

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD JUNE 18, 2018

CALL TO ORDER

Meeting called to order by Mayor Gee at 6:30 p.m.

Roll Call:

Councilmembers present: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee

Councilmembers absent: None

Staff present: City Attorney Greg Einhorn and City Manager Pete Carr

Citizen Comments:

None

Meeting adjourned to closed session at 6:31 p.m.

CLOSED SESSION

Pursuant to California Government Code Sections 54950 et sq., the City Council will hold a Closed Session. More specific information regarding this meeting is indicated below.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation to pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9

Two potential cases

Meeting adjourned to open session at 6:54 p.m.

REPORT FROM CLOSED SESSION

Information was given only; no decision was made.

RECONVENE TO REGULAR SESSION

Regular meeting called to order by Mayor Gee at 7:00 p.m.

Roll Call:

Councilmembers present: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee

Councilmembers absent: None
Staff present: Chief of Police J.C. Tolle, Public Works Director Ed Vonasek, Building Dept. Permit Clerk Rebecca Pendergrass, City Treasurer Deysy Guerrero, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

PLEDGE OF ALLEGIANCE

Meeting opened with the pledge of allegiance.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

None

Presentation:

Glenn County Community Development Director Jody Samons gave an informative presentation on economic development in Glenn County.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for June 4 2018.
- C. Receive and file Economic Development Commission minutes for May 8, 2018.
- D. Approve and adopt second reading of Ordinance No. 2018-02 adding section 12.20.035 to the Orland Municipal Code to prohibit golfing in City parks.

Action: Vice Mayor Roundy moved seconded by Councilmember Paschall to approve the consent calendar as presented. The motion carried by the following voice vote:
AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee
NOES: None
ABSENT: None
ABSTAIN: None

PUBLIC HEARING

None

ADMINISTRATIVE BUSINESS

A. Discussion and direction to staff regarding Hotel Users Tax measure for General Election in November – Greg Einhorn, City Attorney

City Manager Carr presented to Council for consideration a Resolution to ask the voters to approve an adjustment to the Hotel Users Tax. This measure would be placed on the November 2018 General

Election ballot. The hotel users tax was set at 10% back in 2006. The proposed adjustment to the hotel users tax is to increase it from 10% to 12%. City Manager Carr suggested the tax rate could also be adjusted over time (i.e. 11% in 2019 and 12% in 2020). Councilmember Edwards did not agree to an increase in the hotel user tax at this time, maybe in a year or two. Councilmember Hoffman stated we should keep up with current rate; it would be comparable to Corning & Willows. Councilmember Paschall agreed with Councilmember Hoffman. Vice Mayor Roundy stated the City is still trying to encourage new hotel business, maybe not the right time to do it. Mayor Gee advised the hotel users tax is paid only by the visitors staying at the hotel and feels it would be better to have in place before a new hotel is established.

It was the decision of Council (3-2) to direct staff to bring back the proposed Hotel Users Tax Resolution for adoption at the next regularly scheduled City Council meeting on July 2, 2018. Vice Mayor Roundy and Councilmember Edwards were not in favor.

B. Request to purchase computer software for building permits, code enforcement and business licensing – Rebecca Pendergrass, Building Department

Ms. Pendergrass advised Council the computer software (15 years old) that is currently being utilized for building permits, code enforcement and business licensing is no longer supported from the company it was purchased. Staff researched four other software providers and recommended iWorQs provided the best service and lowest price for \$13,500. The software will also provide for online permit requests. Ms. Pendergrass stated the City of Willows utilizes the same software and it's very successful.

Action: Councilmember Paschall moved, seconded by Vice Mayor Roundy to authorize staff and City Manager to execute contract and purchase computer software from iWorQs for \$13,500. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee
NOES: None
ABSENT: None
ABSTAIN: None

C. Follow-up discussion on solid waste services – Pete Carr, City Manager

City Manager Carr brought forward follow-up discussion on whether to continue service with Waste Management or consider a Request for Proposals from other service providers. There is no action requested at this time as staff didn't receive the anticipated information from Glenn County yet. Mr. Carr advised Council may want to consider other service options through Waste Management. Matt Fryer, WM representative, stated he hopes the City decides to continue their agreement for services. He acknowledged the rates will be based on landfill fees which are still unknown at this time. Vice Mayor Roundy stated he has appreciated the cooperation with WM over the years.

Council agreed to table the item for a future meeting in July, after the WM JPA Board has the opportunity to address the issue and determine which option to consider.

D. Discuss and consider possible change to Personnel Rules Manual regarding employment of relatives - Pete Carr, City Manager

City Manager Carr brought forward possible changes to Personnel Rules Manual Section 2-17 and 2-18. Currently, section 2-17 does not allow for immediate family members to be employed within the same department. The change is being recommended due to the limited employment pool within smaller communities. The change to Section 2-17 would allow for family members to work in the same department; however, it would not allow an immediate family member to be promoted to a supervisory position within that department. Section 2-18 currently does not allow for a member of the immediate family of any Councilmember to be appointed or employed by the City of Orland after the date of appointment or election of such Councilmember. It was discussed that Section 2-18 limits employment for those that may be qualified to work for the City. Council discussed nepotism and the appearance of improprieties. Staff proposed section 2-17 be re-written as follows: "Regular employees shall not be transferred, promoted or demoted to such a position as to supervise or evaluate the employment of a member of his/her immediate family."

Action: Vice Mayor Roundy moved, seconded by Councilmember Hoffman to approve the recommended proposed change to Personnel Rules Section 2-17 and to make similar modification to Section 2-18 in allowing immediate family members to be employed by the City of Orland , even if an immediate family member has been appointed or elected to the City Council. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee
NOES: None
ABSENT: None

E. Designate voting delegate and alternate for League of California Cities Annual Conference in Long Beach, Sept.12-14, 2018 - Angela Crook, Asst. City Manager

Assistant City Manager Crook requested Council to designate a voting delegate and alternate for the upcoming League of California Cities Annual Conference.

Action: Councilmember Paschall moved, seconded by Councilmember Edwards to designate Vice Mayor Roundy as voting delegate for League of California Cities. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee
NOES: None
ABSENT: None
ABSTAIN: None

City Manager Carr advised Council he was recently nominated as President to the League of California Cities, Sacramento Valley Division of City Managers.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Paschall:

- Attended the Rural Fire Board meeting, discussed rate increases;
- Attended County meeting regarding radio systems and repeaters.

Vice Mayor Roundy:

- Sacramento Valley Division Quarterly meeting to be held in Mt. Shasta City, July 20, 2018;
- Attended Glenn Groundwater Authority meeting, discussed funding options;
- New judge to be appointed; Judge Twede retiring;
- Farwood restaurant will be expanding and paving parking lot.

Councilmember Edwards:

- Attended LAFCO budget meeting;
- Attended the “Retirement of the Flags” ceremony by the Veterans Administration;
- Attended Bee City Committee meeting.

Councilmember Hoffman:

- Attended Chamber of Commerce meeting, still looking for office space.

Mayor Gee:

- Orland City Big Truck Day was a success;
- Attended swearing in for new Police Officer Katherine Lowery;
- Attended Economic Development Commission, will be sending out letters to vacant building owners.

ADJOURN

Meeting adjourned at 8:45 p.m.

Angela Crook, City Clerk

Charles Gee, Mayor