

CITY COUNCIL
Charles Gee, Mayor
Bruce T. Roundy, Vice Mayor
Salina Edwards
Dennis G. Hoffman
James Paschall, Sr.

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY OFFICIALS
Angela Crook
Assistant City Manager/City Clerk
Deysy Guerrero
City Treasurer

CITY MANAGER
Peter R. Carr

If anyone wishes to address the City Council on an item to be considered at this meeting, please complete a Speaker Request Form and submit to the City Clerk before the meeting begins. (optional)

Meeting Place: Carnegie Center
912 Third Street
Orland, CA 95963

AGENDA **REGULAR MEETING, ORLAND CITY COUNCIL** **Monday, October 15, 2018**

1. **CALL TO ORDER – 7:00 p.m.**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor; however, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. **(Oral communications will be limited to three minutes)**

B. Presentation:

Glenn County Active Transportation Plan – Mardy Thomas, Glenn County Principal Planner

5. **CONSENT CALENDAR**

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for October 1, 2018.
- C. Receive and file Library Commission minutes for July 10, 2018.
- D. Receive and file Economic Development Commission minutes for September 11, 2018.

Comments from the public are welcome. The Mayor will announce the opportunity for comments related to Public Hearings and each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

6. **PUBLIC HEARING** - None

7. **ADMINISTRATIVE BUSINESS**

A. Update on Well Operations – Ken Skillman, City Engineer

B. Discuss Solid Waste Collection Service Contract – Pete Carr, City Manager

8. **CITY COUNCIL COMMUNICATIONS AND REPORTS**

9. **ADJOURN**

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on October 11, 2018

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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WARRANT LIST

October 15, 2018

Warrant	10/11/18	\$	92,195.66
PERS Payments	10/10/18	\$	17,075.76
Payroll Compensation	9/27/18	\$	66,509.82
Payroll Taxes	9/27/18	\$	27,332.24
		\$	<u>203,113.48</u>

APPROVED BY

Charles Gee, Mayor

Bruce Roundy, Vice-Mayor

Salina Edwards, Councilmember

Dennis Hoffman, Councilmember

James Paschall, Sr., Councilmember

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
049116	10/11/18	ABD00	ADVANCED DOCUMENT	6.98	.00	6.98	151878 (2)	MULTI/SALES TAX
049117	10/11/18	AIR01	Airgas-USA, LLC	169.39	.00	169.39	86001	FD/MEDICAL OXYGEN
049118	10/11/18	ALL01	ALL SEASONS SCREEN PRINT	183.45	.00	183.45	4272,4275	REC/SOCCER SHIRTS
049119	10/11/18	AME01	AMERIPRIDE UNIFORM SVCS	668.19	.00	668.19	110365511	PW/UNIFORM CLEANING
049120	10/11/18	APP02	Appeal-Democrat	96.10	.00	96.10	7068,7615	CITY COUNCIL, SEWER PUBLI
049121	10/11/18	AUT00	Auto Zone Inc.	4.30	.00	4.30	94617029	PD/CAR WASH SOAP
049122	10/11/18	AX000	Axon Enterprise Inc Dept	425.01	.00	425.01	SI-155499	PD/TASER ASSURANCE PLAN C
049123	10/11/18	BAL00	Knife River Construction	1086.54	.00	1086.54	9/30/18	STREETS/ASPHALT
049124	10/11/18	BAS00	Basic Laboratory, Inc	210.00	.00	210.00	18,81,84	PW/WATER LAB SERVICES
049125	10/11/18	BO000	BOOT BARN INC.	150.00	.00	150.00	PAILLON	PW/BOOTS 18-19
049126	10/11/18	BRY02	BRYANT ENTERPRISES, LLC	175.00	.00	175.00	12053	FD/RADIO EQUIPMENT
049127	10/11/18	CAR02	CARDMEMBER SERVICE	785.30 159.74 216.01 2096.67 279.18 804.73	.00 .00 .00 .00 .00 .00	785.30 159.74 216.01 2096.67 279.18 804.73	SEP18 2018SEP 9/26/18 SEP 2018 SEPT2018 SEPT.2018	CC/TRAVEL CLERK/FLAGS & KEYBOARD PARK/POST TOPS AND LATCHE PD/TRAINING AND OFFICE SU LIB/PROGRAM SUPPLIES, COM REC/SOCCER EQUIPMENT, STO
			Check Total.....:	4341.63	.00	4341.63		
049128	10/11/18	CAR03	GRANT CARMON	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049129	10/11/18	CAS05	CASCADE FIRE EQUIPMENT	853.00	.00	853.00	94386	FD/HOSE BOOSTER, PROTECTI
049130	10/11/18	CES00	Kyle Cessna	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049131	10/11/18	CHI12	Chico Immediate Care Medi	330.00	.00	330.00	58420	PW/DMV PHYSICALS
049132	10/11/18	CIT01	City of Corning	3528.00	.00	3528.00	7/1-9/30	FD/DISPATCH FEES
049133	10/11/18	COM02	Comcast	195.99 96.01	.00 .00	195.99 96.01	9/25/18 10/3-11/2	LIB/INTERNET MULTI-DEPT/INTERNET CONNE
			Check Total.....:	292.00	.00	292.00		
049134	10/11/18	COM07	Comcast	114.70	.00	114.70	19634-OCT	FD/INTERNET
049135	10/11/18	COR00	CORNING LUMBER CO., INC.	138.33	.00	138.33	9/25/18	PW/CONCRETE, POST, HINGES
049136	10/11/18	COR07	CORDICO PSYCH CORP	400.00	.00	400.00	2790	PD/PRE-EMP PSYCH EVALUATI
049137	10/11/18	DEF01	PATRICIA M. DEFRIES	50.00	.00	50.00	10/9/18	REC/SENIOR EXERCISE CLASS
049138	10/11/18	DOJ03	DEPARTMENT OF JUSTICE	66.00	.00	66.00	330998	PD/FINGERPRINTS FOR POSSI
049139	10/11/18	ECL00	ECLECTIC HORSEMAN COMM.,	255.00	.00	255.00	11485	AC/WEBSITE HOSTING & EMIA
049140	10/11/18	ECO01	ECORP CONSULTING, INC	3896.25	.00	3896.25	85226	MULTI/REC TRAIL
049141	10/11/18	EIN02	Gregory P. Einhorn	3850.00	.00	3850.00	13576	PROFESSIONAL SERVICES SEP
049142	10/11/18	EVI00	EVIDENT, INC.	35.00	.00	35.00	137057A	PD/GUN BOXES FOR EVIDENCE
049143	10/11/18	FAR02	GERALD E FARREN	199.52	.00	199.52	SEP 24, 18	AC/MAINTENANCE OF PUBLIC
049144	10/11/18	FLE04	FLEMING, JOHN	1450.00	.00	1450.00	9/27-10/9	BD/INSPECTION SERVICES
049145	10/11/18	FL000	FLOR'S	32.08	.00	32.08	3422	FD/FLOOR CLEANER
049146	10/11/18	FUL00	KRISTOPHER FULLMORE	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049147	10/11/18	FUL04	Full Moon Portable Sanita	120.00	.00	120.00	604	PW/GREENWASTE YARD, CITY
049148	10/11/18	GAY01	GAYNOR TELESYSTEMS INC	96.00	.00	96.00	IN35607	MULTI/VOICEMAIL TO EMAIL
049149	10/11/18	GLE33	Glenn County Tax Collecto	196.56	.00	196.56	2018-2019	PROPERTY TAXES CO RD E, T
049150	10/11/18	GLE36	GLENN CO FARM BUREAU	105.00	.00	105.00	10/4/18	ANNUAL GCFB MEETING
049151	10/11/18	GOL01	GOLDEN STATE RISK	3156.26 28379.00	.00 .00	3156.26 28379.00	101518-06 101518-10	DENTAL/VISION INSURANCE HEALTH INSURANCE
			Check Total.....:	31535.26	.00	31535.26		
049152	10/11/18	GOL05	GOLDEN STATE EMERGENCY VE	9661.72	.00	9661.72	WI000006	FD/LADDER TRUCK SERVICE/R

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information	
							Invoice #	Description
049153	10/11/18	GRA02	GRAINGER, INC.	26.16	.00	26.16	600985	FLEET/PW HORNS
049154	10/11/18	GRO00	Ferguson Enterprises Inc	346.42	.00	346.42	1406999	PW/FIRE HYDRANT PARTS
049155	10/11/18	HEI01	VIRGIL HEISE	100.00	.00	100.00	880711	FD/JANITORIAL
049156	10/11/18	HOL05	HOLDREGE & KULL (AN NV5 C	590.00	.00	590.00	101975	ENVIROMENTAL SITE ASSESSM
049157	10/11/18	JCN00	J.C. NELSON SUPPLY	488.78	.00	488.78	730853	BM/TP GARBAGE BAGS, PINES
049158	10/11/18	JOH02	SEAN JOHNSON	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049159	10/11/18	JOH14	Rae Johnsen	760.00	.00	760.00	1045	FD/ADMINISTRATIVE FEES FO
049160	10/11/18	LES00	LES SCHWAB	407.56	.00	407.56	9/29/18	BD/NEW TIRES, BALANCE, VA
049161	10/11/18	LOW00	Katherine Lowery	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049162	10/11/18	MAC00	Jason Mackenzie	106.00	.00	106.00	CB529631P	FD/REIMB FOR EMT/AEMT CER
049163	10/11/18	MAT04	MATSON & ISOM	311.25	.00	311.25	65383	PD/SERVER INFRASTRUCTURE
049164	10/11/18	MEZ00	JODY MEZA	200.00	.00	200.00	SEP 18	LIB/SEPTEMBER TRAVEL STIP
049165	10/11/18	MID02	MID STATE SURGE	689.44	.00	689.44	10/1/18	PW/SANICHLOR
049166	10/11/18	MIL07	MILLS, DARYL	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049167	10/11/18	MJB00	MJB WELDING SUPPLY, INC	9.50	.00	9.50	01221107	PW/CYLINDER RENTAL
049168	10/11/18	MUN03	MUNICIPAL EMERGENCY SVCS	67.33	.00	67.33	5565,7907	FD/STRUCTURE GEAR ATTACHM
049169	10/11/18	NAP00	NAPA AUTO PARTS	2907.74 1122.02	.00 .00	2907.74 1122.02	9/25/18 97,68,125	PW/MISC SUPPLIES FD/TRUCK PARTS & EQUIPMEN
			Check Total.....:	4029.76	.00	4029.76		
049170	10/11/18	NBS00	NBS	3460.89	.00	3460.89	589-594	DEVELOPMENT IMPACT FEE ST
049171	10/11/18	NEW04	Newegg Business	1327.10	.00	1327.10	2907,0255	FD/MEETING ROOM MONITOR R
049172	10/11/18	ORE00	O'REILLY AUTO	502.65	.00	502.65	9/28/18	FLEET/VEHICLE EQUIPMENT F
049173	10/11/18	ORH00	ORLAND HARDWARE	183.98 2402.40 49.81	.00 .00 .00	183.98 2402.40 49.81	200-590 9/27/18 5260/5251	FD/BUILDING, COMPUTER, AN PW/MISC SUPPLIES PD/OFFICE SUPPLIES
			Check Total.....:	2636.19	.00	2636.19		
049174	10/11/18	ORL15	Orland Saw & Mower	94.35	.00	94.35	10/1/18	PARKS/LOOP CHAIN
049175	10/11/18	PIN01	EDGAR PINEDO	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049176	10/11/18	PON00	PONCI'S WELDING	18.32	.00	18.32	70332	FLEET/PD/FLAT BAR
049177	10/11/18	QUI02	QUILL CORP.	886.09	.00	886.09	4358/8678	PD/OFFICE SUPPLIES
049178	10/11/18	RIC00	GERALD RICE	165.00	.00	165.00	10/2/18	PW/PHYSICAL REIMBURSMET
049179	10/11/18	ROE02	Thomas Roenspie	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049180	10/11/18	SAV00	North State Grocery	14.02	.00	14.02	91318	SAFETY/HEALTHY SNACKS
049181	10/11/18	SEI00	ROY R SEILER, C.P.A	1801.80	.00	1801.80	28884	ACCOUNTING PROFESSIONAL S
049182	10/11/18	SIM04	Bryan Simpson	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049183	10/11/18	STE05	Roy Stewart	150.00	.00	150.00	9/6/18	PW/REIMBURSEMENT FOR BOOT
049184	10/11/18	STO04	STONYCREEK PEST CONTROL	203.00	.00	203.00	9/13/18	PEST CONTROL SERVICES
049185	10/11/18	T&S01	T AND S DVBE, INC.	2894.99	.00	2894.99	1514	RADER ADD-ONS FOR SIGN BO
049186	10/11/18	T-M00	T-MOBILE	34.00	.00	34.00	9/21/18	LIB/WIFI HOTSPOT
049187	10/11/18	TOL00	J.C. TOLLE	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049188	10/11/18	TUR01	Rae Turnbull	45.00	.00	45.00	SEP 2018	AC/WEBSITE NEWSLETTER
049189	10/11/18	VAL10	Valley Truck & Tractor	288.60	.00	288.60	10/1/18	PARKS/PARTS FOR MOWER
049190	10/11/18	VAN00	VANTAGE POINT TRANSFER AG	1735.96	.00	1735.96	50610	DEF COMP PLAN 304591
049191	10/11/18	VLA00	RAYMOND J. VLACH	100.00	.00	100.00	OCT 2018	POLICE DEPT UNIFORMS
049192	10/11/18	WAC00	JANET BLEVINS WACKERMAN	65.95	.00	65.95	10/10/18	MILEAGE REIMBURSEMENT

RUN....: Oct 11 18 Time: 11:28
Run By.: Deysy Guerrero

Cash Disbursement Detail Report
Check Listing for 10-18 Bank Account.: 1001

ID #: PY-DP
CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
049193	10/11/18	WAS00	WASTE MANAGEMENT	12.20	.00	12.20	10/1/18	REC/TRASH CART
049194	10/11/18	WEL02	Wells Fargo Vendor Fin Se	68.94	.00	68.94	68828627	COPIER LEASE PROPERTY TAX
				54.90	.00	54.90	688256933	MULTI/COPIER LEASE PROP T
			Check Total.....:	123.84	.00	123.84		
049195	10/11/18	WES16	West Mitsubishi	1737.50	.00	1737.50	31711	SAFETY/RADIOS
049196	10/11/18	ZUM00	SAM ZUMARRON	45.00	.00	45.00	10/4/18	REC/SOCCER REFUND
			Cash Account Total.....:	92195.66	.00	92195.66		
			Total Disbursements.....:	92195.66	.00	92195.66		

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD OCTOBER 1, 2018

CALL TO ORDER

Meeting called to order by Mayor Gee at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Meeting opened with the pledge of allegiance.

ROLL CALL

Councilmembers present: Dennis Hoffman, Salina Edwards, Bruce Roundy and Mayor Charles Gee
Councilmembers absent: Jim Paschall
Staff present: Chief of Police J.C. Tolle, Public Works Director Ed Vonasek, City Attorney Greg Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

None

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for September 20, 2018.
- C. Receive and file Arts Commission minutes for August 22, 2018.
- D. Receive and file Planning Commission Minutes for June 21 & Aug 16, 2018.
- E. Approve and adopt second reading of Ordinance No. 2018-05 amending Title 17, Zoning, of the OMC by modifying Section 17.78.040 – definitions and establishing Section 17.78.410 Digital Display Signs.
- F. Approve and adopt second reading of Ordinance No. 2018-06 amending Title 17, Zoning, of the OMC by modifying Section 17.78.040 – definitions and establishing Section 17.78.410 Off-Premise Multi-User signs.

Action: Councilmember Hoffman moved, seconded by Councilmember Edwards to approve the consent calendar as presented. The motion carried by the following voice vote:
AYES: Dennis Hoffman, Salina Edwards, Bruce Roundy and Mayor Charles Gee
NOES: None
ABSENT: Councilmember Jim Paschall
ABSTAIN: None

PUBLIC HEARING

None

ADMINISTRATIVE BUSINESS

A. Report on septic truck hauling contract – Pete Carr, City Manager

City Manager Carr advised NorCal Septic Services currently has a contract with the City to discharge into the City's Wastewater Treatment Plant. NorCal Septic treats the raw sewage that is delivered to them by septic trucks from in and out of the County and removes the solids before its discharged into the City's treatment plant. The volume NorCal discharged has increased in the last few years, but not significantly enough to cause a substantial impact to the capacity at the Waste Water Treatment plant, as reported by the City Engineer and Public Works Director. The Council directed staff to present an annual report on the capacity at the treatment plant.

B. Discuss real estate purchase considerations - Pete Carr, City Manager

City Manager Carr presented for Council discussion on the potential uses for the possible purchase of real estate in the City of Orland. Mr. Carr advised the City is currently in contract with Union Pacific Railroad on Sixth Street at Colusa Street (Property A, 2.11 acres), with price and terms subject to negotiation. The second property depicted as Property B in the staff report is ½ acre, zoned commercial, featuring visibility and access from Walker Street and adjacent to City -owned parking lot on Fifth Street. Mr. Carr advised Property "A" would make an ideal location for a Public Safety facility for Police and Fire or Discovery Bee Center. Property B could also make an ideal location for a Bee center, Chamber of Commerce office and community meeting room, as well. Mr. Carr advised Council of the amount of development impact fee dollars available to use for proposed possible purchases. Chief of Police Tolle advised the Police and Fire Department are in favor of Property A as a future location for a Public Safety facility. Council agreed public safety is a priority and that Property A would be the best location for a Police and Fire facility for a long-term solution and that Property B could be an ideal location for a Discovery Bee Center/Chamber of Commerce/Community Meeting Center. It was discussed to consider contacting the Bee Discovery Center group that has been raising funds for a future bee center to see if there is interest in partnering with the City for this kind of project. Council felt a Bee Discovery Center would enhance our City.

Action: Councilmember Edwards moved, seconded by Vice Mayor Roundy to direct staff to enter negotiations of ½ acre property located off Walker Street, depicted as Property B and to begin Phase 1 Environmental Assessment of Property B.

The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Bruce Roundy and Mayor Charles Gee

NOES: None

ABSENT: Councilmember Paschall

ABSTAIN: None

Action: Councilmember Hoffman moved, seconded by Councilmember Edwards to direct staff to begin Phase 2 Environmental Assessment of Property A. The motion carried by the following voice vote:

AYES: Dennis Hoffman, Salina Edwards, Bruce Roundy and Mayor Charles Gee

NOES: None

ABSENT: Councilmember Paschall

ABSTAIN: None

C. First quarter update on Fiscal Year Projects and Objectives – Pete Carr, City Manager

Mr. Carr presented Council with a first quarter update on projects and objectives for FY 18-19. The most important and urgent priorities include the replacement of the sewer main on CO RD MM, for which the City is currently seeking zero percent financing from the State to help reserve the City's cash flow. Mr. Carr advised the environmental report is complete for the reconstruction of Tehama Street; an RFP was circulated for a design engineer and will be brought forward at the next regular Council meeting. Mr. Carr also reviewed projects that were less urgent /important. Mr. Carr advised progress for a future Public Safety Facility has been made, as well as phase 1 of the mechanic shop extension. The construction of the Recreation Trail is funded but requires a federal environmental report to be done first. Public Works Director Vonasek stated the closure of the East Street well should be complete by the end of the next quarter.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Edwards:

- Attended Glenn Transportation meeting;
- Attended Library Commission meeting, upcoming book sale;
- Attended Bee City Committee meeting, selling OktoBEEfest tickets;
- Will be attending Waste Management meeting, Oct. 9th.

Councilmember Hoffman:

- Attended dedication ceremony of new bronze sculpture, "Our Hope & Heritage";
- Chamber of Commerce has general meeting at Round Table Pizza on Oct. 3rd.

Vice Mayor Roundy:

- Attended dedication ceremony of new bronze sculpture, "Our Hope & Heritage";
- Attended Transportation Commission and Transit meeting; fare box continues to be at level it needs to be; will have bus connection with Tehama County soon;
- Congressman John Garamendi honored "Women of the Year"; Councilmember Salina Edwards, Arts Commission Chairperson Rae Turnbull and Marilyn Schultz were honored;
- Will be attending CalLAFCO conference.

Mayor Gee:

- Attended dedication ceremony of new bronze sculpture, "Our Hope & Heritage";
- Met with Councilmember Edwards and City Manager Carr to discuss Waste Management contract possibilities;

- Greenwaste drop off is free the next two weekends, as well as, Clean-up Day is free Saturday, October 6th; local businessman to volunteer picking up items for those individuals unable to get items to the fairgrounds for the free Clean-up day.

ADJOURN

Meeting adjourned at 8:15 p.m.

Angela Crook, City Clerk

Charles Gee, Mayor

Orland Library Commission Minutes of July 10, 2018

ITEM 1. Call to Order at 5:05 p.m.

ITEM 2. Commissioners Present: G. Russell, S. Romano, T. Waldroop, L. Fitzgerald, S. Jackson

Also Present: Librarian J. Meza, Council Member S. Edwards

ITEM 3. No Citizen Comments

ITEM 4. Minutes of March 13, 2018 Approved with correction.

ITEM 5. Items for Discussion or Action

1. Reports from City Librarian: Commissioners reviewed circulation statistics for May and June, 2018. E-books stats continue to increase and May circulation and computer usage was up significantly. Library participated in "Day at the Dairy", the Fair Parade, "Touch a Truck" day for summer reading kick-off, and had a successful "Wild Things" program. Commissioners also discussed providing more teen programs and the request to the Supervisors for an increase in funding to cover the new Saturday hours.
2. Update on Grants: Librarian reported that Libraries Illuminated programs were well attended but some participants were disappointed that the focus was on video not still photography. Library staff are trying to accommodate that request. Library is putting together "Great American Read" display and will give away a \$25 B&N gift card for prize drawing. Rural Gateways programs will be held last Mondays in July and August.
3. Commissioners reviewed and discussed the request to approve "Storytime Guidelines" policy. Moved by S. Romano, 2nd by T. Waldroop. Approved unanimously.
4. **ITEM 6. Friends of the Library Report:** G. Russell reported that new signs were provided by Oscar's and the sale went well. The Little Free Library management has been taken over by the Friends group and is now an officially registered organization. Plans for the Centennial of the Carnegie building are being discussed.

ITEM 7. Commissioner Reports: G. Russell requested that the banner on the outside of the library be fixed.

ITEM 8. Adjourned 6:40 p.m.

Next meeting will be Thursday, September 27th at 5:00 p.m. in the Library Community Room

CITY OF ORLAND
ECONOMIC DEVELOPMENT COMMISSION MEETING
September 11, 2018

1. CALLED TO ORDER: Chairman: Mitchell at 6:00 PM.

2. PLEDGE OF ALLEGIANCE: Commissioner Allee

3. ROLL CALL:

Commissioners Present: David Allee, Brien Hamilton, Harvey Mitchell

Commissioners Absent: Joser Rosales, Sean Kochems

Staff Present: Assistant City Manager: Angie Crook, Secretary: Ann Butler

Others Present: Mayor Charles Gee

Glenn County Community Development Director: Jody Samons

4. ORAL AND WRITTEN COMMUNICATIONS

Ms. Samons reported the property for North State Huling, an almond processing plant in Hamilton City is in escrow. Ms. Samons distributed handouts of Glenn Grow's newsletters and recommended everyone subscribe by going online to register. The website will be available soon. Ms. Samons shared pictures of the new business at the old Holly Sugar site.

5. CONSENT CALENDAR

The approval of the August 14, 2018 meeting minutes were approved. M/S/U Allee/Hamilton.

6. ITEMS FOR DISCUSSION OR ACTION

1. Follow-up on City's vacant buildings list — Commissioners Kochems and Hamilton.

a. Correspondence – Mayor Gee reported he received a call from Margaret Huffman, a granddaughter to the owners of the old Royal Hotel building. She mentioned she did not know what to do with the building and requested direction from the City on how to move forward to improve the site. The building is in need of various, expensive repairs. The Commissioners commenced in a lengthy discussion on remedies to the City's homeless problem, mainly bringing awareness to provide safe, secure, and affordable housing to the poor. Ms. Samons mentioned Glenn County has a new housing manager that will find grants and other funding supporting homeless housing in the community. Mayor Gee discussed with the Commissioners possible solutions to the building with no final decision made. Mayor Gee will request the City Planner to review the Old Royal Hotel Building rehabilitation. Ms. Samon also mentioned the implementation of Opportunity Zones which allows for tax benefits.

Ms. Crook reported the property owners of the old Farm Bureau Building is actively pursuing renovation. There has been no response to the old Chevrolet garage on 6th street.

c. Oakland approach. The City of Oakland will vote in November as to a tax on vacant properties to ease homelessness. The Commissioners discussed this approach.

7. STAFF REPORTS

Business Updates: Ms. Crook reported:

- Planning Commission approved the Signage Amendment and now will go before the City Council.
- Simplot expansion is right on track.
- The truck wash annexation is progressing steadily.
- The Farwood Restaurant expansion for indoor seating is underway. Outdoor seating is planned for the future.
- East Coast Bar & Grill will be adding a Tap Room in the back of the restaurant.

- OktoBEEfest, October 12, 2018, at the OHBee Complex.

8. COMMISSIONERS REPORT

Commissioner Allee:

Summer Youth Employment Services (YES) is a very successful program that is working well with our youth in the community to retain jobs and get through barriers to employment.

A mandatory greeter will be in place at all job centers that will capture pre-information before your appointment.

He will be attending a Work Forum September 24, 2018, in Sacramento.

Commissioner Hamilton:

There are building sites in Orland available for multi-family apartments to fulfill our housing shortage.

A delivery service that transports warehoused marijuana products out of the area to other locations is a business opportunity for Orland. With a brief discussion, the Commissioners decided to table the subject until they speak to City Manager Carr.

FUTURE AGENDA ITEMS

- Follow-up on correspondence
- Direction for additional property listings
- Tax on vacant properties; the Oakland approach.

10. ADJOURN – 6:53 PM

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 7.A.

MEETING DATE: October 15, 2018

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: Well Operations Update (Discussion/Direction)

Staff will brief City Council on current well operations topics.

BACKGROUND

The City of Orland is served by seven operational wells in a looped system, plus one stand-alone well at the airport. Each well is tested regularly for drinking water quality and water resource depth, with reporting to and oversight by the Regional Water Quality Control Board, a division of the California State Department of Water Resources.

The addition of the Eva well replaced 83% of the capacity lost from the shutdown of the Railroad well. Well operations and tower operations are controlled carefully to maintain adequate water flows and delivery pressure, with the new SCADA system aiding in system coordination.

DISCUSSION:

Installation of solar power generation at several of the wells is helping offset power consumption. As part of the installation of SCADA, OPW crew has been removing hydropneumatic pressure tanks at the wells. Recent water quality tests at the Shop well indicate a need to plan for retrofit or replacement of this well which was constructed in 1964; testing and evaluation is ongoing. Staff will brief Council on the latest information.

RECOMMENDATION:

Consider water operations status, provide direction as desired.

Fiscal Impact of Recommendation:

N/A.

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 7.B.

MEETING DATE: October 15, 2018

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: Solid Waste Collection Service Contract (Discussion/Direction)

Solid Waste Committee will report and make a recommendation on contract service options.

BACKGROUND

The City Council in June 2018 discussed the status of contract collection services in light of the impending contract end date (Dec 31) as well as the uncertainty related to landfill closure costs and transfer station/hauling/tipping operational costs. Additional background information was provided in the June 18 agenda packet.

Glenn County Supervisor Dwight Foltz approached the Council on this subject July 18 suggesting a contract extension and hiring of a consultant while the aforementioned uncertainties are being resolved.

In September, Council appointed Mayor Charlie Gee, who currently sits on the Glenn County Waste Management Regional Agency (GCWMRA) Board, and Councilmember Salina Edwards who is an alternate on that board this year, to work with the city manager as a committee to review and make recommendations to the City Council.

DISCUSSION

GCWMRA is a joint powers authority (JPA) set up in 1998 to manage solid waste disposal issues for the three agency members. On October 9, the GCWMRA heard a presentation from a consultant hired by the County, and a recommendation by the county public works director, requesting authority to issue an RFP for collection, transport and disposal services. The Board discussed but did not take action on the request.

Also on October 9, the Willows City Council considered the topic of whether to publish an RFP. Recognizing the unknown costs of the operation of the transfer station and other unanswered questions, the Willows council directed its staff and committee to

negotiate a contract extension with Waste Management Incorporated (WMI) for an undetermined time period, pending County and Orland indicating willingness to partner together on a joint three-agency RFP.

RECOMMENDATION:

Direct staff and committee to negotiate an extension of contract services with WMI pending County and Willows willingness to partner together on a joint three-agency RFP, acknowledging that the RFP process could be in 2019.

Fiscal Impact of recommendation:

N/A at this point.