

CITY COUNCIL

Dennis G. Hoffman, Mayor
Bruce T. Roundy, Vice Mayor
James Paschall, Sr.
Charles Gee
Salina Edwards

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER
Peter R. Carr

CITY OFFICIALS

Angela Crook
Assistant City Manager/City Clerk
Deysy Guerrero
City Treasurer

If anyone wishes to address the City Council on an item to be considered at this meeting, please complete a Speaker Request Form and submit to the City Clerk before the meeting begins. (optional)

Meeting Place: Carnegie Center
912 Third Street
Orland, CA 95963

AGENDA
REGULAR MEETING, ORLAND CITY COUNCIL
Monday, October 16, 2017

- 1. **CALL TO ORDER – 7:00 p.m.**
- 2. **PLEDGE OF ALLEGIANCE**
- 3. **ROLL CALL**
- 4. **ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor; however, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. **(Oral communications will be limited to three minutes)**

B. Presentation:

Glenn County Active Transportation Plan – Mardy Thomas, Glenn Co. Principal Planner and Alta Planning & Design

5. **CONSENT CALENDAR**

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for October 2, 2017.
- C. Receive and file Economic Development Commission minutes for September 12, 2017.

Comments from the public are welcome. The Mayor will announce the opportunity for comments related to Public Hearings and each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

6. PUBLIC HEARING - None

7. ADMINISTRATIVE BUSINESS

- A. Consider annual fee adjustment for Waste Management, Inc. – Pete Carr, City Manager
- B. Consider proposed draft ordinance for chronic nuisance code violations – Greg Einhorn, City Engineer
- C. Consider request from Golden State Risk Management Authority for member districts to consider being nominated for City district representation on GSRMA Board of Directors – Angela Crook, Asst. City Manager/City Clerk
- D. Discuss potential economic incentives – Pete Carr, City Manager

8. CITY COUNCIL COMMUNICATIONS AND REPORTS

9. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on October 12, 2017.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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WARRANT LIST

October 16, 2017

WARRANT	10/12/17	\$	541,989.36
PAYROLL	9/28/17	\$	64,562.87
PAYROLL	9/28/17	\$	27,120.10
TOTAL		\$	633,672.33

APPROVED BY

Dennis Hoffman, Mayor

Bruce Roundy, Vice-Mayor

Salina Edwards, Councilmember

Charles Gee, Councilmember

James Paschall, Sr., Councilmember

REPORT.: Oct 12 17 Thursday
 RUN...: Oct 12 17 Time: 10:39
 Run By.: Pamela Otterson

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 10-17 Bank Account.: 1001

PAGE: 001
 ID #: PY-DP
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information	
							Invoice #	Description
47288	10/02/17	POS00	POSTMASTER	1141.74	.00	1141.74	7/25-9/25H	WATER/SEWER BILL MAILING
47289	10/09/17	LKQ00	LKQ	280.15	.00	280.15	9725H	PW/TRUCK DOOR
47290	10/12/17	ALL01	ALL SEASONS SCREEN PRINT	139.43	.00	139.43	4042	REC/YOUTH SOCCER SHIRTS
47291	10/12/17	ALL05	All About Locks&Safes	53.57	.00	53.57	16357	PD/EVIDENCE KEY
47292	10/12/17	ALT02	Alternative Energy System	54786.60 404123.70	.00 .00	54786.60 404123.70	6010 9/27/17	PW/WELL SOLAR SYS INSTALL SOLAR SYSTEM INSTALLATION
Check Total.....:				458910.30	.00	458910.30		
47293	10/12/17	AME01	AMERIPRIDE UNIFORM SVCS	488.04	.00	488.04	9/30/17	PW;UNIFORM CLEANING
47294	10/12/17	AME08	American Fidelity Assuran	77.00	.00	77.00	OCT 2017	SUPPLEMENTAL FLEX ACCOUNT
47295	10/12/17	APP02	Appeal-Democrat	324.39	.00	324.39	53,82,83	PLANNING DEPT. ADS
47296	10/12/17	ATT06	A T & T	980.35	.00	980.35	.9/13/17	MULTI/AT&T
47297	10/12/17	BAK01	BAKER & TAYLOR	8.58	.00	8.58	2018025	LIB/BOOKS
47298	10/12/17	BAL00	Knife River Construction	1005.37	.00	1005.37	187061	PW/WET PATCH
47299	10/12/17	BAM00	BAMBAUER TOWING SERVICE	240.00	.00	240.00	40179	PD/TOWING BILL
47300	10/12/17	BAS00	Basic Laboratory, Inc	300.00	.00	300.00	4 Invs	PW/LAB SERVICES
47301	10/12/17	BRA02	MICHAEL BRANSON	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORMS
47302	10/12/17	CAL04	CA Building Standards Com	474.30	.00	474.30	JAN-OCT	BD/CBSC FEE
47303	10/12/17	CAR02	CARDMEMBER SERVICE	314.56 681.00 358.57 682.65 85.00 38.58 2292.39	.00 .00 .00 .00 .00 .00	314.56 681.00 358.57 682.65 85.00 38.58 2292.39	092717 SEP 17 9-27-17 9/22/17 9/27/17 SEP2017 SEP 2017	PW/ICE MACHINE PARTS;MEAL PD/TRAINING LIB/POSTAGE;OFFICE SUPPLI CM/LEAGUE OF CITIES CONFE PD/SAFE KIDS TRAINING REC/YOUTH SOCCER SUPPLIES MULTI;ENVELOPES;POSTAGE
Check Total.....:				4452.75	.00	4452.75		
47304	10/12/17	CAR03	GRANT CARMON	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORMS
47305	10/12/17	CAR12	Peter R. Carr	18.33	.00	18.33	9-14-17	CM/LEAGUE CONFERENCE
47306	10/12/17	CEL02	CELLEBRITE INC.	2902.89	.00	2902.89	Q-16762-4	PD/PHONE EVIDENCE
47307	10/12/17	CES00	Kyle Cessna	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORMS
47308	10/12/17	COM02	Comcast	195.99 96.01	.00 .00	195.99 96.01	9/25/17 09/28/17	LIB/INTERNET MULTI DEPTS/INTERNET CONN
Check Total.....:				292.00	.00	292.00		
47309	10/12/17	COR00	CORNING LUMBER CO., INC.	264.32	.00	264.32	9/25/17	PE/MISC SUPPLIES
47310	10/12/17	COR04	CORBIN WILLITS SYSTEMS	325.00	.00	325.00	9/22/17	CH/TRAINING
47311	10/12/17	DEF01	PAT DEFRIES	50.00	.00	50.00	9/2017	REC/ SENIORSIZE
47312	10/12/17	DIG00	Digital Path	99.95 99.95	.00 .00	99.95 99.95	2979544 9/27/17	PW/INTERNET SERVICES REC/INTERNET
Check Total.....:				199.90	.00	199.90		
47313	10/12/17	ECL00	ECLECTIC HORSEMAN COMM.,	375.00	.00	375.00	7809	AC/WEBSITE HOSTING;EMAIL
47314	10/12/17	EIN02	Gregory P. Einhorn	3665.00	.00	3665.00	13240	CITY ATTORNEY SERVICES SE
47315	10/12/17	ELLO6	STEVE ELLIOTT	136.05	.00	136.05	71517-06	AC/FB AD;GROCERIES
47316	10/12/17	ENE00	ENERPOWER	897.00	.00	897.00	9427-30	WATER TRAN/DIS UTILITIES
47317	10/12/17	FLE04	FLEMING, JOHN	1715.00	.00	1715.00	101017	BD/INSPECTION SERVICES
47318	10/12/17	FUL00	KRISTOPHER FULLMORE	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORMS
47319	10/12/17	GAY01	GAYNOR TELESYSTEMS INC	1587.25 836.50	.00 .00	1587.25 836.50	SWA17/18 7SWA17/18	MULTI/ ANNUAL SUPPORT MAI LIB/ANNUAL SUPPORT MAINT.
Check Total.....:				2423.75	.00	2423.75		
47320	10/12/17	GEN00	TARA GENNA	45.00	.00	45.00	9/29/17	REC/SOCCER REFUND
47321	10/12/17	GLE33	Glenn County Tax Collecto	204.44	.00	204.44	2017-2018	PROPERTY TAX;CO RD E&TREA

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
047322	10/12/17	GLE39	County of Glenn	9218.50	.00	9218.50	17GGA002	GGA MEMBER FUNDING FEE
047323	10/12/17	HAY01	HAYDEN FIRE PROTECTION	1969.50	.00	1969.50	609,610	PW-PD/FIRE EXTINGUISHER SV
047324	10/12/17	JOH00	JOHN'S TIRE & MUFFLER	4780.12	.00	4780.12	9/28/17	PW/TIRES,MOUNT/DISMOUNT,B
047325	10/12/17	JOH02	SEAN JOHNSON	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORMS
047326	10/12/17	LEH00	Lehr Auto Electric	380.04	.00	380.04	1139714	PD/UNITY MFG;INSTALL KT
047327	10/12/17	LES00	LES SCHWAB	20.00	.00	20.00	10/20/17	PW/FLAT REPAIR(BACKHOE)
047328	10/12/17	LOW00	Katherine Lowery	33.96 100.00	.00 .00	33.96 100.00	10/2/17 10/2017	PD;TRAINING REIMB POLICE DEPT UNIFORM
			Check Total.....:	133.96	.00	133.96		
047329	10/12/17	MAN02	MANNER TRUCKING SERVICE	639.57	.00	639.57	170637	FD/HOSE, COOLANT,, ANTIFREE
047330	10/12/17	MID02	MID STATE SURGE	924.28	.00	924.28	10/1/17	PW/SANICHLOR
047331	10/12/17	MIL00	MILLER GLASS, INC.	192.07	.00	192.07	3-279232B	FD/FIRETRUCK WINDSHIELD
047332	10/12/17	MIL07	MILLS, DARYL	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORM
047333	10/12/17	MJB00	MJB WELDING SUPPLY, INC	9.50	.00	9.50	82118	PW/CYLINDER RENTAL
047334	10/12/17	NAP00	NAPA AUTO PARTS	2809.13	.00	2809.13	9/25/2017	PW/ MISC. SUPPLIES
047335	10/12/17	ORE00	O'REILLY AUTO	381.82	.00	381.82	9/28/17	MULTI/CAR PARTS
047336	10/12/17	ORH00	ORLAND HARDWARE	21.53 1755.17	.00 .00	21.53 1755.17	338540 9/27/17	PD/EVIDENCE USB PW/MISC. SUPPLIES
			Check Total.....:	1776.70	.00	1776.70		
047337	10/12/17	OSC00	OSCAR REDES	178.76	.00	178.76	9/27/17	REC/COED TOUR. SHIRTS
047338	10/12/17	PIN01	EDGAR PINEDO	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORM
047339	10/12/17	PUR03	PURECO, YASMIN	176.00	.00	176.00	9/29/17	REC/SOCCER OFFICIAL
047340	10/12/17	QUI02	QUILL CORP.	256.39	.00	256.39	265,619	MULTI DEPT;SAFETY SNACKS
047341	10/12/17	REE02	REED, SANDRA	45.00	.00	45.00	10/5/17	REC/SOCCER REFUND
047342	10/12/17	ROE01	Thomas Roenspie	813.15	.00	813.15	10/1/17	CITY'S GAP INSURANCE REIM
047343	10/12/17	ROE02	Thomas Roenspie	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORM
047344	10/12/17	ROL00	ROLLS, ANDERSON & ROLLS	16144.75	.00	16144.75	SEP 2017	CE/CONTRACT SVCS
047345	10/12/17	ROU01	Bruce Roundy	44.14	.00	44.14	9/28/17	CC/MILEAGE REIMB
047346	10/12/17	SEI00	ROY R SEILER, C.P.A	2928.00	.00	2928.00	28367	ACCOUNTING PROFESSIONAL S
047347	10/12/17	SIM04	Bryan Simpson	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORM
047348	10/12/17	SON05	Sonsray Machinery	1403.72	.00	1403.72	2-04,9-04	PW/SWEEPER PARTS
047349	10/12/17	SPE00	Speak Write	443.26	.00	443.26	00a7dac1	PD/SPEAK WRITE
047350	10/12/17	STB01	STATE BOARD OF EQUAL.	187.04	.00	187.04	3QTR2017	PW/FUEL TAXES
047351	10/12/17	STO04	STONYCREEK PEST CONTROL	171.00	.00	171.00	9/8/17	PEST CONTROL SVCS
047352	10/12/17	T-M00	T-MOBILE	11.90	.00	11.90	9/21/17	LIB/WIFI HOTSPOT
047353	10/12/17	TOL00	J.C. TOLLE	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORMS
047354	10/12/17	VLA00	RAYMOND J. VLACH	100.00	.00	100.00	10/2017	POLICE DEPT UNIFORMS
047355	10/12/17	WES00	WESTSIDE CARD LOCK	72.79 2876.11 2244.41 67.47	.00 .00 .00 .00	72.79 2876.11 2244.41 67.47	097B45 097B46 097B47 097b45	REC/FUEL PD/ FUEL PW/FUEL BLDG/FUEL
			Check Total.....:	5260.78	.00	5260.78		
047356	10/12/17	WIT01	Wittmeier Chevrolet	74.64	.00	74.64	9-25-2017	PD/PARTS
047357	10/12/17	XER00	XEROX CORP.	216.90	.00	216.90	945140	PD/COPIER LEASE
047358	10/12/17	XYL00	Xylem Water Solutions USA	6884.63	.00	6884.63	77518	PW/SEWER PUMP-LIFTSTATION
047359	10/12/17	\B037	DUANE BUCKE	24.46	.00	24.46	000B71001	MQ CUSTOMER REFUND FOR BU
			Cash Account Total.....:	541989.36	.00	541989.36		
			Total Disbursements.....:	541989.36	.00	541989.36		

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday October 2, 2017

7:00 p.m.

CALL TO ORDER

Meeting called to order by Mayor Hoffman. Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Charles Gee, Salina Edwards, Jim Paschall, Vice Mayor Bruce Roundy and Mayor Dennis Hoffman

Councilmembers absent: None

Staff present: Public Works Director Ed Vonasek, Chief of Police JC Tolle, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

Marjorie Palmer, 716 Shasta Street, requested the two speed bumps be installed on Eighth Street, near Shasta Street. Ms. Palmer advised the action was approved by City Council on June 19, 2017 and is a real safety hazard on Eighth Street.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for September 18, 2017.
- C. Receive and file Planning Commission minutes for August 17, 2017.

Action: Vice Mayor Roundy moved, seconded by Councilmember Paschall to approve the consent calendar as presented. The motion carried by the following voice vote:

AYES: Charles Gee, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Dennis Hoffman

NOES: None

ABSENT: None

ABSTAIN: None

PUBLIC HEARING

None

ADMINISTRATIVE BUSINESS

Public Works Director Vonasek requested Council to consider a proposed budget amendment for SB1 Transportation Funds. Mr. Vonasek stated the City must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1, in the City

budget. The Street Fund Budget was amended for fiscal year 2017/2018 to include a patch, chip seal and slurry coat to 7th Street from W. Walker to Tehama Street for \$44,300.dollars.

Action: Councilmember Gee moved, seconded by Councilmember Edwards to adopt Resolution No. 2017-16 and authorize the City Manager or his designee to submit to the California Transportation Committee the City's 2017 SB1 project list as designated in the amended page 28 of the 2017/2018 Street Funds Budget. The motion carried by the following voice vote:

- AYES: Charles Gee, Salina Edwards, Jim Paschall, Bruce Roundy and Mayor Dennis Hoffman
- NOES: None
- ABSENT: None
- ABSTAIN: None

City Manager Carr brought forward for review the quarterly update on Fiscal Year 17/18 Objectives, Projects and Unfunded Capital Projects and Outlays. Mr. Carr stated the construction of two group picnic shelters at Lely park will be done this fall, as well as installing a new basketball court. The install of the solar energy generation projects has been moving along, with proposed completion in early December. The decorative pole banners are 60% complete. The pump track still requires more consideration from the Recreation Commission. Councilmember Paschall inquired about OPD vehicles. Chief of Police Tolle advised four (4) cars will be replaced this year and another one or two at the end of next year; with replacement about every five years. Councilmember Gee questioned whether there were any plans yet in place for funding agreements for those producers utilizing the brine ponds. City Engineer will be working on that soon. Mr. Vonasek advised installation of cameras at the parks and city shop has not been a priority due to limited staffing, however, recruitment is underway.

City Manager Carr brought forward discussion on code enforcement abatement and remedies. Due to the number of repeat nuisance violators , there were a number of abatement hearings. Staff advised Council they may want to consider an ordinance that would apply an enhanced or more immediate penalty to repeat offenders that violated the same nuisance code during a certain period of time. The ordinance would provide violators would be fined right away, with no advance warning or advisement as they would have received during the first offense. Council directed staff to come back with a proposed ordinance.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Gee reported on the following:

- Will be attending Investment Committee meeting tomorrow morning;
- Next EDC meeting scheduled for October 10, 2017;
- Next Chamber meeting to be held Wednesday, October 4th at Round Table.

Councilmember Edwards reported on the following:

- Attended Public Works/Safety Commission meeting;

- Oktobeefest fundraiser will be held Oct. 13th from 6-8 pm at OHBees Hive; live music, mead and food sampling, etc.; tickets available at City Hall.

Vice Mayor Roundy reported on the following:

- Attended League of Cities Citipak fundraiser at Sierra Nevada Brewery.

Vice Mayor Roundy brought forward concerns he received regarding City Council transparency and appearance in regards to a real estate listing on Third Street. This listing was the location of a business owner who had applied for a permit and paid fees due to a request to operate the business from her home on Yolo Street. Upon advisement from the City Attorney and City Manager, Vice Mayor Roundy stated there should be a protocol on certain future agenda items to reveal any possible conflicts of interests, ex parte conversations with business owners and/or developers; as this could avoid the appearance or influence in voting when carrying out city business. Vice Mayor Roundy stated this protocol could also be used for city commissions.

Trish Saint-Evens stated it would be mindful to use this protocol at city commissions, especially the Planning Commission.

Mayor Hoffman advised he received the real estate contract two months ago with Julie Gilmore, owner of the property, not Monica Rossman, who applied for the permit. Ms. Gilmore requested the real estate sign not to be put up until after the Planning Commission made a decision on the permit. Mayor Hoffman stated whatever perception was made, the decision he made on his part for the fee, he would have made for anyone who already paid fees.

Councilmember Gee stated it would be a good idea to put the protocol in writing, so Council could refer to it in the future.

Councilmember Edwards stated the appearance of an impropriety is an impropriety.

Councilmember Paschall wanted the general public to know that Council cannot make comments on items brought forward under Citizen Comments because of the fact it is not an agendized item. Comments could be deferred to staff if necessary.

Mayor Hoffman reported on the following:

- Car show in Library Park on Saturday.

ADJOURN

Meeting adjourned at 7:53 p.m.

_____ Clerk

_____ Mayor

CITY OF ORLAND
ECONOMIC DEVELOPMENT COMMISSION MEETING
September 12, 2017

1. The meeting was called to order by: Chairman: Joser Rosales at 6:00 PM.
2. The Pledge of Allegiance was led by: Commissioner Kochems
3. Roll Call
Commissioners Present: David Allee, Sean Kochems, Mike Wyser, Joser Rosales
Commissioners Absent: Harvey Mitchell
Staff Present: City Manager: Pete, Secretary: Ann Butler
Others Present: Councilmember: Charles Gee
Glenn County Community Services Director: Jody Samons
Glenn County Health and Human Services: Yassi Lam
Redding Bank of Commerce: Tim Olsen
President Orland Chamber of Commerce: Trish Saint-Evens

4. ORAL AND WRITTEN COMMUNICATIONS

Yasi Lam – This week Rush Personnel and Express Employment will host Ag related hiring events in Orland and in Willows. On September 15th, California Olive Ranch in Orland will host a Job Fair offering over 25 seasonal job opportunities and on September 21st, Interim Healthcare, will host a Caregiver Job Fair at the Orland Health and Human Services Agency.

The Glenn County Microenterprise Technical Assistance and Business Assistance Loan Programs have funding and resources available to start and grow your business. Programs expire October 31, 2017.

Jody Samons – 3CORE and the Redding Bank of Commerce, sponsored a grant application for an additional \$30,000 in funding for the Incubator in Orland. Electrical discount rates offered through the PGE program has become a major barrier for local home grown Ag businesses. PGE offers a higher electrical discount rate to out-of-state companies looking to bring their Ag business to Willows. Local Ag start-up businesses are not eligible for the discount from the PGE program. Written correspondence to the Public Utilities Commission from Glenn County is being drafted to repeal the PGE discount rate to include local home grown businesses.

Rail transportation funding is available to Glenn County. The County office is having a Grant written for Rail funding for all of Glenn County.

5. CONSENT CALENDAR

Approval of Economic Development Commission meeting minutes for August 8, 2017.
M/S/C Wyser/Kochems

6. ITEMS FOR DISCUSSION OR ACTION

- a. Bee Summit Report – City Manager Carr and Commissioner Kochems. Representatives from the City of Orland, Orland School District, EDC, Arts Council, Chamber of Commerce, the Bee industry, Glenn County EDC, and the Glenn County Fair CEO, attended the first Bee/Queen Bee Summit meeting.

City Manager Carr discussed local Bee City events sponsored by EDC that would tie local vendors together. Events the Commissioners suggested were entertainment festivals, bus tours that visit bee apiary sites. When the official logo decision is made, the logo is to be placed on lamp post banners and possibly on the City of Orland's water tower. The Chamber's new monthly Bee City event is called The Morning Buzz at 7 a.m. at different business locations each month.

- b. Façade Improvement Program update – City Manger Carr - The City Council approved the proposal to increase the reimbursement amount to \$1500 for individual business owners. The Council approved the amount with no time limit on when a business owner may use the Program. The council approved participation by more than one business in the same building for each façade tenant. If less than \$1500 is utilized the applicant is allowed to use the remaining balance of the Façade Program within three years with the balance to be reset to \$1500 after three years. The Façade Improvement Program will now allow churches and other non-profit organizations to apply to the program to the extent they front a commercial street.

Two businesses for Façade Improvement are currently pending, the Elegant Touch and the Professional Building on the corners of Fourth and Colusa Streets.

- c. Work Plan updates

Strategetic Planning attracting additional lodging – Commissioner Wyser. Ongoing

Entertainment Events, Attractions - Kochems/Rosales

Chairman Rosales reported the Orland Rotary Club would like to create/sponsor multi-cultural live Art event projects with the Bee City festivities. Some ideas for multi-cultural type events would include live music, light tattooing booths, wood working booths, artist's booths with air brushing and water color demos. These multi-cultural events will bring people together to grow and spread to the Art Gallery shows, Glenn County Fair, and the Craft Fair, all showcasing local artists. The Orland Rotary Club is open to creating an Art Scholarship in addition to the many other scholarships they offer. Commissioner Rosales will be presenting this proposal to the Arts Commission.

Broadband Wi- Fi Business Attraction - Allee

Commissioner Allee attended a meeting on Broadband at the Geographical Information Center (GIC) at Chico State. He handed out Dig Once municipal policies with examples that minimize the amount of excavation required to install broadband infrastructure. He also stated that greater and better broadband will become available.

Local Products, Expansion, Sales, Business Retention – Mitchell. Ongoing.

Façade Improvement Program Retention – Rosales/Allee. Ongoing.

City Entrance Beautification – Rosales/Wyser. Ongoing.

Signage, Business Attraction, Retention – Rosales/Kochems.

The Bee City/Queen Bee Capitol logo if placed on the City of Orland's water tower would mark an eye-catching site as the strongest signage for visitation for the City.

Strategic Partnerships, Businesses, Retention – Mitchell/Allee. Ongoing.

Workforce Development, Employment, Community Development - Allee/Wyser/Mitchell
Commissioner Allee reported on the North Central Counties Consortium Workforce Development Board Meeting on program accomplishments for Glenn County. A Handout of WIOA program performance showed a very successful year for Glenn County. Benchmarks were met and/or exceeded that earned a cash award to the NCCC for exceptional work. A course outline for the 2017 Fall Session of the Y.E.S. Program was handed out. Commissioner Allee will attend a series of conference calls with the California Economic Summit engaging in services we provide for employers.

7. STAFF REPORT – City Manager Carr

- County Road 16 Annexation Update –Building Investors want more cost share with the surrounding landowners with this annexation. This proposal will bring more than 80 acres into the annexation. A full EIR is required on the property by the City Council.
- South of the Pilot complex, formally known as the Bippus Property, submitted a site plan for a truck wash, truck service and restaurant. There are traffic problems in the area that will need to be fixed. EIR is soon to begin.
- Hoff Way - A national restaurant chain is considering this location.
- On September 19, 2017, an ad-hoc committee will be established to begin negotiations for a Master Tax Share Agreement between the City of Orland and Glenn County.
- Business Update – The Hive is open for breakfast, coffee, lunch, gifts, honey and other retail items. The Hive purchased the collision repair site on the corner and will open up a business as a mead processing, mead tasting and mead sales. The City has applied to the State for an outside Environmental Education Grant about Bee education.
- Sapphire Plaza Project – Will open early in November.
- Wings Restaurant - on Walker Street, will open about the same time as Sapphire Plaza.
- Streetscapes Project - The Architects will be back to City Council to discuss the Streetscapes design. 80% of the design is complete.
- Home Occupation Permit – The City Code preserves the residential districts by allowing for home based business activity. A local hairdresser in a local residential area has converted the garage into a beauty shop. The applicant is seeking approval for a Conditional Use Permit from the Planning Commission on using her residential home property different from the zoning.
- Economic Incentives -- Offer monetary incentives for builders to keep the process of new business construction moving forward at a steady pace. This topic will be placed on next month's agenda.

- State California Business Incentive Gateway (CBIG) – An online site that markets cities’ and counties’ opportunities for businesses. Commissioners Allee/Kochems will assist Pete on further action.

8. COMMISSIONER REPORTS

Commissioner Kochems –reported on the Bee Summit meeting and came away with positive excitement for the new Bee City Capital festivities planned ahead. Commissioner Kochems also stated that all new businesses coming to town should be given Bee City Capital information that explains the roles for businesses to play in the Bee City festivities. The City of Orland’s permitting process information should be well known to all current and new businesses coming to town.

Commissioner Allee – The EDD Unemployment handout report shows Orland at 10.1% unemployment. Commissioner Allee will inquire with a phone call to the EDD office on the door-to- door, on-the-ground statistical unemployment report, requested and paid for back in Spring 2017 by the City. This month Commissioner Allee will be attending the Cal Works Conference and a meeting in Sacramento to present to new directors of the Community College System on the Cal Works.

Commissioner Rosales – Will present to the Willows Rotary Club how his tattooing business operates, and what a successful tattooing business can bring to the City.

No other reports

9. FUTURE AGENDA ITEMS

- Economic Incentives
- Digital outdoor advertising
- Sales Tax Leakage Report
- Pete will report out on what other are Cities doing about vacant downtown buildings.

10. Adjourned 7:05pm

Respectfully submitted,

Ann Butler, Secretary

Joser Rosales, Chairman

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 7.A.

MEETING DATE: October 16, 2016

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: **Solid Waste Collection Service and Fee Adjustment**

The City's solid waste hauling contractor is exercising its allowance for an annual cost-based fee adjustment per the existing service contract.

BACKGROUND

The City and Waste Management, Inc. (WMI) are in the second year of a two-year contract extension, approved by City Council June 6, 2016, to the 2006 ten-year exclusive contract (thru December 2016) for hauling solid waste for the City and its business and residential customers. The contract provides for an annual fee adjustment based on CPI (consumer price index), landfill tipping fees and diesel fuel costs.

Per the City-WMI agreement, "The City's approval of the properly submitted fee adjustment... shall not be unreasonably withheld, conditioned or delayed." Rates in 2016 went up a few pennies; 2015 rates were decreased 0.73%; 2014 saw no change to rates.

In 2011 WMI waived adjustment of the senior discount rate (with optional 35-gal container) in response to concerns expressed by the City in 2010, hence the senior rate remains at less than the contracted 72% of the regular rate.

The service contract provides residential customers with a 64-gallon refuse cart as standard service, a recycling cart at no additional cost, a green waste cart at additional cost, and an annual citywide clean-up day event. A 35-gallon refuse cart is available at reduced cost upon request.

7.5% of WMI's revenue from Orland operations is returned to the City as a franchise fee, helping to offset City staff and field support costs as well as infrastructure impacts of the hauling service.

DISCUSSION

Calculation summaries justifying the adjustment have been reviewed and verified by City staff. The net result of the applied formula is a 3.51% increase.

Monthly rates in Orland are as follows:

	<u>Current</u>	<u>Proposed</u>
64-gallon refuse cart	\$ 18.58	\$ 19.23
96-gallon refuse cart	\$ 26.50	\$ 27.43
35-gallon refuse cart for non-seniors	\$ 16.58	\$ 17.16
35-gallon refuse cart for seniors	\$ 12.73	\$ 13.18
A green waste cart is optional at additional cost	\$ 4.78	\$ 4.95

Additional green waste cart[s] may be ordered without charge.

A recycling cart is provided to all customers at no additional charge.

Attachments: WMI adjustment letter and formula calculation summaries

RECOMMENDATION:

Approve proposed price adjustment.

Fiscal Impact of recommendation:

Negligible increase in General Fund budget revenue.



**CITY OF ORLAND
ANNUAL RATE INCREASE
EFFECTIVE 12/1/2017**

CPI % Adjustment	2.73%
Fuel % Adjustment	0.78%
Total Price Increase	3.51%

RESIDENTIAL RATES	Current Monthly Rates Effective 12/1/2016	CPI Adjustment	Fuel Adjustment	New Monthly Rate Effective 12/1/2017
64 Gallon Carts	\$18.58	\$0.51	\$0.14	\$19.23
96 Gallon Carts	\$26.50	\$0.72	\$0.21	\$27.43
35 Gallon Cart	\$16.58	\$0.45	\$0.13	\$17.16
35 Gallon Cart (Senior)*	\$12.73	\$0.35	\$0.10	\$13.18
Recycle:				
64 Gallon Recycle Cart(s) - included with trash	\$0.00	\$0.00	\$0.00	\$0.00
Yard Waste:				
96 Gallon Yard Waste (one or two carts)**	\$4.78	\$0.13	\$0.04	\$4.95
Additional Yard Waste Carts (after two)**	\$4.78	\$0.13	\$0.04	\$4.95
Extra Pickups:				
Per bag (service day)	\$4.28	\$0.12	\$0.03	\$4.43
35 Gallon cart (service day)	\$4.28	\$0.12	\$0.03	\$4.43
64 Gallon cart (service day)	\$5.92	\$0.16	\$0.05	\$6.13
96 Gallon cart (service day)	\$7.49	\$0.20	\$0.06	\$7.75
*Senior rate will never be more than 72% of the 64 gallon rate.				
**Green waste is a subscription service with an additional charge for each level of residential service.				

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 7.B.

MEETING DATE: October 16, 2017

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: **Draft Ordinance for Chronic Nuisance Code Violation** (Discussion/Direction)

City Council will review and provide direction to staff regarding draft ordinance language addressing chronic violations of City nuisance codes.

BACKGROUND

City Council on October 2 directed staff to draft proposed code language to address the problem of property owners who repeatedly violate the same provisions of city code, creating an unnecessary burden of staff time (= taxpayer expense) for administrative processes. In addition to most properties being the same every year for weed abatement, some properties which were the subject of other categories of nuisance abatement slip back into noncompliance soon after abatement.

DISCUSSION

City legal and administrative staff are providing a first draft of requested code language for Council consideration.

Attachment: Ordinance No. 2017-XX - Adding section 8.24.170 to Chapter 8.24 of the Orland Municipal Code, providing additional enforcement for and deterrence of chronic violators of Chapter 8.24: Nuisances

RECOMMENDATION

Direct staff.

Fiscal Impact of Recommendation:

N/A – minor administrative cost to prepare draft ordinances.

ORDINANCE NO. ____

**AN ORDINANCE OF THE CITY OF ORLAND
ADDING SECTION 8.24.170 TO CHAPTER 8.24 OF THE ORLAND
MUNICIPAL CODE, PROVIDING ADDITIONAL ENFORCEMENT FOR AND
DETERRENCE OF CHRONIC VIOLATORS OF CHAPTER 8.24: NUISANCES**

The City Council of the City of Orland Does Hereby Ordain as Follows:

SECTION 1. The City Council of the City of Orland finds and declares as follows:

1. The City of Orland has enacted Chapter 8.24 of the Orland Municipal Code. Chapter 8.24 defines specific public nuisances, provides for voluntary abatement following notice, and, absent abatement, provides for an evidentiary hearing before a hearing officer appointed by the City Council, and further provides for an appeal of the orders following that evidentiary hearing to the full City Council.
2. Following the evidentiary hearing, the hearing officer may issue orders of abatement and abatement cost determinations, and provide a further opportunity to abate.
3. The intent and goal of Chapter 8.24 is voluntary compliance, even following the noticed evidentiary hearing.
4. The City's code enforcement staff and the City's hearing officers have directly identified chronic violators of Chapter 8.24. Such persons are routinely notified of maintaining, causing or allowing a nuisance, notified of an evidentiary hearing, provided a hearing, and, following the hearing, provided a further opportunity to abate.
5. The City's code enforcement staff and the City's hearing officers have directly observed that such chronic violators, as a consequence of previous participation in the abatement process described above, have actual notice of the conditions of nuisance and actual notice of the requirement to abate.
6. The City's code enforcement staff and the City's hearing officers have directly observed that when such chronic violators do abate after the completion of the process identified above, the City has incurred costs and expenses that are unnecessary as a consequence of the chronic violators' actual notice set forth in the preceding paragraph.
7. The City's code enforcement staff and the City's hearing officers have directly observed that the remedies provided in Chapter 8.24 provide no specific deterrence to chronic violators.
8. The City Council finds and determines that Chapter 8.24 should be amended as provided herein to: (1) define a chronic violator; (2) acknowledge a chronic violator's actual notice of Chapter 8.24; and (3) deter chronic violation of Chapter 8.24.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ORLAND AS FOLLOWS:

SECTION 2. Section 8.24.170 is added to the Orland Municipal Code as follows:

8.24.170 – Remedies for Chronic Violators

In addition to any remedies provided under this Chapter, this Code, or by law, remedies for chronic violators of this Chapter, as defined, are provided herein.

A. Chronic Violator Defined.

(1) Any person owning, leasing, occupying or having charge or possession of any premises in the city receiving more than one notice under section 8.24.060 within any consecutive 24-month period; and,

(2) Having received prior written notice of this section.

B. Remedies for Chronic Violators. The remedies available for chronic violators are as follows:

(1) Imposition of a civil penalty of up to \$100.00 per day, commencing from the issuance of the notice provided in section 8.24.060.

(2) Imposition of City enforcement costs incurred from the issuance of the notice provided in section 8.24.060.

SECTION 3. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared, invalid or unconstitutional.

SECTION 4. CEQA.

The City Council finds the approval of this ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15061(b)(3) (because the activity has no potential for causing a significant effect on the environment.) Each exemption stands as a separate and independent basis for determining that this ordinance is not subject to CEQA.

SECTION 5. Publication.

Within 15 days from the passage thereof, this ordinance shall be published at least once in the _____, a newspaper of general circulation, published and circulated in the City of Orland. This Ordinance shall take effect thirty (30) days after the date of its adoption.

I HEREBY CERTIFY that the above and foregoing Ordinance was duly and regularly introduced and read at a regular meeting held on the _____, 2017, and was passed and adopted by the City Council of the City of Orland at a regular meeting thereof duly held on _____ 2017, by the following vote, to wit:

GOLDEN STATE
RISK MANAGEMENT AUTHORITY

Innovative programs, personalized service

October 2, 2017

Angie Crook
City of Orland
815 Fourth Street
Orland, CA 95963

Re: Selection of City Representative for GSRMA Board of Directors

Dear Angie Crook:

I am writing to our City districts regarding the election process for filling the July 1, 2018 vacancy of the City district representative position on the GSRMA Board of Directors.

The timeline for the new process is attached. We are currently reaching out to our member City districts to invite them to nominate their district. Once the nomination period is closed, we will conduct an election among our City district members. The district that wins the election can then appoint a member of their governing board to serve on the GSRMA Board.

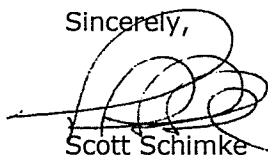
The length of term for the GSRMA board position is 2 years. This specific term runs from July 1, 2018 through June 30, 2020. GSRMA board meetings are bi-monthly starting in July (6 meetings per year). Meetings are held in the GSRMA board room in Willows, CA, from 6-8 pm on the second Wednesday of each meeting month. Each board member receives a \$100 stipend, plus reimbursement for travel expenses (including lodging and meals, if applicable.) We do have some capability for remote participation as well if a board member is unable to attend a meeting in-person.

Please share this information with your board members and let us know if they wish to self-nominate to be a candidate district in this election. You can notify us by sending an email that includes your district's name, your name and states that your district would like to be a candidate in the election for GSRMA board representation. The email should be sent to: elections@gsrma.org. Alternatively, you may mail us your nomination via the USPS or fax it to (530) 934-8133.

The deadline for nominations is end of business on December 20, 2017. The election will take place February 1, 2018 through April 20, 2018.

We hope your district decides to participate in this process. Please contact our office if you have any questions.

Sincerely,



Scott Schimke
GSRMA Risk Manager

CC: GSRMA Board of Directors

Golden State Risk Management Authority (GSRMA)
Governing Board Member Election Timeline
Effective for July 1, 2018 vacancies

The July 1, 2018 vacancies for the Board include representatives for cemetery districts, cities and school districts.

The timeline for these elections are as follows:

Approval of the 7/1/2018 Board Member Election Timeline at the September 27, 2017 Board meeting.

Nominations will be open October 2, 2017 through December 20, 2017.

- Send nomination invite to appropriate member agencies by October 2, 2017.
- Send deadline reminder by November 30, 2017.
- Nominations must be received in the GSRMA office by end of business December 20, 2017.

Approve nominees/ballot at January 10, 2018 board meeting.

Election conducted February 1, 2018 – April 20, 2018.

- Distribute primary contact information for each peer district to candidate districts by January 19, 2018.
- Distribute election ballot by February 1, 2018.
- Send deadline reminder by March 31, 2018.
- Ballots must be received in the GSRMA office by end of business April 20, 2018.

Election results will be presented to the Board at their May 9, 2018 meeting. At this meeting the Board will:

- In case of a tie, hold a drawing among those receiving the most votes.
- For any vacancy that received no nominations, appoint an individual qualified to fill the position.
- Certify the results of the election process.

Elected districts will provide their appointment prior to the July 11, 2018 Board meeting.