

Meeting called to order by Mayor Roundy. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present: James Paschall, Reggie Olney, Wade Elliott, and Vice Mayor Paul Barr and Mayor Bruce Roundy

Councilmembers absent: None

Staff present: Bob Pasero, Ken Skillman, Daryl Brock, Angie Crook, Tom Andrews and Paul H. Poczobut Jr.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Business:

None

Presentations:

1. Final Design Phase for new Public Safety Facility; Council to consider possible action – Bruce Playle, INDIGO/ Hammond & Playle Architects, LLP

Bruce Playle, INDIGO/Hammond & Playle, LLP gave a project status update of the new Orland Police Headquarters, located at 824 Fourth Street. Mr. Playle advised the plans, specifications and estimates (PS&E) were approximately 65% complete. Mr. Playle stated a building permit could be available as early as the first week of June. If funding is available, bidding could proceed with completion of construction by July of next year. If funding is not available in June, the City will have a set of construction documents ready to build with and with which to obtain funding. The project is planned for LEED certification to at least the silver or possibly gold level by the United States Green Building Council. Mr. Playle stated estimated costs for construction is 3.9 million without solar; and 5.2 million with added solar features. Council agreed that funding for the project was an issue at this time.

2. Benefits to the City of Orland as being a member of Tri-County Economic Development Corporation; discussion and possible action on Federal Stimulus package submittals - Marc Nemanic, Executive Director

Marc Nemanic, Executive Director Tri-County EDC, gave an overview of the membership benefits to the City of Orland. Tri-County Economic Development Corporation is an economic development planning and coordinating organization for activities necessary or appropriate for the City of Orland. The duties include:

- Development and annual update of the Comprehensive Economic Development Strategy (CEDs) for the District.
- Assisting with the identification of funding sources for various public and private sector projects requested by the City and related to identified priorities within CEDs.
- Development of grant applications to the Economic Development Administration for specific projects identified as priorities within CEDs.

- Planning & preparation of one (1) Community Development Block Grant (CDBG) Planning and Technical Assistance Grant application from either Economic Development Allocation or the General Allocation of one Planning Technical Assistance grant application from a funding agency other than CDBG.
- Support for local economic development of activities through such services as meeting the local Economic Development Corporations, meeting with new businesses coming into the area and meeting with existing businesses facing business retention or expansion issues.

Mr. Nemanic stated in regards to the new Public Safety Facility there may be opportunities of funding through the U.S. Department of Agriculture Rural Development Program. Council directed the City Manager to bring forward at the next regularly scheduled Council meeting an update of funds currently available for the project.

#### CONSENT CALENDAR

- A. Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code §36934.
- B. Approve City Council minutes for March 2, 2009.
- C. Approve Warrant List.
- D. Approve EnerPower Electric Management Agreement and authorize City Manager to execute agreement.
- E. Approve date for Green Waste pick up between April 13 and April 19, 2009.

Vice Mayor Barr moved, seconded by Councilmember Paschall to remove Item E. regarding approval of date for Green Waste pick up between April 13 and April 19, 2009. Motion carried with no abstentions.

Mayor Roundy suggested reducing the time allowed for Green Waste pick up to alleviate some costs. Councilmember Paschall stated it may not be realistic to reduce the amount of time. Councilmember Elliott felt decreasing the time in Green Waste pick up would not dramatically reduce equipment or fuel costs. Council agreed to keep the same dates as requested.

Councilmember Paschall moved, seconded by Councilmember Elliott to approve Green Waste pick up as April 13 – 19, 2009. Motion carried with no abstentions.

#### PUBLIC HEARING

1. First Reading of Ordinance No. 2009-XX amending Chapter 2.36 of the Orland Municipal Code to modify the existing Public Safety Commission.

Mayor Roundy introduced Ordinance 2009-XX of the City of Orland amending Chapter 2.36 of the Orland Municipal Code to modify the existing Public Safety Commission. The Public Hearing opened at 8:35 p.m. Brandy Branzelle, 322 Byron Way, stated the changes will be more effective. With no further comments, the Public Hearing closed at 8:36 p.m.

#### ADMINISTRATIVE COMMUNICATIONS

Finance Director:

Finance Director Brock requests Council to discuss and consider Budget Reserve Policy recommendations. Council reviewed the policy at the last regularly scheduled Council meeting on March 2, 2009 and suggested some changes. The changes include:

- Removed the Fire Apparatus and Self-Insured Unemployment Reserve from the General Fund Reserves.
- Percentages rounded to whole figures i.e. (1% to 10%, 10% but less than 25%).
- Phase 5: language added – (5) preparing a strategy for reduction in force including, but not limited to employee furloughs.
- Typo corrected to reflect 100% instead of 10% under Phase 6.

Councilmember Elliott advised the policy will bring forward a clear roadmap for the City to follow. Finance Director Brock advised the policy will require the City to initiate a cash flow account equal to one-sixth of the current year's budget and general fund expenditures. Finance Director Brock advised the Un appropriated General Fund Reserves are approximately at \$167,000 which would be considered Phase 5 (Major) in the proposed policy. Council directed staff to bring forward the policy in a Resolution at the next regularly scheduled Council meeting.

Finance Director Brock gave an update on the Eighth Month General Fund Budget. During the month of February there was a positive shift of \$16,131 in the Un appropriated General Fund Reserve. Finance Director Brock stated if projections prove accurate the City should conclude the current fiscal year with approximately \$200,000 in the Un appropriated General Fund Reserve.

City Engineer:

City Engineer Skillman request Council to consider approving agreement with the State of California for Landscape Maintenance within State Highway Right-of-Way on Route 32 for the Walgreens project and associated frontage. Proposed facilities include new concrete sidewalk and driveways that typically have a 50-year life span.

Vice Mayor Barr moved, seconded by Councilmember Paschall to approve the agreement for Landscape Maintenance within State Highway Right-of-Way on Route 32 within the City of Orland. Motion carried with no abstentions.

CITY COUNCIL COMMUNICATIONS

City Manager Poczobut advised he met with owners of Sapphire Plaza which are proceeding ahead with completion of their development. They have agreed to pay an outstanding engineering bill by the end of the month.

Vice Mayor Barr stated the Transportation Commission will meet on March 19, 2009 at 10:00 a.m. in Willows. The Solid Waste meeting is also scheduled the same day at 5:30 p.m. in Willows.

Mayor Roundy stated the Orland City Council/Economic Development Commission Strategic Plan Workshop will be held March 18, 2009 at 6:00 p.m. in the Carnegie Center. Glenn County Resource Conservation District has discussed putting together a Fire Safety Council to help

facilitate a plan for our City and better prepare our citizens. The planning of the Orland Centennial Jubilee celebration is moving forward. The Best of the West annual dinner and Expo is scheduled for April 3<sup>rd</sup> & 4<sup>th</sup>, 2009.

Chief of Police Pasero advised the Volunteer Police Organization received the Spirit of Freedom commendation from the United States Army Chief of Staff and Secretary.

Adjourned to Closed Session at 9:00 p.m.

CLOSED SESSION

Closed Session was held regarding Conference – Review with Labor Negotiator; pursuant to Government Code Section 54957.6; City Manager: Paul H. Poczobut Jr.; Agency Negotiator: Rick Haeg, Nickolaus & Haeg; Employee Organization(s): United Public Employees of California and Orland Police Officers Association.

Reconvened to Open Session at 9:24 p.m.

REPORT FROM CLOSED SESSION

Direction was given to staff regarding negotiations.

ADJOURN

Meeting adjourned at 9:25 p.m.

\_\_\_\_\_Clerk

\_\_\_\_\_Mayor