

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday October 7, 2013

7:30 p.m.

CALL TO ORDER

Meeting called to order by Mayor Gee. Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Salina Edwards, Bruce Roundy, Vice Mayor Hoffman and Mayor Gee

Councilmembers absent: Jim Paschall

Staff present: Sgt. Joe Vlach, Library Director Jody Meza, City Attorney Greg Einhorn,  
Deputy City Clerk Pamela Otterson and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Byron Denton, 127 Tanner Way, was very thrilled about the car show that was held in Orland. He also said that Public Works is doing a good job with the green waste and appreciated the help of the County trucks. Mr. Denton said the Democrats met in the new library room and said it was very nice.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Edwards reported on the following:

- Attended car show and thought it was a raving success;
- Attended transportation meeting and will attend the October meeting as well to approve the minutes.

Councilmember Roundy reported on the following:

- Bruce and Pete attended the League of CA Cities conference; there were two key speakers that were very good and informative on how technology will help cities;
- Sales tax is slowly going down because of internet usage;
- Town & Country Humane Society golf tournament successful;
- LAFCO meets Oct. 8 to reorganize. Municipal review done this year for Orland and Willows;
- Orland farmer's market is done for the year, Willows will still continue.

Mayor Gee reported on the following:

- Attended Chamber of Commerce meeting;
- EDC meeting to be held Oct. 8<sup>th</sup>;
- Attended car show to pick a car for the Mayor plaque for the City of Orland.

## CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for September 16, 2013.
- C. Receive and file Planning Commission minutes for May 23, July 18 and August 15, 2013.
- D. Approve and authorize City Manager to execute agreement with Pacific Municipal Consultants for Housing Element Update project.

Councilmember Roundy moved, seconded by Vice Mayor Hoffman to accept the consent calendar as present. Motion carried with no abstentions and Councilmember Paschall absent.

## PUBLIC HEARING

None

## ADMINISTRATIVE COMMUNICATIONS

### City Manager:

City Manager Carr requested Council discussion and possible action to consider Property Tax Administration Fee settlement and funds allocation. City Manager Carr presented the following options for the fund allocations:

- A. Direct \$16,800 to the Water Fund as this calendar year's loan repayment, balance to the General Fund.
- B. Direct \$44,000 to the Water Fund to pay down 10% of the outstanding debt related to the intra-fund loan on purchase of the property, balance to the General Fund.
- C. Direct entire reimbursement to the General Fund as reserves and potentially for specific projects to be determined.

Mayor Gee received a phone call from Councilmember Paschall with item A and B in his favor. Councilmember Edwards thought \$50,000.00 should be allocated to the water department until debt is paid off. Councilmember Roundy favored option A and would like to wait until end of year to relook at funds before he would pick option B. Vice Mayor Hoffman agreed with Councilor Roundy to wait until the end of fiscal year with Option B. Mayor Gee stated that \$3000 of the monies need to be allocated to the library.

Councilmember Edwards moved, seconded by Vice Mayor Hoffman to authorize the City Manager to execute the settlement agreement. Motion carried with no abstentions and Councilmember Paschall absent.

Councilmember Roundy moved, seconded by Vice Mayor Hoffman to direct \$16,800 to the Water Fund as this calendar year's loan repayment, balance to the General Fund. Motion carried 3-1, Councilmember Edwards voting no and Councilmember Paschall absent.

City Manager Carr requested Council discussion and possible action to consider funding for the library renovation project. Library Director Meza said that the flooring in the library was not just a cosmetic issue but a hazard as the flooring is wrinkling for patrons to trip on. Councilmember

Roundy agreed with Ms. Meza. Friends of the Library will also donate to the General Fund to help the library.

Vice Mayor Hoffman moved, seconded by Councilmember Edwards to authorize City staff to proceed and complete the library renovation project utilizing \$6300 in CDBG Re-use funds, \$16,000 of library impact fee funds and up to \$11,000 in PTAF settlement revenues. A portion is expected to be offset by Friends donations. Motion carried with no abstentions and Councilmember Paschall absent.

City Manager Carr requested Council discussion and possible action to approve and authorize City Manager to execute a contract between Julie van Tol and the City of Orland to lease property located at 824 Fourth Street. Ms. Edwards had questions and concerns about the roof at 824 Fourth St. and when was the last time it was inspected. City Manager said he would look at roof again to make sure it would be adequate.

Vice Mayor Hoffman moved, seconded by Councilmember Edwards to approve agreement as presented and authorize City Manager to execute same. Motion carried with no abstentions and Councilmember Paschall absent.

City Manager Carr requested Council discussion and possible action to consider ADA improvements to 824 Fourth Street exterior. Council discussed and said that property improvements for ADA access at 824 4<sup>th</sup> Street will have to be done.

Councilmember Edwards moved, seconded by Vice Mayor Hoffman to proceed with necessary repairs and improvements to the City-owned property at 824 Fourth Street at an expected cost of \$4600 from the general fund and lease rent. Motion carried with no abstentions and Councilmember Paschall absent.

ADJOURN

Meeting adjourned at 8:23 p.m.

\_\_\_\_\_ Deputy City Clerk

\_\_\_\_\_ Mayor