

Meeting called to order by Mayor Roundy. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present: James Paschall, Reggie Olney, Wade Elliott, Vice Mayor Paul Barr and Mayor Bruce Roundy

Councilmembers absent: None

Staff present: Bob Pasero, Garrett White, Marilyn Cochran, Nancy Sailsbery, Ken Skillman, Daryl Brock, Angie Crook, Tom Andrews and Paul H. Poczobut Jr.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Business:

Tracey Quarne, Glenn County District 2 Supervisor, advised the proposed truancy ordinance that Mr. Quarne spoke about at the December 15, 2008 City Council meeting was unanimously passed by the Glenn County Board of Supervisors.

Byron Denton, 127 Tanner Way, advised the new Centennial pole banners were recently put up in town. Mr. Denton stated the Orland Business Improvement Association will also donate trees for the new Orland entrance.

CONSENT CALENDAR

- A. Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code §36934.
- B. Approve City Council minutes for January 5, 2009.
- C. Approve Warrant List.
- D. Approve Rejection of Timely Claim for Irene Garcia Villarruel.
- E. Authorize the selection of Pacific Municipal Consultants (PMC) to update the City of Orland Housing Element.
- F. Approve agreement with Pacific Municipal Consultant (PMC), at an amount not to exceed \$33,405, to upgrade the City's Housing Element and authorize the City Manager or his designee to sign all related documents.
- G. Accept resignation of Margarita Perez from Arts Commission.
- H. Advertise for vacancies on Arts, Library and Public Works Commissions.

Vice Mayor Barr moved, seconded by Councilmember Paschall to approve the consent calendar as presented. Motion carried with no abstentions

PUBLIC HEARING

1. Discussion and possible action regarding the proposed abandonment/vacation of the alley north of APN 0040-143-002 and the subsequent purchase of same by the adjacent owner.

Community Services Director Sailsbery presented request from Manpreet Saini to purchase adjacent alley north of APN 040-143-002. The request would allow resultant parcel to meet the minimum square footage requirement of the Community Commercial Zone. A counter offer utilizing the fair market value price of \$8.00 per square (\$16,000) was agreed by Ms. Saini. Community Services Director Sailsbery stated the landowner north of the alley has also requested to purchase the alley property. Vice Mayor Barr moved, seconded by Councilmember Olney to pull the item from the agenda at this time; until such time as staff can meet with both parties and discuss all options and bring item back to a future Council meeting for a decision. Motion carried with no abstentions.

ADMINISTRATIVE COMMUNICATIONS

Community Services Director:

Community Services Director Sailsbery brought forward Resolution No. 2009-01 to approve the County's use of Community Development Block Grant (CDBG) Microenterprise grant funds to provide technical assistance to microenterprise business owners within the City of Orland. Councilmember Elliott moved, seconded by Vice Mayor Barr to adopt Resolution No. 2009-01 approving the County's use of Community Development Block Grant (CDBG) Microenterprise grant funds to provide technical assistance to microenterprise business owners within the City of Orland. Motion carried with no abstentions.

Community Services Director brought forward request for Paigewood Village Apartment agreement to defer building permit fees and development impact fees until February 15, 2010. No construction shall begin until all fees are paid. Bill Spann, Paigewood Village Apartments, advised they are attempting to secure investors to purchase the available tax credits on the project. Staff advised deferment of fees have been done in the past on specific projects. Vice Mayor Barr moved, seconded by Councilmember Paschall to approve the agreement and authorize the City Manager to sign all related documents. Motion carried with no abstentions.

City Engineer:

City Engineer Skillman brought forward request to approve agreement for Landscape Maintenance within State Highway Right-of-Way on Route 32 for Paigewood Village project and associated frontage. City Engineer Skillman stated the proposed facilities include new concrete sidewalk, driveways and drainage structures that typically have a 50-year life span. Vice Mayor Barr moved, seconded by Councilmember Paschall to approve the agreement for Landscape Maintenance within State Highway Right-of-Way on Route 32 within the City of Orland. Motion carried with no abstentions

Finance Director:

Finance Director Brock presented the final budget analysis for period ending December 31, 2008. Mr. Brock advised the budget update indicates the shortfall has increased to approximately \$117,000 through the end of the year. The Unappropriated General Fund Reserves are approximately at \$135,000. Adjustments include the non replacement of the Code Enforcement Officer and reassignment of Water and Sewer personnel. Finance Director Brock advised the

State may possibly issue IOU's by February 1, 2009 but it's unknown at this time what will actually take place.

City Librarian:

City Librarian Cochran brought forward response to the Council regarding library hours, reduction impacts and usage. City Librarian Cochran stated the library usage has increased considerably in the past six months and with the reduction of one full-time and one part-time staff members that are being considered for layoff, it is not possible to provide 37 hours/week of public service with a staff of 4 FTE. The library would have to return the North State Cooperative Library System DVD and video collections as they received them with the understanding that the Orland Library would circulate them to other member libraries by interlibrary loan. City Librarian Cochran advised she would offer to retire and consider part-time contract employment with the City. Council thanked Ms. Cochran for her generous offer. Council directed staff to further negotiate with City Librarian Cochran regarding her offer.

City Manager:

City Manager Poczobut request Council discussion or possible action regarding budget reductions. The following three options were presented to Council:

Option One

Option one is to layoff the library Part-Time person and a Full-Time position. The layoffs will provide a savings of \$24,000 for the rest of the year and a \$57,600 reduction in next year's budget. This will reduce the imbalance to \$65,588 for the General Fund for the remainder of the fiscal year. It is recommended that the remainder of the imbalance would be made up by using the reserves.

Option Two

The previous option two was settled regarding the Public Works employee has been shifted to water and sewer. He has wastewater certificates and is in training.

Therefore, the new option two would be to bring the Drug Task Force officer back to the Police Department and utilize that officer to reduce the overtime requirements. It is estimated that the savings would be approximately \$20,000 for the remainder of the year and \$40,000 for next year. The City of Willows withdrew their Drug Task Force officer last July.

This would reduce the unbudgeted imbalance to \$45, 588 for the General Fund for the remainder of the year.

Option Three

The third option is to utilize the reserves to fund the \$89,588 imbalance in the General Fund. This does not include the budgeted imbalance of \$93,968 between revenue and expenditures. The current reserve fund is \$528,428. Of the total reserve \$87,000 must be kept in reserves for unemployment compensation reserves, leaving \$441,428. If we leave \$122,491 in the Fire Apparatus Reserve it would leave \$318,937 in reserves. Reducing the reserves by the budgeted

imbalance (the difference between revenues and expenditures) of \$93,968 leaves \$224,969 in reserves. Now reducing the reserves by \$89,588 leaves \$135,381 in the reserve fund.

Conclusion: By laying off the part-time and full-time employees in the library and bringing back the Drug Task Officer we could save \$44,000 this year and the reserves would equate to \$179,381. This amount is 65% of one months average budget.

Chief of Police Pasero stated he did not recommend the removal of the Orland Drug Task Force officer to the Police Department. He advised removing the Drug Task Force officer could have a negative impact to the task force, possibly dissolving the agency. Chief of Police Pasero advised the Orland Drug Task Force officer is willing to be flexible and help cover situations in the Police Department where overtime costs could occur due to vacations or sickness.

Council directed staff to approach the City of Willows of possible negotiations in regards to sharing costs of a Drug Task Officer.

City Manager Poczobut advised beginning March 1, 2009 he will forgo his monthly \$200 vehicle allowance. The prior code enforcement vehicle will now be utilized by administrative staff which will reduce mileage costs.

CITY COUNCIL COMMUNICATIONS

Councilmember Elliott advised Council he submitted a request to review reestablishing the Planning Commission in March. Councilmember Elliott advised he also requested to review the City Attorney's contract and consider options to further reduce costs. Councilmember Elliott stated he had not seen the right budget option at this time.

Councilmember Olney advised he will be attending the Drug Court Graduation ceremony in Willows.

Vice Mayor Barr reminded everyone the FFA Rib Feed will be taking place Saturday January 31, 2009.

Mayor Roundy advised the Chamber ad hoc committee reviewed the contract agreement and will bring forward at a future Council meeting. Mayor Roundy attended the Library Commission meeting. City and County leader met to discuss areas of possible streamlining activities.

Mayor Roundy advised the Public Safety ad hoc committee met to discuss improvements to the ordinance. A review of all commissions will be undertaken.

City Manager Poczobut and Mayor Roundy advised they will be attending the New Mayor and Councilmembers Conference in Sacramento later in the week.

ADJOURN

Meeting adjourned at 8:57 p.m.

_____ Clerk

_____ Mayor