

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday October 1, 2012  
7:30 p.m.

Meeting called to order by Mayor Elliott. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Dennis Hoffman, Bruce Roundy, Vice Mayor Charles Gee and Mayor Wade Elliott

Councilmembers absent: Jim Paschall

Staff present: Chief of Police J.C. Tolle, Public Works Director Jere Schmitke, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Mayor Elliott advised Councilmember Paschall had been involved in a vehicle accident over the weekend and is recovering at home.

Citizen Comments:

Byron Denton, 127 Tanner Way, advised he had questions regarding the Governance Policy. It will be addressed later in the agenda under the City Manager.

Caryn Brown and Gary Campbell, members of the Public Safety Commission, thanked the Public Works crew for their assistance in getting all the fire hydrants tested and checked.

Proclamation:

Mayor Elliott presented a Proclamation to Christine Monck and her family honoring her late husband EDC Commissioner Steven Monck and his service to the Orland community.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Vice Mayor Gee and Councilmember Hoffman had no reports at this time.

Councilmember Roundy reported on the following:

- Attended Library Commission meeting; requested a comparative of stats in library attendance.
- Attended Black Butte Lake clean-up.
- Attended Northern Sacramento Valley Integrated Regional Water Management Plan; possibly consider submitting a project, in regards to City wells.
- Attended Farmers Market vendor's BBQ.
- Will be attending Sacramento Valley Division League meeting on October 8, 2012.

Mayor Elliott shared a letter received from the Evangelical Free Church Centennial regarding the gift of a memorial bench which was placed outside the front entrance of the library. Everyone is

invited to attend a dedication ceremony which will take place on October 10<sup>th</sup> , 6:30 p.m. at the library. The committee thanked the Public Works crew and City staff for their assistance.

#### CONSENT CALENDAR

- A . Approve Warrant List (payable obligations).
- B. Receive and file Economic Development Commission minutes for August 6, 2012.
- C. Receive and file Orland Arts Commission minutes for July 18, 2012.
- D. Receive and file Public Works Commission minutes for April 18, 2012.

**Councilmember Hoffman moved, seconded by Vice Mayor Gee to approve the consent calendar as presented. Motion carried with no abstentions and Councilmember Paschall absent.**

PUBLIC HEARING – None

#### ADMINISTRATIVE COMMUNICATIONS

##### City Manager:

1. City Manager Carr brought forward the Parks and Recreation Commission's recommendation on designated smoking areas in the parks. The Recreation Director and Commission members visited the parks and recommended to post designated smoking areas with a butt receptacle and a bench. The area would not be defined by fences or lines. The following designated areas in the parks were prioritized as follows:

##### Vinsonhaler Park

- 1. North of the horseshoe pits, west of the parking lot across from Lollipop Land;
- 2. Near trash cans along edge of north parking lot, with signage indicating exception during youth sporting events in immediate area.

##### Lely Park:

- 1. Next to west parking lot, west of the tot lot path;
- 2. On gravel/dirt road/parking area between the Recreation Center and the east softball field.

##### Library Park:

- 1. South of the restroom facility.

Spence Park: none

Centennial Park: none

**Councilmember Hoffman moved, seconded by Councilmember Roundy to approve the Parks and Recreation Commission's recommendations as presented and authorize city staff to implement the same with appropriate signage (smoking allowed in this area only or smoking in designated areas only). Motion carried with no abstentions and Councilmember Paschall absent.**

2. City Manager Carr brought forward requests to consider recommendations from the Public Safety Commission for traffic management at uncontrolled intersections and staff's proposed implementation schedule. It was noted that it is not advisable to always control intersections with 4-way stopping requirements. CalTrans standards were used as criteria to determine needs

for additional stop signage. Staff supports the following Public Safety Commission's recommendations and prioritize by urgency of implementation as follows:

1. Add stop signage on Porter at Cortina; currently none exists at this 3-way intersection.
2. Add stop signage in both directions on Colusa at Fourth Street and at Fifth Street, modifying these 2-way stops to become 4-way stops.
3. Add stops on Colusa and Mill at Woodward, and on Suisun Street at Third.
4. Add stops on Papst as recommended but timed with the implementation of the overcrossing project.
5. Defer addition of stops along Woodward north of Walker, and on Suisun at Fourth and at Fifth unless/until warranted by traffic experience.

Roger Hansen, 200 E. Yolo Street, stated speed has always been a factor on Yolo Street between East and Papst Streets. Mr. Hansen advised there is a potential for a bad accident. There are several events held at the fairgrounds with no crosswalks in the area. There is a preschool and flea market that is held regularly. Mr. Hansen requests the Public Safety Commission to review the vehicle traffic in front of the fairgrounds and also consider a different route for the fair parade entrance into the fairgrounds. Trish Saint-Evens, 6825 County Road 15, agreed with Mr. Hansen's comments. Chief of Police Tolle and Council discussed the various intersections and their priority. It was noted costs for signage would be expended from Gas Tax. Vice Mayor Gee stated shrubbery along Woodward Street and the offset streets needs to be looked at.

**Councilmember Roundy moved, seconded by Vice Mayor Gee to approve the prioritized list as presented. Motion carried with no abstentions and Councilmember Paschall absent.**

City Manager Carr brought forward a request to consider an amendment to the Governance Policy manual to include Section 14.0; City representation at ceremonial events/meetings and consider presentation expectations while serving as a representative of the City. Section 14.0 includes the following:

#### 14.0 CITY REPRESENTATION

14.1 City staff will handle requests for a City representative at ceremonial events/meetings; the Mayor will normally serve as the designated City representative. If the Mayor is unavailable, the Vice Mayor would be asked to serve as substitute; if the Vice Mayor is unavailable, the request will go to another member of Council designated by the Mayor. Invitations received at City Hall are presumed to be for official City representation.

14.2 Invitations addressed to individual Councilmembers at their homes are presumed to be for unofficial or for personal consideration, unless otherwise indicated then the individual is expected to represent the City of Orland in a formal capacity.

14.3 Councilmembers are not to assume representation of the City without being directed or authorized by the Council when feasible or by the Mayor when lead time is limited.

14.4 City officials are expected to wear appropriate business attire while serving as a representative for the City of Orland. Examples of "business dress" include polo shirts, slacks/trousers, jackets, dress shirts, sweaters, skirts, blouses, dresses, and business footwear. Ties are not mandatory.

Council suggested adding language to Section 14.4 Ties are not mandatory, but encouraged.

Mayor Elliott moved, seconded by Councilmember Gee to approve the amendment of the Governance Policy, Section 14.0 with the added language to Section 14.4 – Ties are not mandatory, but encouraged.

Council discussed Section 6.1 of the Governance policy as Mr. Denton expressed concerns with this section of the policy. Mayor Elliott stated the policy is to set expectations in using time well and create order; all comments are appreciated.

Adjourned to Closed Session at 8:50 p.m.

#### CLOSED SESSION

Closed Session was held on the following:

NEGOTIATION OF REAL ESTATE TRANSACTION; Pursuant to Government Code Section: 54956.8; Property: 701 W. Walker St., Orland, CA; Under negotiation: real estate price.

Meeting adjourned to Open Session at 9:40 p.m.

#### REPORT FROM CLOSED SESSION

Direction was given to City Manager to explore various options.

#### ADJOURN

Meeting adjourned at 9:42 p.m.

\_\_\_\_\_ Clerk

\_\_\_\_\_ Mayor