

**MINUTES OF THE ORLAND CITY COUNCIL**  
**REGULAR MEETING HELD MAY 21, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Gee at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Meeting opened with the pledge of allegiance.

**ROLL CALL**

Councilmembers present: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee  
Councilmembers absent: None  
Staff present: Chief of Police J.C. Tolle, Public Works Director Ed Vonasek, City Engineer Ken Skillman, Accounting Manager Janet Wackerman, City Attorney Greg Einhorn, City Treasurer Deysy Guerrero and City Manager Pete Carr

**ORAL AND WRITTEN COMMUNICATIONS**

Citizen Comments:

Byron Denton, 127 Tanner Way, asked for a report on the Waste Management meeting. Mayor Gee advised he would give a report at the end of the meeting.

Ron Lane, 233 E. Mill Street, had suggestion of utilizing high school auto shop students to assist public works mechanics in routine maintenance and to consider public volunteers for public projects.

**CONSENT CALENDAR**

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for May 7, 2018.
- C. Receive and file Library Commission minutes for March 13, 2018.
- D. Receive and file Library Commission minutes for January 9, 2018.
- E. Receive and file Economic Development Commission minutes for April 10, 2018.
- F. Receive and file Arts Commission minutes for April 18, 2018.
- G. Adopt Resolution No. 2018-10 consenting to the extension of service charges imposed on improved real property within the incorporated area of the City of Orland for the use and/or ability to use the Glenn County Solid Waste System.

Byron Denton questioned Item G. Mayor Gee advised this is the annual extension of service charges on real property for the use and/or ability to use the Glenn County Solid Waste System. Mayor Gee advised this is done each year.

Vice Mayor Roundy noted check# 048352 for \$51,256.71 payable to Aircon Energy Inc. is part of the energy project. City Manager Carr advised the SCADA portion of this project is 82% complete.

Action: Councilmember Paschall moved, seconded by Councilmember Edwards to approve the consent calendar as presented. The motion carried by the following voice vote:  
AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **PUBLIC HEARING**

**Conduct a public hearing and upon conclusion approve second reading by title only and adopt Ordinance No. 2018-01 adding chapter 12.10 of the Orland Municipal Code relating to Telecommunications Infrastructure Improvements.**

Mayor Gee opened the public hearing at 7:10 p.m. No comments were received; the public hearing closed at 7:11 p.m.

City Engineer Skillman advised he was contacted by Comcast for copies of the telecommunication documents. Mr. Skillman stated Comcast wanted the information for planning purposes.

Action: Councilmember Paschall moved, seconded by Vice Mayor Roundy to approve second reading of Ordinance No. 2018-01 adding chapter 12.10 of the Orland Municipal Code relating to Telecommunications Infrastructure Improvements. The motion carried by the following voice vote:  
AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **ADMINISTRATIVE BUSINESS**

### **A. Award contract to NBS for update of Citywide User Fee/Development Impact Fee Study – Pete Carr, City Manager**

City Manager Carr brought forward proposals the City received from qualified consultants to prepare updates to the City's Development Impact Fee Study and User Fee Study. The City received five (5) proposals and staff is recommending the City contract with NBS Consulting for \$58,190 for both studies. Councilmember Paschall stated he questioned the amounts of the studies in comparison to the total dollar amount listed on staff report. Mr. Carr advised staff can review the totals and bring back to the next meeting. Council agreed to review the proposals at the next scheduled Council meeting.

**B. Award contract to ECORP Consulting for Environmental Study & Annexation for Simplot Expansion  
Pete Carr, City Manager**

City Manager Carr brought forward a request to approve entering into an agreement with ECORP Consulting for the preparation of an environmental study pursuant to the California Environmental Quality Act (CEQA) for the Simplot Growers facility expansion project in the amount of \$34,445. Simplot Growers has accepted the proposal and agreed to fund the full cost of the project on a pass-thru basis and filed an initial 50% total project cost.

Action: Councilmember Edwards moved, seconded by Councilmember Paschall to authorize the City Manager to enter into an Agreement with Simplot Growers, Inc. to pay for the required environmental study in support of the Simplot expansion. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and  
Mayor Charles Gee  
NOES: None  
ABSENT: None  
ABSTAIN: None

**C. Fiscal Year 2018-19 budget discussion #3: operations & maintenance – Pete Carr, City Manager**

City Manager Carr brought forward discussion regarding the proposed draft General Fund budget for FY 18-19 budget. Mr. Carr stated significant changes include: lower than anticipated property tax revenue, lower than anticipated building permit revenue and combining the Building Department into the General Fund. Mr. Carr stated a potential new expense in the FY 19 General Fund budget will include: compensation for a Fire Chief starting mid-year, with costs shared with the Rural Fire District. Mr. Carr advised city services will continue in its current format. City Engineer Skillman recommended that the sewer line replacement at CO. RD. MM is a critical priority, as well as a need for a new water storage tank. Mr. Skillman also mentioned the need for lift station repairs. Council discussed the options of using Measure A funds to fund dispatch fees. Vice Mayor Roundy asked if the schools could possibly partner with the City to fund a Resource Officer. Council requested staff to agendize in the future the possibility of increasing City Council stipends which may attract more candidates for that office.

It was the consensus of Council to add part-time help for the Library, so it can be open on Saturday mornings; fund an unfunded public works maintenance position and charge through water and sewer funds; and see if there is a way to include funding of an unfunded police officer position while considering assistance from the school district to help the City fund a Police Resource officer position.

Council also directed staff to review the City’s nepotism policy as it may be too restrictive.

**D. Sewer Main Line Replacement Project– Pete Carr, City Manager**

City Manager Carr brought forward discussion on the needed CO. RD. MM sewer main line replacement project. Staff advised the concrete sanitary sewer main is past its useful life expectancy, in very poor

condition and is absolutely critical. An environmental review is needed at this time and must be completed before construction can begin. The City's contract planning consultant, ECORP, provided a proposal to accomplish the CEQA work at a not-to-exceed price of \$55,000.

Action: Councilmember Hoffman moved, seconded by Councilmember Paschall to direct staff to proceed to engage ECORP for environmental compliance review of the planned sanitary sewer main replacement project at a not to exceed cost of \$55,000. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee  
NOES: None  
ABSENT: None  
ABSTAIN: None

## **CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Hoffman:

- Attended Planning Commission; authorized Conditional Use Permit for Olivarez Honey Bees;
- Attended Glenn County Fair.

Councilmember Edwards:

- Attended LAFCO and Transportation meetings; electric bus service from Redding to Sacramento still in the works.
- Attended Glenn County Fair.

Councilmember Paschall:

- Participated in Glenn County Fair parade.

Vice Mayor Roundy:

- Attended LAFCO meeting; consultant hired;
- Participated in the Glenn County Fair parade;
- League of California Cities policy meeting coming up June 8<sup>th</sup>;
- The second public bronze project will be complete and set up in September in Centennial Park.

Mayor Gee:

- Attended Waste Management meeting; no cost yet projected on transfer station or tipping fees.

## **ADJOURN**

Meeting adjourned at 9:18 p.m.

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Angela Crook, City Clerk

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Charles Gee, Mayor