REGULAR MEETING, ORLAND CITY COUNCIL, Monday March 5, 2012 7:30 p.m.

Meeting called to order by Mayor Elliott. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present:	Jim Paschall, Dennis Hoffman, Bruce Roundy, Vice Mayor Charles Gee and Mayor Wade Elliott.
Councilmembers absent:	None
Staff present:	Janet Wackerman, Grant Coordinator; JC Tolle, Interim Chief of Police; Jere Schmitke, Public Works Director; Daryl Brock, Finance Director; Greg Einhorn, City Attorney; Angie Crook, Assistant City Manager/City Clerk; Gail Wingard, Interim City Manager.

ORAL AND WRITTEN COMMUNICATIONS

Citizen Business:

None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Roundy reported on the following:
Lisa Tietz was named the new manager for the Orland Farmer's Market.
Requests a nexus study on impact fees be brought forward at a future meeting.

Mayor Elliott Elliott reported on the following:
Requests City Attorney bring report forward at a future meeting regarding concerns made from Public Health coordinator regarding the legality of paraphernalia being sold in a local smoke shop.

CONSENT CALENDAR

A. Waive reading except by title, of any ordinances under consideration at this meeting for either introduction or passage per Government Code §36934.
B. Approve Warrant List
C. Receive and file Planning Commission minutes for December 15, 2011.
D. Receive and file Public Safety Commission minutes for January 9, 2012.

Councilmember Roundy moved, seconded by Councilmember Paschall to approve the consent calendar as presented. Motion carried with no abstentions.

PUBLIC HEARING

1. Request public input for the California Development Block Grant Program (CDBG) on Grant No, 08-STBG-4874.

Grants Coordinator Wackerman presented a final report on the accomplishments of Grant No., 08-STBG-4874. The grant provided funds for public improvements that were extended at Paigewood Drive to serve the Paigewood Village Apartments, six (6) loans were established for homeowner assistance and ten (10) sidewalk locations were upgraded to ADA standards.

Ms. Wackerman noted one monitoring timeline was missed; however, it was corrected and reported to the State. The Public Hearing opened at 7:38 p.m. Trish Saint-Evens, 6825 County Road 15, questioned if any buildings were constructed from this grant. Grants Coordinator Wackerman explained the Paigewood apartment complex was done with HOME funds. The apartment complex needed city services, so the City was able to apply for funds to construct an extension of water and sewer lines, in addition to curb, gutter and sidewalk. Grant Coordinator Wackerman confirmed ten sidewalks had ADA improvements, but over 180 sidewalks were identified. Ms. Wackerman noted in the future, other funding sources will be examined to allow improvements for more sidewalks. Councilmember Roundy advised there are possibilities to collaborate with the County regarding the Super NOFA grant. Ms. Wackerman stated she is assisting the County with a Senior Housing Study. Brandy Branzelle, 322 Byron Way, thanked the Public Works department for the nice work they did on the ADA ramps and sidewalks. The Public Hearing closed at 8:43 p.m.

ADMINISTRATIVE COMMUNICATIONS

Finance Director:

Finance Director Brock brought forward a request to accept the Single and Annual Audit Report for June 30, 2011. A single audit is required since the City received over a half million dollars in federal funds (CDBG, HOME, Dept. of Justice). The single audit was in compliance with no problems and the financial statement showed no findings. The annual audit financial statement was presented in compliance with the Governmental Accounting Standards Boards. The City's total assets increased by 22% due to the City's grants. The annual audit determined the Enterprise Funds have shown some weakness, therefore a review of fees should be considered. City Finance Director Brock stated discussion has begun regarding this issue.

Vice Mayor Gee moved, seconded by Councilmember Roundy to approve the Single and Annual Audit report dated June 30, 2011 as promulgated. Motion carried with no abstentions.

Finance Director Brock gave a report on the water rate study increase. The water enterprise fund is not generating enough operating revenue to cover increasing costs of providing services. The City has experienced problems with two of its eight existing wells; therefore it is critical the process to meet long and short term obligations be addressed. Finance Director Brock presented information showing estimated revenue generated from varying levels of percentage rate increases to water and sewer, as well as the possible impact if the City was unable to provide water services and contracted with California Water Service. Finance Director Brock stated a mechanism needs to be set in place with the same of level as the Consumer Price Index to adjust water and sewer service charges on an annual basis. Council discussion occurred regarding the need to determine operating costs and set aside costs for the future. City Attorney Einhorn explained Proposition 218 guidelines to hold a public hearing for a rate increase and the publics right to protest.

Council directed staff to move forward with studies to determine costs for operational and capital needs for water and sewer.

Interim City Manager:

Interim City Manager Wingard request discussion and possible action on renewing annual League of California Cities Dues ($3953.00) for 2012.

Councilmember Roundy moved, seconded by Councilmember Hoffman to pay League of California Cities membership dues of $3953.00 accompanied with a letter of concern. Motion carried with no abstentions.

Meeting adjourned to Closed Session at 8:39 p.m.

CLOSED SESSION

Closed session was held on Public Employee Appointment, Employment, Evaluation of Performance, Dismissal or Release; Pursuant to Government Code Section: 54957; Position: Interim Chief of Police.

Closed Session was held on Public Employee Appointment, Employment, Evaluation of Performance, Dismissal or Release; Pursuant to Government Code Section: 54957; Position: City Manager.

Meeting reconvened to Open Session at 9:58 p.m.

REPORT FROM CLOSED SESSION

Direction was given to Interim City Manager regarding both closed session items.

ADJOURN

Meeting adjourned at 9:59 p.m.

_____Clerk _____Mayor