

Meeting was called to order by Mayor Paschall. Meeting opened with the Pledge of Allegiance.

#### ROLL CALL

Councilmembers present: Vice-Mayor Wade Elliott, Bruce Roundy, Dennis Hoffman and  
Mayor Jim Paschall

Councilmembers absent: Charles Gee

Staff present: Paul Poczobut, Paula Carr, Daryl Brock and Janet Wackerman

#### ORAL AND WRITTEN COMMUNICATION

Citizen Business: Gene Bisagno, 313 Stonycreek Drive, presented information to Council members and Staff regarding the National Flood Insurance Program. The information included maps and background documents that Mr. Bisagno felt would be helpful for the Council to review. No action was taken at this time.

Presentation: Chief of Police Paula Carr presented Officer Sean Johnson with the Nicolas T. Mondragon Peace Officer of the Year Award. She cited Officer Johnson's work as VIP coordinator, obtaining the AVOID grant for four years, his performance character and his work ethic as some of the reasons for being named for this award. His name will be added to the award's perpetual plaque.

Claudia Street of the Glenn County Resource Conservation District announced the dates for the 2011 Glenn County Certified Farmer's Market. For this season, Willows' market will be held Wednesdays from 4-7 P.M. starting June 1 and Orland's market will be held Saturdays from 8-noon starting June 4. Ms. Street thanked City Council members and staff for their assistance with the 2010 season and reminded them this was a two year grant that expires in September. The Resource Conservation District will be submitting a Request for Proposals seeking parties interested in taking over the 2012 market season.

#### CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Roundy reported the Arts Commission is working on obtaining their own web site and the Gallery has shows booked every month for a year. Councilmember Roundy also reported the City will have their golf tournament April 3, 2011, benefitting the Library and the Recreation Department. He continued his report by mentioning the intercity transit bus will cease operations March 1 due to a budget shortfall. The County may still use the buses during high ridership times. Councilmember Roundy stated he will be attending the Sacramento Valley League of Cities meeting March 25; a State representative will be present to talk on pension reform. He concluded by reporting Orland High School will be holding their first Hall of Fame dinner, April 9, inducting ten OHS athletes and one community member.

Councilmember Hoffman reported he had attended the recent volunteer firemen's dinner meeting and discussion was held on their budget with the City. He also reported he attended the Waste Management meeting with Councilmember Gee where basic operations of Waste Management were discussed.

## CONSENT CALENDAR

- A. Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code §36934.
- B. Approve corrected City Council minutes for January 18, 2011.
- C. Approve Warrant List.
- D. Approve City Council minutes for February 7, 2011.
- E. Approve Citizen/Business Forum minutes for February 10, 2011.
- F. Approve Rejection of Timely Claim in regards to Cisneros, et al, v. City of Orland

Councilmember Roundy moved, seconded by Vice-Mayor Elliott to approve the consent calendar as presented. Motion carried with Councilmember Gee absent and no abstentions.

PUBLIC HEARING - None

## ADMINISTRATIVE COMMUNICATIONS

### Finance Director:

Finance Director Brock presented the City's 2010-2011 budget for Council approval. For a different perspective, pie charts representing expenses and revenues were also presented. Mr. Brock noted \$125,000 from the General Fund carryover will be needed to have a balanced budget but the unappropriated General Fund reserves has increased from six months ago to \$245,027. He also noted there is a reduction in sales tax and maintenance district revenues but there was a saving in the Library budget due to sharing expenses with the City of Willows. Vice-Mayor Elliott asked if the budget numbers presented in October could be placed in the budget also, for reference purposes. Mr. Brock stated that column could be added. City Manager Poczobut noted that increasing the late fee on water payments have created a 20% reduction in late payments. Also, he noted, Police Chief Carr is working on updating her department's fees. Mayor Paschall noted there was not a lot of carryover in the water and sewer enterprise funds. City Manager Poczobut stated he and Finance Director Brock were looking into cost saving measures for those funds.

Trish Saint Evens, 6825 County Road 15, asked why attorney and engineer costs had increased. Mr. Brock stated costs depend on how often they are called. Council member Roundy stated engineer fees has increased due to the reinstating of the Planning Commission. Byron Denton, 127 Tanner Way, stated City Engineer Skillman had explained to him that it would not be feasible for the City to hire a full-time engineer at this time. He also commented that the water and sewer rates should be reviewed to determine if they should be increased.

Upon motion made by Councilmember Roundy and seconded by Vice-Mayor Elliott, the 2010-2011 Budget was adopted. Motion carried with Councilmember Gee absent and no abstentions.

### City Manager:

City Manager Poczobut reported Glenn County has requested the City's support for the 2011 County exhibit at the California State Fair in the amount of \$1,000. Byron Denton asked if the City picked up any business contacts by having a part in the 2010 booth. City Manager Poczobut stated

he couldn't cite specifics but felt Orland's presence in the booth opened fair goers eyes to where Orland is located. Trish Saint Evens commented that the booth showed how much agriculture is present in the area. City Manager Poczobut asked Mr. Denton to provide him with brochures on the Avenue of Lights so they could be placed in the booth.

Upon motion made by Vice-Mayor Elliott and seconded by Councilmember Hoffman, \$1,000 will be donated to the County of Glenn for the 2011 California State Fair county exhibit. Motion carried with Councilmember Gee absent and no abstentions.

City Manager Poczobut reported the County of Glenn Business services division will be submitting a grant to the State of California Community Development Block Grant Program to continue funding their microenterprise program. The grant will have two components, technical assistance for small businesses and a business loan program. In order to be more competitive and strengthen their application, the County has requested letters of support for the grant from the cities of Orland and Willows.

Upon motion made by Vice-Mayor Elliott and seconded by Councilmember Roundy, the Mayor was authorized to sign a letter of support for the County of Glenn's application to the State of California Community Development Block Grant Program, Economic Enterprise Fund. Motion carried with Councilmember Gee absent and no abstentions.

City Manager Poczobut reported 3Core has been restructured to include a five member Board of Directors and a 25 member Comprehensive Economic Development Strategy (CEDS) advisory board. The five member board will manage the 501 c 3 non-profit corporation and the 25 member board will advise 3Core on all federal Economic Development Administration (EDA) requirements for CEDS and the Economic Development District that is funded by EDA. 3Core is asking each of their member jurisdictions to provide one representative to the CEDS advisory board. The first meeting for this Board will be held March 10, 2011. Councilmember Roundy offered to be the member to represent Orland. City Manager Poczobut stated he will ask the Economic Development Commission if they wish to send one of their members as an observer to the March 10 meeting.

City Manager Poczobut reported the Community Development Block Grant Program has suspended their Notice of Funding Availability for their Housing Related Parks grant.

City Manager Poczobut reported audio of the City Council meetings will be placed on the City's web site by April of this year. It is not economically feasible to stream the meetings live but the audio will be available the day following the meetings on the web site.

ADJOURN

Meeting adjourned at 9:00 p.m.

\_\_\_\_\_ Acting Clerk

\_\_\_\_\_ Mayor