

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Tuesday January 22, 2013  
7:30 p.m.

Meeting called to order by Mayor Gee. Meeting opened with the pledge of Allegiance.

ROLL CALL

Councilmembers present: Jim Paschall, Salina Edwards, Bruce Roundy, Vice Mayor Dennis Hoffman and Mayor Charles Gee

Councilmembers absent: None

Staff present: Chief of Police JC Tolle, Finance Director Daryl Brock, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Vice Mayor Hoffman read a letter on behalf of Vice Chairman Bob Pasero of Orland Pride expressing their gratitude to the Orland City Council, Orland Fire Department, Orland Police Department and the Volunteers in Police Service for their hard work and assistance with the 2013 Motor-Icicle Run.

Introduction:

Mayor Gee recognized members of the local Weeblos Pack 25, Den 9 and their leaders with a Letter of Commendation.

Commission appointment/Reappointment:

Library Commission – 2 vacancies with new terms expiring Dec. 31, 2014. Applications received: Gene H. Russell and Kathleen Claire

**Councilor Paschall moved, seconded by Councilor Hoffman to appoint Gene H. Russell and Kathleen Claire to the Library Commission with terms expiring December 31, 2014. Motion carried unanimously with no abstentions.**

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilor Edwards reported on the following:

- Attended the Library Commission meeting.
- Attended the Farm Bureau Crab Feed.
- FFA Rib Feed to be held January 26, 2013 at the fairgrounds.

Councilor Roundy reported on the following:

- Attended League Policy meeting.
- Attended Motor-Icicle event.

Vice Mayor Hoffman reported on the following:

- Attended Motor-Icicle Pancake Breakfast.
- Art Gallery Reception, February 1, 2013.
- Annual Firemen Spaghetti Feed February 2, 2013.
- Attended Economic Forecast Conference in Oroville.

Mayor Gee reported on the following:

- Attended Economic Forecast Conference in Oroville
- Attended Transportation Commission meeting.
- Economic Development Workshop to be held January 23, 2013
- Ethics Training with GSRMA on April 11, 2013; Gee and Hoffman to attend.

## CONSENT CALENDAR

- A. Approve City Council minutes for December 17, 2012.
- B. Approve Warrant List (payable obligations).
- C. Receive and file Arts Commission minutes for November 14, 2012.
- D. Receive and file Economic Development Commission minutes for November 5, 2012.
- E. Adopt Resolution No. 2013-04 adopting water and sewer rates for deposit and delinquency penalty.
- F. Approve extension of expired terms for Parks and Recreation and Public Safety Commissioners until new appointments are complete.

**Councilor Paschall moved, seconded by Councilor Edwards to approve the consent calendar as presented. Motion carried unanimously with no abstentions.**

PUBLIC HEARING - None

## ADMINISTRATIVE COMMUNICATIONS AND REPORTS

### City Attorney:

City Attorney Einhorn brought forward discussion of the commissioner appointment process. There had been concerns on whether the interview process of commission applicants should be public or private. City Attorney Einhorn stated Council has adopted a formal action (ordinance) which establishes the membership of a panel to interview applicants for a commission and make a recommendation to Mayor and Council. This formal action is subject to the Brown Act; therefore, the public can attend these meetings, subject to noticing requirements.

### Chief of Police:

Chief of Police Tolle gave a PowerPoint presentation on Police Department activities. Chief Tolle reviewed crime statistics and comparisons, as well as the number of reports, calls, arrests, and vehicle accidents in 2012 and prior years. A prioritized list of items for the department included: a bigger facility, new duty weapons, in- car cameras, body worn cameras and stop sticks. The Volunteers in Police Services were thanked for their constant and continued help.

City Manager:

City Manager Carr and Finance Director Brock presented the City Budget Mid-Year Review. General Fund revenues and expenses are within 1% of budget at this time and anticipate remaining through the end of the fiscal year. The General Fund Reserves balance is currently at \$637,000 dollars, with the minimum based on a city-established percentage of revenues, which is currently \$585,000 dollars. City Manager Carr presented a list of deferred expenditures that Council may consider funding. These include: City server replacement (\$15k), Fire Department equipment (\$39K) and Public Works crew staffing-mechanic backfill (\$9k), Chamber of Commerce support (\$3k), etc. Finance Director Brock reported the City will receive an additional \$34,000 dollars from the County of Glenn as a partial refund of administration fees that were charged for collection of property taxes. The unanticipated revenue in the General Fund Balance will amount to approximately \$69,000 dollars. Council unanimously agreed to review the Deferred Expenditure list and consider possible one time expenditures at the next regular scheduled Council meeting.

City Manager Carr gave an update on a potential partnership with the Orland Unified School District (OUSD) in regards to the upgrades for the swimming pool. City Manager Carr stated he attended the OUSD Board meeting and received unanimous approval to move forward with an agreement. The City and the OUSD would split the approximate \$500,000 cost of the project. Council agreed for staff to move forward and draft agreements for partnership with OUSD.

City Manager Carr gave an update on the selection of a general contractor for the Library addition project. Four bid proposals were received; ranging from \$134,000 - \$235,000 dollars, for both on and off site construction. The staff and architect will review the qualifications of the bidders and their proposals and have a recommendation to Council no later than February 4<sup>th</sup>. A review of the project budget will also be considered.

ADJOURN

Meeting adjourned at 9:43 p.m.

\_\_\_\_\_Clerk

\_\_\_\_\_Mayor