

Meeting called to order by Mayor Gee. Meeting opened up with the Pledge of Allegiance.

#### ROLL CALL

Councilmembers present: Jim Paschall, Salina Edwards, Bruce Roundy, Vice Mayor Dennis Hoffman and Mayor Charles Gee  
Councilmembers absent: None  
Staff present: Chief of Police JC Tolle, Public Works Director Jere Schmitke, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

#### ORAL AND WRITTEN COMMUNICATIONS

##### Citizen Comments:

Byron Denton, 127 Tanner Way, stated his appreciation to former Councilmember Mike Yalow for his continuing work for the City.

##### Proclamation:

Mayor Gee read a proclamation declaring February 23, 2013 as Christopher George Overton Day honoring him as Orland High School Alumnus of the Year. Vice Mayor Hoffman will present Mr. Overton the proclamation and key to the City at the annual OHS Alumni Association dinner.

##### Commission Appointments/Reappointments

Parks and Recreation Commission – 3 vacancies with new terms expiring December 31, 2014. Applications received: Karen Baldrige, Shannan Ovard, Candice Pierce, Lindsay Reimers and Mike Yalow.

**Councilor Paschall moved, seconded by Vice Mayor Hoffman to accept the interview panel's recommendation to appoint Karen Baldrige, Shannan Ovard and Lindsay Reimers to the Parks and Recreation Commission with terms expiring December 31, 2014. Motion carried 4-1, Councilmember Roundy recused himself.**

Planning Commission – 2 vacancies with new terms expiring December 31, 2016. Applications received: Brandy Branzelle, Wade Elliott, Trish Saint-Evens, Mary Schreiber, Stephen Shoop, Christine Stifter and Mike Yalow.

**Vice Mayor Hoffman moved, seconded by Councilor Paschall to accept the interview panel's recommendation to appoint Stephen Shoop and Wade Elliott to the Planning Commission with terms expiring December 31, 2016. Motion carried 4-1, Councilmember Roundy recused himself.**

Public Safety Commission – 3 vacancies with new terms expiring December 31, 2014. Applications received: Caryn Brown, Larry Bates, Jerry Palmer, Edward Perez, Sharon Phippen and Mary Schreiber.

**Councilor Roundy moved, seconded by Councilor Salina Edwards to accept the interview panel's recommendation to appoint Caryn Brown, Larry Bates and Mary Schreiber to the Public Safety Commission with terms expiring December 31, 2014. Motion carried unanimously with no abstentions.**

Byron Denton suggested Council consider commission applicants at a regular meeting of the City Council. Mayor Gee explained Council adopted an ordinance establishing interview panels to interview interested candidates. The interview meetings were noticed and open to the public.

#### CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilor Paschall requested a report on the funding of the Arts Commission bronze horse statue. Councilor Paschall advised Council needs to reexamine the art development fee. Councilor Roundy, Arts Commission liaison, will bring back a report about the sculpture at the next regular scheduled Council meeting.

Councilmember Edwards reported on the following:

- Attended the Orland Volunteer Fire Department (OVFD) Spaghetti Feed.
- Attended the Academic Decathlon

Councilmember Roundy reported on the following:

- Golf Tournament scheduled for April 14, 2013.
- Attended OVFD Spaghetti Feed.
- Simple Gesture Program will be picking up food bags Saturday February 9, 2013.
- Will be attending the Sacramento Valley Division meeting in Citrus Heights February 8, 2013.
- Attended Art Gallery reception; very well attended.

Councilor Roundy stated with the economy improving and additional funds in the budget, remember city employees had given up raises for the past 4- 5 years and should be reconsidered when it's appropriate.

Vice Mayor Hoffman reported on the following:

- OVFD Spaghetti Feed a success.
- Farmers Market will resume again this summer.

Mayor Gee reported on the following:

- Attended the EDC meeting; Yassi Lam and David Alee, gave a presentation on small business assistance through Glenn County HRA.
- EDC is discussing a Community Clean Up Day

Councilor Paschall thanked Steve Halsey for putting up LED lights on the Orland Water Tower.

#### CONSENT CALENDAR

- A. Approve City Council minutes for January 7, 2013.
- B. Approve Warrant List (payable obligations).
- C. Receive and file Library Commission minutes for November 13, 2012.
- D. Adopt Resolution No. 2013-05 supporting the renewal of the Glenn County Recycling Market Development Zone.
- E. Letter of appreciation sent to Assemblyman Dan Logue.

**Councilor Paschall moved, seconded by Vice Mayor Hoffman to approve the consent calendar as presented. Motion carried unanimously with no abstentions.**

PUBLIC HEARING – None

ADMINISTRATIVE COMMUNICATIONS

City Manager:

City Manager Carr brought forward for discussion and consideration of budget deferred expenditures that were discussed at the last Council meeting. City Manager Carr advised the City presently has \$69,000 above the City's minimum general fund reserves to consider for selected one time purchases. After Council discussion, the following expenditures were agreed upon:

City Server	6,000 (a portion of this cost will be applied to enterprise funds)
Fire Department equipment	33,000
Chamber of Commerce	3,000
Used Bucket Truck for P W	18,000
Library Book Fund	<u>8,000</u>
Total	\$68,000 General Fund Expenditure

**Councilor Paschall moved, seconded by Vice Mayor Hoffman to approve the above list of deferred expenditures for a total of \$68,000. Motion carried unanimously with no abstentions.**

City Manager Carr referenced the draft Improvements Project Agreement and Joint Use Agreement with the Orland Unified School District for improvement and use of the swimming pool. City Manager Carr advised he is still discussing shared cost of uses with the OUSD Superintendent. City Manager Carr stated bids in response to the RFP (request for proposals) are due February 11<sup>th</sup>, with contractor selection and construction to proceed as soon as possible. Mayor Gee requested an inflation factor built into the agreement. Staff requested Council to review agreements but to not take action at this time.

City Manager Carr requested Council to approve a selection of contractor for the Library expansion project, and modify project budget. Constructions bids were received from four firms ranging from \$140,000 - \$234,000; with both on and off site built.

**Councilor Roundy moved, seconded by Vice Mayor Hoffman to award the design contract and authorize the City Manager to engage Nichols Melburg & Rosetto to produce construction plans for the library addition at \$5,000; award construction contract for the library addition to Bob Becker Contracting, authorizing the City Manager to engage Bob Becker in a construction contract not to exceed \$145,000; and authorize the City Manager to proceed with project at a not-to-exceed design and construction budget of \$160,000. Motion carried unanimously with no abstentions.**

ADJOURN

Meeting adjourned at 8:50 p.m.

\_\_\_\_\_ Clerk

\_\_\_\_\_ Mayor