiring December 31, 2010 and 2 vacancies to fill unexpired terms of December 31, 2009. Applications received: Medina Branzelle, Dennis De Fries, Cindy Eisenga, R.D. Hamilton, Jerry Palmer and Daniel Perez. Council discussed further examination of the Public Safety Commission ordinance is needed. Council recommended an ad hoc committee should be formed consisting of the City Manager, a Councilmember, and fire and ambulance representation; to identify the scope of the Public Safety Commission. Councilmember Paschall moved, seconded by Councilmember Elliott to table the appointments to the Public Safety Commission and form an ad hoc committee and bring back a preliminary report of the Public Safety Commission Ordinance at the regularly scheduled City Council meeting of January 20, 2008. Motion carried with no abstentions. Councilmember Paschall advised he would be interested in serving on the ad hoc committee.

6. Public Works Commission – 3 vacancies with new terms expiring December 31, 2010. Applications received: Emil Cavagnolo and Byron Denton. Vice Mayor Barr moved, seconded by Councilmember Paschall to reappoint Emil Cavagnolo and Byron Denton to the Public Works Commission with terms expiring December 31, 2010. Motion carried with no abstentions

City Council Appointments to Boards and Commissions:

The following appointments to Boards and Commissions were made by Council:

Commissions	Appointees 2009
Golden State RMA	Reggie Olney Jim Paschall, alternate
Fire Department Commissioner	Paul Barr Reggie Olney, alternate
Tri-Counties EDC	Jim Paschall, delegate Bruce Roundy, alternate

Airport Land Use Commission Paul Barr
Bruce Roundy, alternate

OBIA Paul Barr
Reggie Olney, alternate

Orland Area Chamber of Com. Jim Paschall
Reggie Olney, alternate

Orland Unit Water Users' Assoc
Voting delegate Paul Barr

RC&D Bruce Roundy

Advisory to City Commissions

Library Bruce Roundy
Wade Elliott, alternate

Public Works Paul Barr
Jim Paschall, Alternate

Parks & Recreation Reggie Olney
Bruce Roundy, alternate

Safety Jim Paschall
Reggie Olney, alternate

Arts Bruce Roundy
Wade Elliott, alternate

Economic Development Wade Elliott
Paul Barr, alternate

Special Assignments

City Selection Committee/ Mayor Bruce Roundy, Chairman

City Selection Committee

LAFCO City of Willows, Alternate for 2009
Each city alternates each year
Bruce Roundy (member)

Waste Management JPA	Paul Barr Jim Paschall, alternate
Local Transportation Comm	Bruce Roundy Paul Barr Reggie Olney, alternate
Transit Committee	Bruce Roundy Paul Barr Reggie Olney, alternate
Joint Task Force Facility & Community Centers	Bruce Roundy Paul Barr Jim Paschall, alternate

CONSENT CALENDAR

- A. Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code §36934.
- B. Approve City Council minutes for December 1, 2008.
- C. Approve Warrant List.
- D. Approve Library Commission minutes for November 12, 2008.
- E. Receive and file Joint City/County meeting minutes for November 20, 2008.
- F. Approve Rejection of Timely Claim for Daniel Garcia.
- G. Authorize City Manager to negotiate contract with Mercy Housing of California for administration services for implementation of the HOME Buyer Acquisition Program.
- H. Adopt Resolution No. 2008-30 accepting a Right-of-Way Grant Deed from Susan Beigh for Papst Avenue.
- I. Adopt Resolution No. 2008-31 authorizing execution and delivery of a Master Lease Agreement which shall fund the purchase of a sewer truck.

Vice Mayor Barr questioned Item C. Warrant List, check # 030285, regarding the full payment for dispatch fees. Finance Director Brock advised in the past the payment was made quarterly. Vice Mayor Barr moved, seconded by Councilmember Paschall to approve the consent calendar as presented except for check #030285 and direct staff to pay the dispatch fee invoice on a quarterly basis. Motion carried with no abstentions.

PUBLIC HEARING

None

ADMINISTRATIVE COMMUNICATIONS

Recreation Director:

Recreation Director White gave an update on the Recreation Departments and programs.

The Recreation Department has grown from eight to twenty-four programs in the past five years. All of the programs with the exception of the City Pool program make anywhere from \$100 to \$1,800 per program. The department has received several hundred thousand dollars in grant funds from the State Parks Department. The new Sports Complex just north of the High School and new Recreation Center at Lely Park have been built with grant funds and city impact fees. The City Pool will also be renovated in the near future. Recreation Director White stated he would like to expand the softball, basketball and volleyball programs when the Recreation Center is completed. Councilmember Paschall questioned the security of the new Recreation Center. Recreation Director White advised there will be visible lighting around the building and the possibility of installing a gated chain link fence. Council thanked Recreation Director White for his successful programs.

Community Services Director:

Community Services Director Sailsbery request approval of and authorization for City Manager to sign the Professional Consulting Agreement between the City of Orland and John Benoit, Consultant, to prepare the Initial Study and update to he Mitigated Negative Declaration for the Blair III project (Tentative Subdivision Map #2008-03). Vice Mayor Barr moved, seconded by Councilmember Paschall to approve and authorize the City Manager to sign the Professional Consulting Agreement between the City of Orland and John Benoit, Consultant, to prepare the Initial Study and update to he Mitigated Negative Declaration for the Blair III project (Tentative Subdivision Map #2008-03). Motion carried with no abstentions.

Finance Director:

Finance Director Brock gave an update on the final budget analysis for period ending November 30, 2008. At this time, the general fund revenues are negative \$88,439. However, the City has not received the first installment of revenues collected by Glenn County; these are usually paid to the City in January and April. The Motor Vehicle fees and Sales Tax Augmentation fees are still unknown, but have been projected on prior year's amounts. General Fund expenditures are currently in excess of \$24,756. Finance Director Brock advised more information will be available in 20 – 30 days.

City Manager:

City Manager Poczobut presented Council with budget and staffing recommendations. With the combination of the revenue shortfall (\$88,439) and the excess in expenditures (24,756), there will be a budget imbalance of \$113,195. City Manager Poczobut proposed the following three options:

OPTION ONE

The library is open for 37 hours a week. They have a staff of five-full time and one part-time employee. An employee retired in 2003 and the position was not filled until 2007. The library worked proficiently with a staffing of four full-time employees and a part-time employee. The library did not meet the earlier ten percent cuts as requested by the council and former city manager.

Option one is to layoff the library Part-Time person and a Full-Time position. The layoffs will provide a savings of \$24,000 for the rest of the year and a \$57,600 reduction in next year's budget. This will reduce the imbalance to \$66,972 for the General Fund for the remainder of the fiscal year. It is recommended that the remainder of the imbalance would be made up by using the reserves.

OPTION TWO

Each Public Works staff is paid 1/3 from the General Fund, 1/3 from the Water Fund and 1/3 from the Sewer Fund. In addition to option one, a layoff of a maintenance worker in the Public Works Department would provide a savings of \$7,162 for each of the General Fund, Water Fund and Sewer Fund. Utilizing this option would reduce the imbalance in the General Fund to \$59,810. It is recommended that the remainder of the imbalance would be made up by using the reserves.

OPTION THREE

The third option is to utilize the reserves to fund the \$90,972 imbalance in the General Fund. This will reduce the undesignated general reserves to \$111,620. There are also three designated reserves; Capital Replacement of \$70,000, Building fund of \$46,344, and Fire Apparatus Replacement of \$122,491. These three designated reserve funds are not required and with council approval all or any portion of these funds could be moved to the undesignated reserves. It is not recommended to reduce the Fire Apparatus Replacement, but the other two (Capital Replacement & Building Funds) could be reduced, eliminated or left alone. Essentially there is actually \$227,964 of reserves available if this option is accepted and the Fire Apparatus Replacement is left alone.

Councilmember Olney stated times are tough and a lot of businesses have had to make cuts; unfortunately, the City will have some difficult decisions. Councilmember Elliott questioned if there are contractual agreements which could be reduced, such as the City Attorney. City Manager Poczobut advised the City Attorney fees have a tendency to rise when a new City Manager is hired and eventually decrease after time. Councilmember Paschall advised the costs for the City Attorney's time are due more to phone calls and research with staff and not his attendance at the Council meetings. Mayor Roundy advised the City has no ordinance that states the City begins reducing personnel when reserve funds reach a certain limit. City Librarian Cochran advised the library was unable to reduce the library budget by ten percent as it would affect the entire operational/maintenance portion of the library budget. City Librarian stated the library cannot operate with just four employees and continue staying open for 37 hours a week. Council discussed similar situations are happening in other cities throughout the state. Councilmember Elliott questioned if the matter could be tabled to examine other possible options and prioritize those services that would directly affect the majority of the public. Medina Branzelle, 322 Byron Way, stated the City should wait on making a decision until the library survey results are complete. City Manager Poczobut advised the proposed layoffs would not be effective until the end of January 2009. Julie Van Tol, 3490 County Road M, request Council to consider the bigger picture of the effects the reductions in the library would make to the community. Beth Bjorklund, 7457 Cutting Avenue, stated the library is very important and Council should not consider staff reductions. Sharon Lazorko, 127 E. Yolo Street, stated Council should consider using reserve funds until uncertainties become known in the near future. Children's Librarian Jody Meza advised library usage has increased a 100% in the last six months due to the current state of economics. If

Council considers reducing staff and hours it will have a dramatic effect to the public which utilize the library. Ed Romano, 3415 County Road M, stated Council should not act premature in making their decision and he supported Councilmember Elliott's recommendation. With Council consensus, Council requested more information from City Librarian Cochran regarding total staff hours of the library, its impact due to reductions and specific numbers regarding the usage of library services. Council directed staff to determine a percentage of how much of the general fund reserves should be utilized before proposing layoffs and bring forward additional options in 30 days.

CITY COUNCIL COMMUNICATIONS

Vice Mayor Barr advised Council and staff have been diligent in anticipating and addressing budget issues as they have developed.

Councilmember Elliott thanked everyone involved in the Centennial kick-off.

Councilmember Olney advised budget decisions are not easy to make and hope things do improve in the future.

Mayor Roundy advised the City has received \$120,000 in landscaping funds (S.R. 32) from the State of California. Mayor Roundy thanked all those involved in the Centennial kick-off.

Tracey Quarne gave kudos to Mayor Roundy as chair for the Centennial event.

Council wished everyone a Merry Christmas.

ADJOURN

Meeting adjourned at 9:50 p.m.

_____ Clerk

_____ Mayor