

Special meeting called to order by Mayor Roundy. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Jim Paschall, Reggie Olney, Wade Elliott, Vice Mayor Paul Barr and Mayor Bruce Roundy

Councilmembers absent: None

Staff present: Bob Pasero, Garrett White, Jody Meza, Jere Schmitke, Nancy Sailsbery, Angie Crook and Paul Poczobut Jr.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Business:

None

2008-2009 FINAL BUDGET

City Manager Poczobut brought forward request to approve and adopt 2008-2009 final (actual) budget for the year ended June 30, 2009. General Fund Reserves used to balance the 2008-2009 budget was \$3,848. Councilmember Paschall questioned why the budget had not been adopted at the beginning of the fiscal year. Councilmember Paschall stated if adjustments were needed, they should have been amended at that time. Councilmember Paschall stressed concern to abstain from voting on the issue, if the delay on approving a final budget was not a normal situation. Vice Mayor Barr stated the 2008-2009 Preliminary Budget is a working budget; an outline of expenditures and revenues and reflects the final outcome at the end of the fiscal year. Vice Mayor Barr advised the State had delayed in adopting their own budget, therefore, the City was unable to anticipate projected revenues for the fiscal year. Councilmember Elliott stated as a newly elected Councilmember he did not participate in prior decisions regarding the budget and should abstain from voting on the final budget. Vice Mayor Barr advised to abstain from voting on the issue would require some type of reason or conflict and suggested to vote in the appropriate manner if one does not agree with the budget. Councilmember Elliott request the record shown on the total amount of development impact fees which were allocated to the General Fund and from which categories they came from. Mayor Roundy thanked staff for their cooperation and hard work in handling the budget.

Vice Mayor Barr moved, seconded by Councilmember Olney to adopt the 2008-2009 Final Budget for the year ended June 30, 2009. Motion carried 3- 2 with Councilmembers Paschall and Elliott voting no.

STRATEGIC PLANS, GOALS AND OBJECTIVES

City Manager Poczobut request Council to discuss strategic plans, goals and objectives for the short/long term. Mayor Roundy advised goals and objectives are important for both Council and City staff. The following goals and objectives were presented to Council:

Goals and Objectives - W/O = Working On

City Manager:

W/O Complete the Asset Inventory and start marketing the City of Orland.

Clean-up dilapidated properties in Orland. (Code Enforcement)

Make Orland streets ADA accessible.

Submit request for funding of new Police Facility.

W/O Solicit and attempt to have a supermarket and hotel come to Orland.

W/O Obtain grants for as many projects as possible.

City Clerk:

Records Storage and Retention – review and update.

E-file format for all staff reports /agenda items to website

Community Services Department:

W/O Complete General Plan Update & Environmental Impact Report

W/O Complete Housing Element Update

W/O Complete a City-wide Comprehensive Housing Condition Survey

W/O Complete Economic Development Strategic Plan (Business Retention and Attraction)

Secure funding for undergrounding laterals to foster economic development (Lateral 40)

W/O Sixth Street overlay project (Stimulus funds)

W/O Complete signal at Papst Ave & State Route 32

W/O Complete Master Plans (Water, Sewer and Storm Drainage)

Building Official training for Senior building Inspector for cost savings (currently contracted with 4Leaf, Inc.)

Hire Full-time Building Permit Technician

Public Works:

Upgrade water system to SCADA system.

Upgrade Eighth Street well

W/O Overlay Sixth Street

Video and repair or replace sewer main on County Road MM & 200

Tehama Street overlay – Woodward to East; East to Third

Chip seal, slurries, cape seals – on-going throughout City

W/O Repair and replace street name signs

Upgrade 4" water mains to 8" minimum within central portion of City.

Police Department:

Grant App. Submitted Secure funding for two vacant patrol officers (CHRP Grant).

Dependent on grant approval Hire two entry level patrol officers.

Create an Investigative position within the department to increase clearance rate from 24% to 30%.

Return officer to GLINTF task force if such is still in existence.

Reduce major felony crimes by 5%

Reduce incidents of driving under the influence by 5%

Reduce injury traffic accidents by 5%

Conduct a number of "shoulder tap" & "minor decoy" operations at ABC licensed businesses to insure compliance with state statutes regarding sales/providing alcohol to minors.

Reduce “found” & “safe keeping” in property/evidence locker.
Secure more state recognized POST training locally to allow for lower travel * budgets in the future.
W/O Write & implement a false alarm response fee structure.
W/O Write & implement a “215” ordinance regarding medical marijuana cultivation in the city limits.
Write & implement a city ordinance on controlling marijuana dispensaries, adult book stores and other such “adult” businesses within the city limits.
W/O Review fees for service and adjust parking fines.
W/O Review and update OPD Policy Manual

Recreation Department:

W/O Develop infield sprinkler systems for four softball fields. (\$600 donation from Orland Adult Softball Association, Girls Little League Softball, and Little League Baseball.)
Develop two more programs for next year. (Horseshoes, Adult Activities)
Finish Development of Roosevelt Field. (Restrooms, Backstops)
Have two more softball tournaments. (Men’s Slow Pitch, Competitive Coed)
Hire full time help.
Work closer with Little League, Girls Softball, Boy Little League Baseball, and Orland Otters.
W/O Hold more fundraisers. (Tournaments, etc.)
W/O Have the Recreation Commission Volunteer more and meet more often.

Library

W/O Create a meeting /programming space and develop plan to provide regular educational, informational, and recreational programs.
W/O Create a study space/homework center with table and access to outlets for students/patrons who are using laptops & utilizing wireless internet
Evaluate & standardize circulation & guidelines and compile results in a library procedures/policy manual to assist staff in improving efficiency while providing the public with a quality user experience that encourages ease of use, self service and equitable access.
Staff will each participate in at least one infopeople course or other library-related educational or training opportunity per year and relay instructions to other staff.
Develop and implement plan to recruit and train volunteers.
Increase community awareness and use of library resources through website, advertising and outreach opportunities.

Finance Director

Compile a standard operating procedure for Director of Finance Position.

Council discussed and requested clarification on various department’s goals and objectives. Councilmember Elliott recommended an ordinance drafted to restrict certain adult businesses in the City of Orland. Vice Mayor Barr suggested landscaping at the I-5 interchange with support from local organizations.

Sharon Lazorko, Glenn County Tobacco Coordinator, advised she was dismayed to see a new tobacco business in the City. Ms. Lazorko request Council to consider an ordinance restricting the tobacco shops and paraphernalia that is sold. Mayor Roundy suggested Ms. Lazorko bring forward the tobacco compliance report to Council at a regularly scheduled Council meeting.

No direction was given to staff at this time.

ADJOURN

Meeting adjourned at 6:43 p.m.

_____Clerk

_____Mayor