

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday January 7, 2012  
7:30 P.M.

Meeting called to order by Mayor Gee. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Jim Paschall, Salina Edwards, Bruce Roundy, and Vice Mayor Dennis Hoffman and Mayor Charles Gee

Councilmembers absent: None

Staff present: Sergeant Joe Vlach, City Treasurer Pam Otterson, City Attorney Gregory Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

None

Presentation:

Tracey Quarne, Superintendent Glenn County Office of Education (GCOE) and Roberto Herniman, IT Director GCOE, gave a PowerPoint presentation on the new internet project for Glenn County schools. The expansion of internet accessibility and increased speed would allow secure distant learning from all school sites in Glenn County. There may be some benefit applications to other public facilities after GCOE implementation.

Commission Reappointments:

1. Arts Commission – 4 vacancies with new terms expiring Dec. 31, 2016.  
Applications received: Steven Elliott, Jane King, George Turnbull and Rae Turnbull.

**Councilmember Edwards moved, seconded by Vice Mayor Hoffman to reappoint Steven Elliott, Jane King, Rae Turnbull and George Turnbull to the Arts Commission with new terms expiring December 31, 2016. Motion carried 5-0 with no abstentions.**

2. Public Works Commission – 3 vacancies with new terms expiring Dec. 31, 2014. Applications received: Emil Cavagnolo, Byron Denton and Roger Hansen.

**Councilmember Roundy moved, seconded by Councilmember Paschall to reappoint Emil Cavagnolo, Byron Denton and Roger Hansen to the Public Works Commission with new terms expiring December 31, 2014. Motion carried 5-0 with no abstentions.**

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Edwards reported on the following:

- Attended Orland Pride's New Year's Eve Party.
- Filled Christmas boxes for pantry; donations are up

- Attended 4-H Leadership dinner.

Councilmember Roundy reported on the following:

- Attended 4-H Leadership dinner.
- Attended Friends of the Library meeting; have received donations for furnishings for library expansion.
- Will be attending Water Advisory Council January 8, 2013.
- Will be attending the League of California Cities Policy Committee on January 17, 2013.

Vice Mayor Hoffman reported on the following:

- Attended the Chamber of Commerce meeting; Chamber received \$700 in donations for Rent-a-Santa program.
- Attended 4-H Leadership dinner.
- Attended City Selection Committee.

Mayor Gee reported on the following:

- Economic Development Forecast Conference to be held in Oroville on January 17, 2013.
- Mid-Year Budget Review to be agendized for the January 22, 2013 Council meeting.
- Motor-Icicle Run to be held January 19, 2013; starting at 7:00 a.m. in the Fire Hall with a pancake breakfast.
- Fourth annual Black Butte Triathlon to be held May.

## CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Receive and file Public Safety Commission minutes for November 13, 2012.
- C. Receive and file Planning Commission minutes for September 20, 2012.
- D. Approve and authorize City Manager to execute Real Property Lease Agreement between the City of Orland (Lessee) and Trang Huynh "Wayne" and Ming Lum Yuen Chong (Lessor).
- E. Approve Second Reading and adopt Ordinance No. 2013-01 repealing and reenacting Article III of Chapter 13.04 and amending 13.04.020 of the Orland Municipal Code (Water and Sewer Systems: Service Charges and Definitions).
- F. Request to adopt Resolution No. 2013-01 modifying repayment of the previously authorized Inter-Fund loan.
- G. Request to adopt Resolution No. 2013-02 adopting IRS commuting valuation rule and policy prohibiting the use of city vehicles for personal purposes other than commuting.
- H. Approve first amendment of Employment Agreement between the City of Orland and Peter R. Carr (adjustment to compensation).

**Vice Mayor Hoffman moved, seconded by Councilor Paschall, to accept the consent calendar as presented. Motion carried 5-0 with no abstentions.**

## PUBLIC HEARING

Request public input and request to adopt Resolution No. 2013-03 approving the City's Community Development Block Grant Program (CDBG) Program Income (PI) Reuse Plan and the Business Assistance Loan Program Guidelines.

Grant Administrator Wackerman reported the City of Orland's CDBG Program Income Reuse Plan dated March 2007 is in need of updating to reflect new State regulations. Ms. Wackerman stated CDBG Program income can be reused in six (6) different ways - revolving loan accounts (RLA) such as housing rehabilitation, home buyer assistance, business assistance, micro-enterprise business assistance, and adding to a CDBG grant and /or program income waiver activity. Ms. Wackerman advised business assistance requests have been more frequent than housing rehabilitation/buyer assistance. The County has a well-established micro-enterprise business assistance program; however, there are no local funds available for business creation and retention. Upon approval of the Plan, an activity not identified in a RLA may be eligible as a program income waiver activity, such as new carpeting for the Library. The Plan has to be amended every five years. The public hearing opened for comments at 8:16 p.m. Trish Saint-Evens, 6825 County Road 15, asked if a block grant was done last year. Ms. Wackerman advised the Papst Avenue crossing was a block grant. With no further comments the public hearing closed at 8:17 p.m.

**Councilor Edwards moved, seconded by Councilor Paschall to adopt Resolution No. 2013-03 approving the City's Community Development Block Grant Program (CDBG) Program Income (PI) Reuse Plan and the Business Assistance Loan Program Guidelines. Motion carried 5-0 with no abstentions.**

#### ADMINISTRATIVE COMMUNICATIONS

##### City Treasurer:

City Treasurer Otterson presented a request to approve a contract with GovTeller for processing online and over-the-counter utility bill payment by credit/debit card and eCheck. There have been numerous requests from citizens to pay their utility bill electronically or with their credit/debit card. The terminal set up fee is \$275 and the consumer is charged a processing fee of 2.49%

**Councilor Edwards moved, seconded by Councilor Roundy to approve the merchant agreement with GovTeller. Motion carried 5-0 with no abstentions.**

##### City Manager:

City Manager Carr brought forward for discussion and consideration a Letter of Support for Golden Bear Broadband (GBB) Infrastructure application. There has been local and regional economic development discussions which have identified the need to expand access to high speed broadband internet, especially to rural areas not currently served adequately or at all. This project will serve sixteen (16) northern California counties.

**Vice Mayor Hoffman moved, seconded by Councilor Roundy to draft letter in support of project and authorize Mayor to sign and forward correspondence. Motion carried 5-0 with no abstentions.**

City Manager Carr brought forward for consideration and discussion regarding an earlier meeting start time. Mayor Gee advised 7:00 p.m. would be an adequate time to begin. Councilor Paschall stated you need to allow enough time for people who work out of town to attend a meeting.

Councilor Paschall suggested moving the Closed Session time to 7:00 p.m. Councilor Edwards advised Closed Session should be handled before the meeting begins. Vice Mayor Hoffman stated a start time of 7:00 p.m. is agreeable to him but not necessary. Councilor Roundy agreed with starting Closed Session earlier. Councilor Roundy would like public input on the issue. It was noted fiscal impact would be minimal.

**Councilor Edwards moved, seconded by Councilor Roundy to keep the start time of a regular scheduled meeting at 7:30 p.m. However, if a closed session occurs, it would begin earlier and adjourn by 7:30 p.m. for the regular meeting. Time of closed session could be flexible as needed. Motion carried with no abstentions.**

ADJOURN

Meeting adjourned at 8:44 p.m.

\_\_\_\_\_ Clerk

\_\_\_\_\_ Mayor