

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD OCTOBER 7, 2019

CALL TO ORDER

Meeting called to order by Mayor Roundy at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Dennis Hoffman, Jim Paschall, Vice Mayor Salina Edwards and Mayor Bruce Roundy
Councilmembers absent: Billy Irvin
Staff present: Chief of Police Joe Vlach, Fire Chief Justin Chaney, Public Works Director Ed Vonasek, City Engineer Ken Skillman, Grants Administrator Janet Wackerman, City Attorney Greg Einhorn and Assistant City Manager/City Clerk Angie Crook, City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Byron Denton, 127 Tanner Way, was glad to see a lot of trash hauled out of the City during the Annual Clean-up Day.

Appointment to Arts Commission:

To fill one (1) vacancy with an unexpired term of December 31, 2020.
Applicant: Mason Greeley

Mr. Greeley introduced himself and thanked the Council for the opportunity to serve on the Arts Commission.

Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards to approve the appointment of Mason Greeley to the Arts Commission as presented. The motion carried unanimously by the following voice vote:
AYES: Councilmembers Hoffman, Paschall, Vice Mayor Edwards and Mayor Roundy
NOES: None
ABSENT: Councilmember Irvin
ABSTAIN: None

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for September 16, 2019.
- C. Receive and file Arts Commission minutes for August 21, 2019.

Action: Vice Mayor Edwards moved, seconded by Councilmember Paschall to approve the consent calendar as presented. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Paschall, Vice Mayor Edwards and Mayor Roundy
NOES: None
ABSENT: Councilmember Irvin
ABSTAIN: None

PUBLIC HEARING

None

ADMINISTRATIVE BUSINESS

A. Adopt Resolution No. 2019-28 approving the Glenn County Operational Area Emergency Operations Plan (OA EOP) – Pete Carr, City Manager

Mr. Carr brought forward a resolution requesting Council to approve the updated Glenn County plan for emergency operations. Both Police Chief Vlach and Fire Chief Chaney reviewed the draft plan and both support adoption and implementation of the plan. The OA EOP was last updated in 2015.

Amy Travis, Deputy Director of Emergency Services, gave a presentation on the OA EOP and reviewed the plan and changes. Ms. Travis stated the OA EOP provides structure and government authority to act during a disaster or an emergency. A copy of the plan will be made available on the Glenn County website after its adoption.

Action: Councilmember Hoffman moved, seconded by Councilmember Paschall to adopt Resolution No. 2019-28 for approval and implementation of the Glenn County Operational Area Emergency Operations Plan. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Paschall, Vice Mayor Edwards and Mayor Roundy
NOES: None
ABSENT: Councilmember Irvin
ABSTAIN: None

B. Update and discussion on Tehama Street Rehabilitation & Improvement Project – Ken Skillman, City Engineer

City Engineer Skillman gave an update on the Tehama Street Rehabilitation & Improvement Project. Mr. Skillman stated there will be no award for the project at this time, as the eight bids that were received were substantially higher than the Engineer’s estimate and available funding for the construction of the project. It was determined to reject all bids for the project and try to secure supplemental funding from unprogrammed Glenn County’s share of STIP monies. A formal letter has been sent by the Public Works Director to the Glenn County Transportation Commission to allocate an additional \$660,000 from the unprogrammed monies. Mr. Skillman stated once this is approved, it will most likely be re-bid next spring (2020). Mr. Skillman stated the project will cost approximately 2 million dollars. Councilmember Paschall commented on the differences in concrete estimates.

C. Review bid results and award of contract for 2019 Road MM Sewer Project – Ken Skillman, City Engineer

City Engineer Skillman presented a summary of bids that were received for the Road MM Sewer project. Mr. Skillman advised the project construction is partially funded by the USDA after the City’s sewer enterprise funds. Mr. Skillman advised based on his review of the bids, he is recommending award of the construction contract to Newland Entities, Inc. from Yuba City for \$685,475.

Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards to award the 2019 Road MM Sanitary Sewer Improvement Project to Newland Entities, Inc. The motion carried unanimously by the following voice vote:
AYES: Councilmembers Hoffman, Paschall, Vice Mayor Edwards and Mayor Roundy
NOES: None
ABSENT: Councilmember Irvin
ABSTAIN: None

D. Award contract for on-going testing consulting services – Janet Wackerman, Grants Administrator

Grant Administrator Wackerman is requesting Council to award the contract for on-going materials testing consulting services for the Tehama Street Rehabilitation and Road MM Sewer Main Replacement Project. Three firms responded to a request for proposals. NV5 was found to be the best to meet the needs of the City for materials testing services.

Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards to authorize the City Manager to sign a contract with NV5 for on-going materials testing with a term beginning October 8, 2019 through October 7, 2022. The motion carried unanimously by the following voice vote:

AYES: Councilmembers Hoffman, Paschall, Vice Mayor Edwards and Mayor Roundy
NOES: None
ABSENT: Councilmember Irvin
ABSTAIN: None

E. Property management update on 824 Fourth Street property – Pete Carr, City Manager

City Manager Carr advised the tenant at “Fourth Street Café” which is located at 824 Fourth Street, is in discussions with the City to extend her lease. However, the tenant wants to be sure the City repairs damaged flooring in her restaurant. The City is taking care of the immediate repair but will need to come before Council at a later date with a more permanent solution to the building’s flooring problem.

The back portion of the 824 Fourth Street/800 Mill Street building is currently used for storage space. The tenant which signed a lease for that portion has decided to not move forward and cancel the lease. Mr. Carr stated he will come back to Council and ask for direction on what you would want to do next with that portion of the building (market it, fix it up, etc.).

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Hoffman:

- OktoBEEfest is Oct. 11, 2019 at The Hive Barn, from 6 – 9 pm;

Mayor Roundy:

- Next Monday LAFCO will meet;
- Attended Art Gallery show; good attendance
- Will attend Annual League of California Cities Conference in Long Beach next week.

Councilmember Paschall and Vice Mayor Edwards had no reports at this time.

ADJOURN

Meeting adjourned at 7:08 p.m.

Angela Crook, City Clerk

Bruce T. Roundy, Mayor