

1. CALL TO ORDER

Meeting called to order by Mayor Gee.

2. PLEDGE OF ALLEGIANCE

Meeting opened with pledge of allegiance.

3. ROLL CALL

Councilmembers present: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Charles Gee

Councilmembers absent: None

Staff present: Chief of Police J.C. Tolle, City Attorney Greg Einhorn and City Manager Pete Carr

4. ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Jody Samons, Glenn County Community Development Director, advised she learned at State Economic Development conference that EDA and USDA funds will become available for future projects. Two free workshops ("Food Safety Modernization Act" certification and "How to Turn your Hobby into a Business") will be held, March 28th and April 5th through the Business Center.

5. CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for March 5, 2018.
- C. Receive and file Economic Development Commission minutes for February 13, 2018.
- D. Receive and file Annual General Plan Report and Housing Element Progress Report.
- E. Review Measure C informational materials.

Byron Denton, 127 Tanner Way, requested Council to pull Items D. and I. from the consent calendar, so a synopsis of the items could be given. Mayor Gee stated Measure C information is regarding the local ballot measure that will pose the question as to whether the City Clerk and City Treasurer positions should be appointed rather than elected. City Planner Friend advised the General Plan and Housing Element Progress report is a required annual report and the City is in compliance.

Action: Councilmember Edwards moved, seconded by Councilmember Paschall to approve the consent calendar as presented. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy, and Mayor Charles Gee

NOES: None
ABSENT: None
ABSTAIN: None

6. PUBLIC HEARING

None

7. ADMINISTRATIVE BUSINESS

A. City Manager Carr brought forward request from Orland Arts Commission to install a fence for an outdoor art project. The Arts Commission received one bid for \$4,000 from a fence contractor. Mayor Gee stated he was concerned with expending funds to construct a fence near the old Prickly Pear lot until the new developer proposes what to do. Councilmember Edwards felt his would enhance the entrance into Orland and would like to proceed forward and have the corner fenced off and focus more on the sculpture. Councilmember Hoffman and Vice Mayor Roundy agreed to Councilmember Edwards' comments. Councilmember Paschall thought the cost seemed a bit steep. It was noted to possibly consider more bids. Arts Commissioner Steve Elliott advised the quote of \$4,000 is for the fence only and does not include any plant landscaping.

Action: Councilmember Edwards moved, seconded by Vice Mayor Roundy to approve the construction of the fence not to exceed \$4,000 for the outdoor art project as presented. The motion carried 3-2 by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards and Bruce Roundy
NOES: Charles Gee and Jim Paschall
ABSENT: None
ABSTAIN: None

B. City Engineer Skillman requested Council to consider Orland Unit Water Users Association and Community Housing Improvement Program (CHIP) gate agreement. CHIP recently acquired the remaining lots at Benson Estates and would like to install a gated access and additional chain link fence at Newport Avenue Lateral No.8 undercrossing for the safety and security of residents. The City will include ongoing maintenance of the subject fence and gate in the Benson Estates Maintenance Assessment District.

Action: Vice Mayor Roundy moved, seconded by Councilmember Paschall to approve the application for Transportation Systems and Utility Systems and Facilities on Federal Lands and authorize the City Manager to execute same. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Charles Gee
NOES: None
ABSENT: None ABSTAIN: None

C. City Manager Carr brought forward an update to Council on the following pending annexation projects:

- Westside #2 – 80+ ac CR16 north to 15, 14, or Ide Street, to be determined;
- Westside #3 – 8+ ac Ide south to CR14 east of CRHH (future Commerce Lane extension);
- Westside #4 – 3 ac Ide south to CR14 west of CRHH (future Commerce Lane extension); and
- Railroad/CR18 – 4 acres immediately south of Simplot Company site.

No action was needed by Council.

D. City Manager Carr presented a request to update the following fee studies: Development Impact Fee Study and User Fee Study. The latest User-Fee Study update was done in 2008 along with a Fee-for-Service/Cost Recovery Resolution. A Development Impact Fee Study was completed in 2007, with a minor update occurring in 2013. Mr. Carr stated the DIF update will address costs associated with capital needs of the City as it moves forward with build-out of the City. User fees needs to justify current cost for providing services. Mr. Carr noted the Public Works Director advised there is currently no fee set for encroachment permits and proposes a fee be included in the update. City Planner Friend advised water and sewer rates reside outside this fee program which can be changed if Council desires to do so.

Action: Councilmember Hoffman moved, seconded by Councilmember Edwards to direct City staff to move forward with the publication of the RFP's for recommended fee study updates and upon Council's recommendation include an update on water and sewer connection fees. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Jim Paschall, Bruce Roundy and Charles Gee
NOES: None
ABSENT: None
ABSTAIN: None

8. CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Hoffman had no reports at this time.

Councilmember Edwards reported on the following:

- Attended Glenn Co. Transportation meeting;
- New Chevron station wants to put in mini- mart and car wash; may need possible traffic study.

Councilmember Paschall had no reports at this time.

Vice Mayor Roundy reported on the following:

- Attended Glenn County Transportation meeting;
- Will be attending a number of League of California meetings in April.

Mayor Gee reported on the following:

- Water outage occurred on March 18th due to electronic component failure at new well; staff explained;
- Local publication suggested hotel project is dead; staff explained.

9. ADJOURN

Meeting adjourned at 8:10 p.m.

_____Clerk

_____Mayor