

**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD JANUARY 7, 2019**

**CALL TO ORDER**

Meeting called to order by Mayor Roundy at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Meeting opened with the pledge of allegiance.

**ROLL CALL**

Councilmembers present: Dennis Hoffman, Billy Irvin, Jim Paschall, Salina Edwards and Mayor Bruce Roundy

Councilmembers absent: None

Staff present: Chief of Police J.C. Tolle, Public Works Director Ed Vonasek, City Engineer Ken Skillman, City Planner Scott Friend, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

**ORAL AND WRITTEN COMMUNICATIONS**

Citizen Comments:

Byron Denton, 127 Tanner, advised he attended the swearing in ceremony of a new Glenn County Supervisor which was a previous City Councilmember/Mayor from Orland. Mr. Denton stated the County is in the process of doing a General Plan.

Mr. Denton thanked the Public Works, Fire & Police Departments for all that they do during inclement weather.

Ron Lane, 233 E. Mill Street, stated he and some others are trying to pin down a location to hold a monthly “Car and Coffee” event. No specific day has been decided at this time. The best location they have found to date is near Starbucks and Dutch Brothers on Ninth Street.

Department Presentations:

**Planning Department Annual Review – Scott Friend, City Planner**

Mr. Friend reviewed 2018 activities in the Planning department. Mr. Friend stated there was measured growth in applications and steady progress within the City. The City processed two (2) Parcel Maps and reactivated the Penbrook Subdivision Map. There were also a variety of Site Plan Reviews, Administrative Use Permits, Home Occupation Permits, Conditional Use

Permits and the Annexation and Rezoning of J.R. Simplot Company. Zoning code amendments included: sign spacing, digital/electrical signs, accessory dwelling units and multi-tenant monument signs. Mr. Friend noted there were no General Plan amendments this past year. Mr. Friend advised a lot of prework has been done regarding the Linwood Recreation trail, County Road MM sewer line and Tehama Street project. More residential projects (Linwood Phase 2, Penbrook and Benson Estates) will be coming forward in 2019, as well as commercial development (truck wash, micro-brewery, craft distillery and fueling station/car wash) and a future Honey Bee Discovery Center. Mr. Friend noted it is a busy year ahead.

### **Engineering Department Annual Review – Ken Skillman, City Engineer**

Mr. Skillman brought forward priorities projects which are forthcoming into 2019. The design and environmental work have been completed for the replacement of the sewer main at County Road MM which the City is currently seeking funding for. The reconstruction of Tehama Street is also in the design stage and continues to make progress. Another priority for the City is to construct a ground water storage water tank as the present elevated water storage tank is over 100 years old; also consider constructing a new well at the same time, as a factor of savings from a contractor. The Lely Recreation Trail design is complete and will be going out to bid within a month. Mr. Skillman stated the City was also funded for pedestrian countdown signals and additional safety striping through Caltrans. Mayor Roundy asked if an update could be given on future water and sewer rates. Mr. Skillman advised he will be reviewing rates in May to see if any adjustments are necessary. Mr. Roundy advised education outreach is important to address any concerns from the public regarding rates. It was also noted the Blue Frogs are working effectively and continue to save dollars for the City. Mr. Skillman stated he can draft a report explaining the City's costs of providing these services to the public.

### **Public Works Department Annual Review – Ed Vonasek, Public Works director**

Mr. Vonasek gave an overview of the activities occurring in the Public Works Department this past year. The Public Works Department provides year around maintenance of water and sewer mains, storm drains, fire hydrants, streets, parks, alleys, buildings, fleet, green waste facility, etc. The Public Works Department held its first annual Big Truck Day, which was a big success. The children in the community were able to get a close look at various big trucks that travel through the City. Public Works staff were also a part of 8<sup>th</sup> Grade Exploratory Day, in which they showed students the various equipment the department utilizes. Mr. Vonasek advised at the touch of a computer all of the wells can now be monitored through the new SCADA system. Public Works crew helped with the upgrades to Lely Park (picnic area and basketball court), as well as the installation of new cameras at both the Corporation Yard and Recreation Department. Goals for the future include: meters in the parks; complete Central Street well building; erect fleet shop, continue hydrant replacement program; new Sixth Street well and storage tank; Recreation Trail project and County Road MM sewer replacement project. Council thanked all for their reports.

## CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for December 17, 2018.
- C. Receive 2<sup>nd</sup> quarter update on Fiscal Year 18-19 Projects and Objectives.
- D. Approve and adopt second reading of Ordinance No. 2019-01 amending Title 17, Zoning, of the City of Orland Municipal Code by Modifying Chapter 17.78 Sign Ordinance, Section 17.78.250 B.4. Pole Signs to modify existing standards regarding sign spacing.
- E. Approve and adopt second reading of Ordinance No. 2019-02 Rezoning APN# 046-260-006 to the M-H (Heavy Industrial) Zoning District.
- F. Approve and adopt second reading of Ordinance No. 2019-03 Rezoning APN's# 046-260-002, 046-260-003, and 046-260-048 to the M-H (Heavy Industrial) Zoning District.
- G. Adopt Resolution No. 2019-01 accepting Deed from Tricia Bascom (Grantor) for all of Grantors' interest in Real Property in Glenn County APN 040-184-002-000 pursuant to purchase and sale.

Mayor Roundy noted the December 17, 2018 City Council minutes had a clerical error. Mayor Gee was listed rather than Mayor Roundy as presenting the annual 2019 Council appointments.

Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards to approve the consent calendar as presented. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Billy Irvin, Jim Paschall, Salina Edwards and Mayor Bruce Roundy

NOES: None

ABSENT: None

ABSTAIN: None

## PUBLIC HEARING

None

## ADMINISTRATIVE BUSINESS

### A. Glenn County Multi-Jurisdiction Hazard Mitigation Plan– Scott Friend, City Planner

Mr. Friend introduced Andy Popper, Senior Planner, of the Glenn County Planning & Public Works Department who presented a report on the Glenn County Multi-Jurisdiction Hazard Mitigation Plan (MJHMP). Mr. Popper advised the Plan serves as a tool to assist decision makers in directing mitigation activities and resources. The MJHMP was also developed to ensure the County and Cities of Orland and Willows eligibility for federal disaster assistance, including Federal Emergency Management Agency's (FEMA) Pre Disaster Mitigation (PDM), Hazard Mitigation Grant Programs (HMGP), and Flood Mitigation Assistance Program (FMA).

Mr. Popper stated when the Plan is adopted by the City, as a part of the jurisdiction’s Safety Element, the language included in the draft Resolution for AB 2140, will provide additional State funding. A copy of the Plan is available on the Glenn County website. The Plan identifies possible hazards, likely impacts, mitigation goals and strategies to help guide decision makers. The Plan must be updated every five (5) years.

Council accepted the document and directed staff to proceed forward with formal adoption of the Plan as an amendment to the Safety Element of the City of Orland General Plan.

**B. Discuss and seek direction on ag buffer concept – Pete Carr, City Manager**

Mr. Friend brought forward a possible project to update the City’s adopted Agricultural Buffer Guidelines to establish a policy regarding the buffering of agricultural projects from existing urban development. The current guideline regulates on how new residential developments should buffer from projects with active agricultural operations. The new amendment would cover both directions; to protect existing residential from new ag and existing ag from new residential.

Council directed staff to pursue an update to the City’s Agricultural Buffer guidelines.

**C. Agree to partner with Glenn County and City of Willows for Solid Waste Collection Request for Proposals – Pete Carr, City Manager**

Mr. Carr brought forward for Council to consider ratification of proposals for contract solid wastecollection service in partnership with the City of Willows and County of Glenn. The City already approved a one-year extension with Waste Management at the 2018 rates, with the understanding that the City of Willows and County of Glenn were also extending contracts, while a request for proposals was drafted. Mr. Mohammad Quereshi, Glenn County Public Works Director, advised the County has moved forward with the RFP which includes both cities and the County; however, the cities do have an option to opt out at this time. Council discussed the need for the County and the Cities to stay together.

Action: Councilmember Paschall moved, seconded by Vice Mayor Edwards to approve by ratification the proposed and published RFP documents for solid waste collection and recycling services. The motion carried by the following voice vote:  
AYES: Dennis Hoffman, Billy Irvin, Jim Paschall, Salina Edwards and Mayor Bruce Roundy  
NOES: None  
ABSENT: None  
ABSTAIN: None

**D. Approve Flagstone Public Arts project expenditure – Pete Carr, City Manager**

Mayor Roundy advised no discussion on the item as the warrant was already approved on the Consent Calendar.

**CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Paschall questioned why the Chamber of Commerce general meeting was changed to the third Thursday of each month. Councilmember Hoffman stated it is to be coordinated with Board of Director’s meeting which will precede it at 11:00 a.m.

Vice Mayor Edwards:

- Attended Glenn County Transportation meeting.

Mayor Roundy:

- Toured FEMA trailers at Old Orchard RV Park; suggest City officials & Chamber to visit park to let residents know of amenities in the City of Orland;
- Will be attending New Mayors and Councilmember Academy Jan 16<sup>th</sup>-18<sup>th</sup>;
- LAFCO meeting set for January 14<sup>th</sup>.

**ADJOURN**

Meeting adjourned at 8:55 p.m.

---

Angela Crook, City Clerk

---

Bruce T. Roundy, Mayor