CITY COUNCIL
Charles Gee, Mayor
Dennis G. Hoffman, Vice Mayor
Bruce T. Roundy
James Paschall Sr.
Salina J. Edwards

CITY OFFICIALS
Angela Crook
Assistant City Manager/City Clerk
Pamela Otterson
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY MANAGER
Peter R. Carr

If anyone wishes to address the City Council on an item to be considered at this meeting, please fill out a Speaker Request Form and submit to the City Clerk before the meeting begins. (optional)

Meeting Place: Carnegie Center
912 Third Street
Orland, CA 95963

AGENDA
REGULAR MEETING, ORLAND CITY COUNCIL
Monday February 4, 2013

I. CALL TO ORDER – 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. ORAL AND WRITTEN COMMUNICATIONS

A. Citizen Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor; however, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. **(Oral communications will be limited to three minutes).**

B. Proclamation:

Proclamation honoring Orland High School Alumnus of the Year Chris Overton.

C. Commission Appointments/Reappointments:

1. Parks and Recreation Commission – 3 vacancies with new terms expiring Dec. 31, 2014. Applications received: Karen Baldridge, Shannan Ovard, Candice Pierce, Lindsay Reimers and Mike Yalow.

2. Planning Commission – 2 vacancies with new terms expiring Dec. 31, 2016. Applications received: Brandy Branzelle, Wade Elliott, Trish Saint-Evens, Mary Schreiber, Stephen Shoop, Christine Stifter and Mike Yalow.

3. Public Safety Commission – 3 vacancies with new terms expiring Dec. 31, 2014. Applications received: Caryn Brown, Larry Bates, Jerry Palmer, Edward Perez, Sharon Phippen and Mary Schreiber.

V. CITY COUNCIL COMMUNICATIONS AND REPORTS

VI. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately following approval of remaining items on Consent Calendar.

A . Approve City Council minutes for January 7, 2013.
B. Approve Warrant List (payable obligations).
C. Receive and file Library Commission minutes for November 13, 2012.
D. Adopt Resolution No. 2013-XX supporting the renewal of the Glenn County Recycling Market Development Zone.
E. Letter of appreciation sent to Assemblyman Dan Logue.

VII. PUBLIC HEARING - None

(Public Hearing comments will be limited from three to five minutes).

VIII. ADMINISTRATIVE COMMUNICATIONS

A. City Manager – Pete Carr

1. Discuss and consider budget deferred expenditures.

2. Request to approve Improvements Project Agreement and Joint-Use Agreement with Orland Unified School District for improvement and use of swim pool.

3. Discuss and approve selection of contractor for Library expansion project, and modify project budget.

IX. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on January 31, 2013.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, Orland, CA.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PROCLAMATION

WHEREAS Chris Overton is an Honor Graduate of Orland High School; and

WHEREAS Chris has distinguished himself in the field of Higher Education by earning degrees in both Mechanical Engineering and Nuclear Science; and

WHEREAS Chris has distinguished himself in the service to his country, rising to the rank of Commander in the United States Navy; and

WHEREAS Chris has been chosen as Orland High School's Alumnus of the Year; and

WHEREAS as the city, the schools and the Alumni Association of Orland have shared interests and values in their citizens; and

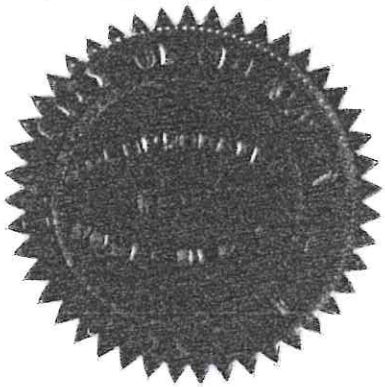
Now, therefore, be it resolved that the City of Orland recognizes Chris's contribution to his City, State and Nation and herewith declares February 23, 2013 as Christopher George Overton Day and presented the Key to the City; to be entered into the records of the City of Orland.

In witness thereof, I have hereunto set my hand and caused the seal of the City of Orland to be affixed on this 4th day of February, 2013

_____
Charles Gee, Mayor

Attest:

_____
Angela Crook, City Clerk



CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: IV.C.1.

MEETING DATE: FEBRUARY 4TH 2013

TO: Honorable Mayor and City Council

FROM: Recreation Commission Interview Panel Members

(Recreation Director, Mayor Gee, Council Member Edwards)

THROUGH: Pete Carr, City Manager

SUBJECT: Recreation Commission Appointment Recommendation

Background:

Presentation of recommendation from the interview panel for the open positions on the City of Orland Recreation Commission.

On January 24th 2013 the members of the Recreation Commission interview panel met in the Council Chambers at Carnegie Center to interview the following candidates for three open vacancies:

Lindsay Reimers, Mike Yalow, Candice Pierce, Shannon Ovard, and Karen Baldridge (opt to not interview).

The panel conducted the interviews at an open and advised public meeting. There was one person from the public that sat in and observed the interviews.

At the conclusion of the formal interview process, the committee then discussed and considered all the applicants and unanimously agreed that each of the five candidates would all be an asset to the city if they were appointed. The committee had to choose at least one person of the five that lived in the city limits and the other two vacancies could either be a city resident or a county resident.

RECOMMENDATION:

The members of the interview panel have recommended that the City Council consider appointing Karen Baldridge, Shannon Ovard, and Lindsay Reimers to the three (3) open seats on the City of Orland Recreation Commission.

PARKS AND RECREATION COMMISSION
THREE APPOINTMENTS
NEW TERM EXPIRES 12/31/2014

Karen Baldridge	Term Expires 12/31/12
Shannan Ovard	Term Expires 12/31/12
Candice Pierce	Term Expires 12/31/12

Applications Received:

*Karen Baldridge
*Shannan Ovard
*Candice Pierce
Lindsay Reimers
Mike Yalow

*Desire for reappointment to commission

RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

X Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

_____ Safety Commission

✓ **Reappointment to Commission**

Name Karen Baldridge

*Address 4233 County Road F

Mailing Address 4233 County Rd F

Home Phone: ( ) 865-4153

Work Phone: ( ) 865-4153

Fax: ( ) 530 865-5292

E-mail: kbaldridge2727@yahoo.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate 1997 GED _____ Location _____

Other formal education AA degree @ Butte Collage

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
2006	Karen's Daycare Orland	Owern

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 1979

Are you a City of Orland registered voter? NO County voter

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. Plaza Com. Club. Recreation Dept, 4H leader of Plaza. Swim team Orland otters.

Briefly state your reasons for interest in the appointment sought. I work daily with young children. I enjoy making sure that there are activities for younger children. I take great pride in being involved in the Orland Community.

I certify that the foregoing is true and correct to the best of my knowledge.

Signature

Date: 10-23-12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

RECEIVED
CITY OF ORLAND
10-22-12

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

X Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

_____ Safety Commission

✓ **Reappointment to Commission**

Name Shannan Ovard

*Address 1349 Kaelyn Court Orlan

Mailing Address Same as above

Home Phone: ( ) 530-865-3155

Cell
~~Work~~ Phone:

Fax: ( ) _____

E-mail: SSCovard@gmail.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate ✓ GED _____ Location Orland High School

Other formal education Bachelors of Science in Nursing from Sonoma State University

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
2002-2006	Queen of Valley Medical Center	Registered Nurse
2008-current	St Elizabeth Community Hospital	Registered Nurse

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? YES. If yes, please list name and relationship:

Mike Schroer - Public Works

Year you became an Orland resident. 1979

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. Mill St School Parent Club CO-President, Mill St. School Site Council, Planning Commission, Orland Otters Orland Schools Bond Committee member

Briefly state your reasons for interest in the appointment sought. I was born and raised in Orland and am now raising my family here. I have always been involved in recreational activities and want my Children to be able to enjoy those activities and more. My children, husband and I all participate in activities through the recreation department and by me being involved on the Parks & Recreation Committee I am able to help and support the programs my family enjoys.

I certify that the foregoing is true and correct to the best of my knowledge.

Signature

Date: 10/20/2012

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

CITY OF ORLAND
10-29-12
RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

X Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

_____ Safety Commission

X **Reappointment to Commission**

Name Candice Pierce

*Address 6454 County Rd 24

Mailing Address Same

Home Phone: ( ) 530-865-7646

Work Phone: ( ) _____

Fax: ( ) _____

E-mail: piercesports@gmail.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate X GED _____ Location Elk Grove High

Other formal education Bachelors Degree, CSU Sacramento

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
2010	Glenn Co. Office of Ed.	Substitute Teacher

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 2005

Are you a City of Orland registered voter? Yes

Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. Current commisioner for City of Orland Parks & Recreation, Newsletter Editor for Chico Mothers Club, Secretary Capay Friend Community church, Member Butte Co. Mothers of Multiples Club

Briefly state your reasons for interest in the appointment sought. I love being active within the community and have enjoyed the time I have served on the P/R commision. I believe we have made great improvements to the community. I actively pushed for the Egg Hunt at Easter and Tumbling for Toddlers, I think they are a great addition to Orland

I certify that the foregoing is true and correct to the best of my knowledge.

Signature

Date: 10-21-12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

RECEIVED 11/2/12

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

X Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

_____ Safety Commission

_____ **Reappointment to Commission**

Name Lindsay Reimers

*Address 4861 CO. Rd. C

Mailing Address Same

Home Phone: ( ) 530-680-3334

Work Phone: ( )

Fax: ( )

E-mail: lindsayreimers@gmail.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate X GED _____ Location Corning High School - 99'

Other formal education B.S. - Kinesiology - Sonoma State, 03'
CSU Chico Credential Program - 05'

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
2005-2010	Corning High School	physical education teacher, coach
January 12-present	Orland Rec Dept.	Fitness Instructor

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? no. If yes, please list name and relationship:

Year you became an Orland resident. 2005

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? no If yes, explain.

List civic activities, clubs, association, etc. California Women for Agriculture

Briefly state your reasons for interest in the appointment sought.

I have two young children & want to get involved in the activities that are available for them. I have been teaching a fitness class ~~of~~ for Orland Rec. & I'm interested in anything ~~[illegible]~~ health or fitness relaters.

I certify that the foregoing is true and correct to the best of my knowledge.

Lindsay Reeves
Signature

Date: 10/29/31

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

RECEIVED 11-27-12

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

X Economic Development Commission

_____ Library Commission

X Parks & Recreation Commission

X Planning Commission

_____ Public Works Commission

_____ Safety Commission

X **Reappointment to Commission**

Name Mika Yalow

*Address 163 E. Swift St

Mailing Address _____

Home Phone: ( ) 865-2315

Work Phone: ( ) _____

Fax: ( ) _____

E-mail: myalow@att.net

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate _____ GED _____ Location _____

Other formal education College - Chico State University of Texas Harvard Kennedy School of Governance " Business School Extended Ed. Chico State Leadership Extended Ed.

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
_____	Retired	_____
_____	_____	_____
_____	_____	_____

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 1941

Are you a City of Orland registered voter? Yes.

Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. former City Council-Mayor Resource Conservation Dist. Chair Sac. Valley Region 9 counties 1 Area 2 Board Development Disabilities. 9 county-

Briefly state your reasons for interest in the appointment sought.

To continue to support city of Orland

I certify that the foregoing is true and correct to the best of my knowledge.

Mike Yarlow
Signature

Date: 11-29-12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: IV.C.2

MEETING DATE: February 4, 2013

TO: Honorable Mayor and Council

FROM: Planning Commission Interview Panel Members
(City Manager, City Planner, City Engineer, Mayor Gee)

THROUGH: Pete Carr, City Manager

SUBJECT: **Planning Commission Appointment Recommendation**
(Action)

Presentation of a recommendation from the Interview Panel for the open positions on the City of Orland Planning Commission.

BACKGROUND:

On the afternoon of January 29, 2013, the members of the Planning Commission Interview Panel met in the Council Chambers at Carnegie Hall to interview candidates seeking appointment to the Planning Commission of the City of Orland. The members of the interview panel were as follows:

1) Mayor Gee (participating on behalf of Councilman Hoffman)
2) Peter Carr, City Manager
3) Ken Skillman, City Engineer
4) Scott Friend, City Planner

The panel conducted the interviews at an open and advertised public meeting. Two members of the public observed the interview process. The Panel interviewed three applicants in-person (Mike Yalow, Trish Saint-Evens, Chris Stifter). A letter of interest was submitted by Mr. Wade Elliott who was unable to attend the interview session due to a prior commitment and a medical emergency prevented Ms. Brandy Branzelle from attending her scheduled interview. The Panel previously interviewed Mr. Shoop and Ms. Schreiber and did not re-interview either.

At the conclusion of the formal interview process, the Committee deliberated and concurred unanimously that all of the persons interviewed or expressing interest in the open positions would be assets to the Commission and could bring a unique skill-set to the City of Orland. The Committee also felt as if all of the candidates could serve in the capacity as a Commissioner and that the City of Orland was fortunate to have a pool of qualified, energized and interested residents. At the conclusion of the open panel deliberation period, a recommendation on two person was made acknowledging that at least one of the person being recommended needed to reside inside of the City of Orland City Limits.

RECOMMENDATION:

The members of the Interview Panel have recommended that the City Council consider appointing Wade Elliott and Steven Shoop to the two (2) open seats on the City of Orland Planning Commission.

FISCAL IMPACT OF RECOMMENDATION:

N/A

PLANNING COMMISSION
TWO APPOINTMENTS
NEW TERM EXPIRES 12/31/2016

Byron Denton	Term Expires 12/31/12
Stephen Shoop	Term Expires 12/31/12

Applications Received:

*Stephen Shoop
Brandy Branzelle
Wade Elliott
Trish Saint-Evens
Mary Schreiber
Christine Stifter
Mike Yalow

*Desire for reappointment to commission

CITY OF ORLAND
RECEIVED
10/16/12

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

X Planning Commission

_____ Public Works Commission

_____ Safety Commission

X **Reappointment to Commission**

Name STEPHEN SHOOP

*Address 6248 COUNTY RD 10Z

Mailing Address SAME

Home Phone: ( ) 530-865-1709

CELL
~~Work~~ Phone: ( ) 408-537-3626

Fax: ( ) N/A

E-mail: funkomp1411@sbcglobal.net

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate YES GED _____ Location 31ST & DEL MONTE SAN JOSE HILLSDALE HIGH SCHOOL

Other formal education SAN JOSE CITY COLLEGE, DE ANZA COLLEGE
VCLA - CUSTOMER SUPPORT BUSINESS

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
10/2002 TO 5/2006	CAMBRIDGE LASER LABS BROWN AVE. FREMONT, CA.	ENGINEERING CONSULTANT

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 2007

Are you a City of Orland registered voter? YES

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. CHAIR OF PUBLICITY & COMMITTEES FOR AVENUE OF LIGHTS, ORLAND. MODEL "T" FORD CLUB, SUBMARINE VETERANS CLUB, ANDERSON CA

Briefly state your reasons for interest in the appointment sought. I WISH TO CONTINUE SERVING THE COMMUNITY OF ORLAND AS PLANNING COMMISSIONER PROVIDING RECOMMENDATION TO THE CITY COUNCIL IN THE WAY OF TECHNICALLY SCREENING UPCOMING PROJECTS FOR VALIDITY INCLUDING ZONE REQUIREMENTS WITHIN THE GENERAL PLAN

I certify that the foregoing is true and correct to the best of my knowledge.

Signature

Date: 11/15/2012

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

X Planning Commission

_____ Public Works Commission

_____ Safety Commission

_____ **Reappointment to Commission**

Name M "Brandy" Brazelton

*Address 322 Byron Way

Mailing Address _____

Home Phone: ( ) 865-5550

Work Phone: ( )

Fax: ( ) _____

E-mail: _____

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate ✓ GED _____ Location Maryland

Other formal education MSW U of Denver

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
2011-13	JLAD - Oregon	NorCal Liason

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 1998

Are you a City of Orland registered voter? YES

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. VETERAN Organizations, Wounded Warriors, Assistance Dogs 4 Veterans.

Briefly state your reasons for interest in the appointment sought. Assist the process and ensure Orland codes, policy for business and residential attraction.

I certify that the foregoing is true and correct to the best of my knowledge.

M "Brady" Bianzale
Signature

Date: 7 Jan. 2013

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

✓ Planning Commission

_____ Public Works Commission

_____ Safety Commission

_____ **Reappointment to Commission**

Name WADE ELLIOTT

*Address 347 Bell WAY

Mailing Address SAME

Home Phone: (530) 988-9088

Work Phone: (530) 865-5299

Fax: ( ) _____

E-mail: welliott.whal@gmail.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate ✓ GED _____ Location _____

Other formal education B.A. Simpson University

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
9/2001 - present	Westhaven Assisted Living	DIRECTOR
1983-1995	Johnson's Family Shoes	SR. MANAGER

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 1991

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. Former Chamber Board Member; Former County Planning Commission Member; Former City Council Member

Briefly state your reasons for interest in the appointment sought. I love our community and its citizens and wish to contribute to its future prosperity. I have come to greatly appreciate our City staff and appreciate their work

I certify that the foregoing is true and correct to the best of my knowledge.

Signature

Date: 12/18/12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

January 23, 2013

To: Honorable Mayor Gee; Vice-Mayor Hoffman; and Councilor Roundy; Councilor Paschall; and Councilor Edwards; and members of the Planning Commission selection committee

From: Wade S. Elliott
RE: Application for Orland Planning Commission

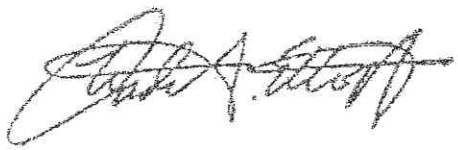
All,

I was unable to attend the planned interviews for applicants to the open seat to the Planning Commission and so the Mayor suggested I simply write a brief letter to be provided to the selection committee and councilors rather than further delay your decision while we try to reschedule.

I have a deep and lasting positive impression of the work of all of the men and women who devote their time and talent to serve their community like you all are doing. If I can be of help to the Council and the community as a Planning Commissioner, I would be honored to serve.

I love working with people - especially our city manager and staff - and have a record of building consensus while respecting individuals and their differing opinions. I personally played a small part in the work of the prior City Council to restore the citizen seated commission and would enjoy working with the other commissioners on this vital commission.

Thank you for considering me.



Wade S. Elliott

CITY OF ORLAND
7-9-13
RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to which appointment is sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

X Planning Commission

_____ Public Works Commission

_____ Safety Commission

_____ Other_____

Name Trish Saint-Evens

Address 6825 County Rd 15

Mailing Address P.O. Box 302

Home Phone: (530) 865-9357

Work Phone: (530) 321-6320 / 865-7800

Fax: ( ) _____

E-mail: TrishsBasketCase@hotmail.co

EDUCATION

High School Graduate X GED _____ Location Chico Senior High

Other formal education Butte College - Cardiovascular Technology
Cardiac Sonography / Nursing

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
1998-2012	Self Employed	Trish's Basket Case
2011-Present	Self Employed	Thrifty Threads & Things

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

_____

(continued on other side)

Year you became an Orland resident. 1980

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, associations, etc. Glenn County Fair Board Director, Orland Chamber Board Member, Orland Historical & Culture Society member, Past member of Beta Sigma Phi and Just for Children

Briefly state your reasons for interest in the appointment sought. I am very encouraged and excited in the direction that our city is moving in. It is a positive direction and I strongly desire to be a part of its growth. I believe that I can contribute with the help of others, to continue this positive direction of growth throughout our City

I certify that the foregoing is true and correct to the best of my knowledge.

Trish Saint-Elmo
Signature

Date: 12/19/12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
City of Orland
815 4th Street
Orland CA 95963

CITY OF ORLAND
11-14-12
RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

__X__ Planning Commission

_____ Public Works Commission

_____ Safety Commission

_____ **Reappointment to Commission**

Name Mary Schreiber

*Address 6693 County Rd 20

Mailing Address Same

Home Phone: (530) 865-3342

Work Phone: ( ) _____

Fax: ( ) _____

E-mail: _____

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate ✓ GED _____ Location Castro Valley

Other formal education Some College

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
2010-2012	Retired	
2008-2010	Self-Mary Schreiber Real Estate, Chico	Owner/Broker

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 2012

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? no If yes, explain.

Previous List civic activities, clubs, association, etc. Previous Chair Bidwell Park & Playground Commission, Board member Chico Boys & Girls Club, Executive Board Chico Assoc. of Realtors, Legislative Liason to Calif. Assembly

Briefly state your reasons for interest in the appointment sought. Now that I have moved to Orland & retired I am committed to serve this community as I did while I lived in Chico.

I certify that the foregoing is true and correct to the best of my knowledge.

Mary [signature]
Signature

Date: 11-12-2012

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
815 Fourth Street
Orland, CA 95963

CITY OF ORLAND
1-14-13
RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

X Planning Commission

_____ Public Works Commission

_____ Safety Commission

_____ **Reappointment to Commission**

Name CHRISTINE STIFTER

*Address 430 A ST

Mailing Address ORLAND, CA 95963

Home Phone: ( ) 530/865-2115

Work Phone: ( ) 530/519-3174

Fax: ( ) _____

E-mail: CSTIFTER@SBCGLOBAL.NET

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate YES GED _____ Location HAYWARD, CA

Other formal education 2YRS CHABOT COLLEGE 1YR BUTTE COLLEGE

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
1980-2007	TRI COUNTY NEWSPAPER	ADV. MGR / WRITER/REPORTER
2008-PRESENT	GLENN CO. OFFICE OF EDUCATION	COMMUNICATION LEAD

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 1974

Are you a City of Orland registered voter? YES

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. ORLAND HISTORICAL SOCIETY
ORLAND WOMEN'S IMPROVEMENT CLUB, FFA ADVISOR

Briefly state your reasons for interest in the appointment sought. THROUGH MY EMPLOYMENT AS A REPORTER & CONCERNED CITIZEN OVER THE 25 YEARS I DEVELOPED AN INTEREST IN PLANNING ISSUES IN BOTH THE CITY & COUNTY. IT IS VITALLY IMPORTANT THOSE SERVING ON COMMISSIONS & BOARDS HAVE A KNOWLEDGE OF THE ISSUES FACING OUR CITY & SURROUNDING AREAS. I HAVE THAT EXPERIENCE.

I certify that the foregoing is true and correct to the best of my knowledge.

Signature

Date: 1-12-13

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

__X__ Economic Development Commission

_____ Library Commission

__X__ Parks & Recreation Commission

__X__ Planning Commission

_____ Public Works Commission

_____ Safety Commission

__X__ **Reappointment to Commission**

Name Mika Yalow

*Address 163 E. Swift St

Mailing Address _____

Home Phone: ( ) 865-2315

Work Phone: ( ) _____

Fax: ( ) _____

E-mail: myalow@att.net

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate _____ GED _____ Location _____

Other formal education College - Chico State University of Texas

Harvard Kennedy School of Governance

" Business School Extended Ed.

Chico State Leadership Extended Ed.

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
_____	Retired	_____
_____	_____	_____
_____	_____	_____

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 1941

Are you a City of Orland registered voter? Yes.

Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. former City Council-Mayor Resource Conservation Dist. Chair Sac. Valley Region 9 counties 1 Area 2 Board Development Districts. 9 county-

Briefly state your reasons for interest in the appointment sought.

To continue to support city of Orland

I certify that the foregoing is true and correct to the best of my knowledge.

Mike Yarlow
Signature

Date: 11-29-12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: IV.C.3.

MEETING DATE: February 4, 2013

SUBJECT: Public Safety Commission Appointment Recommendation

The Public Safety Commission interview panel is meeting this afternoon January 31, 2013 to conduct interviews for appointments to the commission. At the time of printing the agenda packet, a recommendation had not been made.

A report of the interview panel's recommendation will be made as soon as it's available.

PUBLIC SAFETY COMMISSION
TWO APPOINTMENTS
NEW TERM EXPIRES 12/31/2014

Caryn Brown	Term Expires 12/31/12
Sharon Nord	Term Expires 12/31/12
Fred Perez	Term Expires 12/31/12

Applications Received:

*Caryn Brown
Larry Bates
Jerry Palmer
Edward Perez Jr.
Sharon Phippen
Mary Schreiber

*Desire for reappointment to commission

CITY OF ORLAND
NOV. 30 2012
RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

__X__ Safety Commission

__X__ **Reappointment to Commission**

Name Caryn Brown

*Address 6386 County Rd 200 #31

Mailing Address Orland CA 95963

Home Phone: ( ) 530-321-5822

Work Phone: ( ) 530-865-4317

Fax: ( ) 530-865-4317

E-mail: carynbrown@yahoo.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate _____ GED _____ Location _____

Other formal education _____

_____

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? no. If yes, please list name and relationship:

Year you became an Orland resident. 1980-81

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? no If yes, explain.

List civic activities, clubs, association, etc.

Briefly state your reasons for interest in the appointment sought.

I certify that the foregoing is true and correct to the best of my knowledge.

Caryn L Brown
Signature

Date: 11-20-12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

CITY OF ORLAND
1-11-13
RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

X Safety Commission

_____ **Reappointment to Commission**

Name Larry Bates

*Address 722 Shasta St

Mailing Address Same

Home Phone: 530 865 8550

Work Phone: ( ) Same

Fax: ( ) Same

E-mail: lbates4304@sbcglobal.

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate Y GED _____ Location _____

Other formal education _____

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
_____	Self Employed	Owner
_____	_____	_____
_____	_____	_____

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 1946

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. California Truck King Asso.

Briefly state your reasons for interest in the appointment sought. Some Things Needs To be Repaired

I certify that the foregoing is true and correct to the best of my knowledge.

Signature

Date: 1/9/13

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

__X__ Safety Commission

_____ **Reappointment to Commission**

Name JERRY PALMER

*Address 716 SHASTA ST

Mailing Address ORLAND CA.

Home Phone: (530) 865 7552

Work Phone: ( ) —

Fax: ( ) _____

E-mail: PALMERJERRY730@YAHOO.COM

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate __X__ GED _____ Location _____

Other formal education _____

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
Retired since 2000		
1990-2000	Rackley Co. Orland CA	Foreman

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 1990

Are you a City of Orland registered voter? Yes

Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. Orland Historical Society

Briefly state your reasons for interest in the appointment sought. I am interested in the public safety of Orland and its citizens. I was on the safety commission for 2 terms starting in 2003.

I certify that the foregoing is true and correct to the best of my knowledge.

Signature

Date: 1/11/13

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

RECEIVED
CITY OF ORLAND
NOV. 20. 2012

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

✓ Safety Commission

_____ **Reappointment to Commission**

Name EDWARD PEREZ JR.

*Address 4265 Hwy 99W Sp. 23 (ORLAND MOBILE HOME PARK)

Mailing Address P.O BOX 501 ORLAND

Home Phone: (530) 517-2070

~~Work~~ MESSAGE Phone: (530) 865-7598

Fax: ( ) N/A

E-mail: N/A

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate ✓ GED _____ Location _____

Other formal education 2 YEARS COLLEGE CSU, CHICO

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
2006-2008	ELITE SECURITY, CHICO BRANCH	SECURITY OFFICER

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? ~~NO~~. If yes, please list name and relationship:

CITY EMPLOYEE - MARGARITA PEREZ, SISTER (Librarian)

Year you became an Orland resident. 1955

Are you a City of Orland registered voter? YES

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. KNIGHTS OF COLUMBUS

Briefly state your reasons for interest in the appointment sought.

I WISH TO "GIVE BACK" TO MY COMMUNITY BY SERVING ON A COMMISSION. I WANT TO SHARE MY PERSPECTIVE ON PUBLIC SAFETY AS A HISPANIC, A SENIOR, A DISABLED LOW INCOME INDIVIDUAL, AND A LONG TIME ~~RED~~ RESIDENT. I AM ALSO A PEDESTRIAN.

I certify that the foregoing is true and correct to the best of my knowledge.

Edward Perez
Signature

Date: 11/26/12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

CITY OF ORLAND
1-14-13
RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

X Safety Commission

_____ **Reappointment to Commission**

Name Sharon Phippen

*Address 326 Stony Creek Dr

Mailing Address _____

Home Phone: (530) 865-0128

Work Phone: ( ) N/A

Fax: ( ) N/A

E-mail: sharonphippen@yahoo.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate X GED _____ Location Chico Sr. High

Other formal education M.S. Criminal Justice & Security Admin.
masters level (2d) in Justice Admin & Security

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
2001-2012	Family Violence Education Program	Educator
1986-2001	Butte County Probation Dept.	Probation Officer & Program Manager
_____	_____	_____

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

—

Year you became an Orland resident. 2012

Are you a City of Orland registered voter? Yes

Have you ever been convicted of a felony? No If yes, explain.

—

List civic activities, clubs, association, etc. Board member - Skyway House Rehab & Treatment - Chico; Board of Directors - Catalyst; Board of Directors - Family Violence Ed. Prog.

Briefly state your reasons for interest in the appointment sought. I have been a law enforcement advocate most of my life. My education and experience over the past twenty years have been in the field of law enforcement - some of it at the administration level. I want the best possible public safety environment for the benefit of providers and the public.

I certify that the foregoing is true and correct to the best of my knowledge.

Sharon Hopper
Signature

Date: January 10, 2013

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

CITY OF ORLAND
11-14-12
RECEIVED

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTES AND BOARDS

Body to Which Appointment is Sought:

_____ Arts Commission

_____ City Council

_____ Economic Development Commission

_____ Library Commission

_____ Parks & Recreation Commission

_____ Planning Commission

_____ Public Works Commission

✓ Safety Commission

_____ **Reappointment to Commission**

Name Mary Schreiber

*Address 6693 County Rd 20

Mailing Address Same

Home Phone: (530) 865-3342

Work Phone: ( ) _____

Fax: ( ) _____

E-mail: _____

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate ✓ GED _____ Location Castro Valley

Other formal education Some College

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period	Employer (include location)	Position/Title
2010-2012	Retired	
2007-2010	Self-Mary Schreiber Real Estate, Chico	Owner/Broker

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 2012

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? no If yes, explain.

List civic activities, clubs, association, etc. Previous Chair Bedwell Park & Playground Commission, Board member Chico Boys & Girls Club, executive Board Chico Assoc. of Realtors, legislative liason to Calif. Assembly

Briefly state your reasons for interest in the appointment sought. Now that I have moved to Orland & retired I am committed to serve this community as I did while I lived in Chico.

I certify that the foregoing is true and correct to the best of my knowledge.

Signature

Date: 11-12-2012

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday January 7, 2012 7:30 P.M.

Meeting called to order by Mayor Gee. Meeting opened with the Pledge of Allegiance.

ROLL CALL

Councilmembers present:	Jim Paschall, Salina Edwards, Bruce Roundy, and Vice Mayor Dennis Hoffman and Mayor Charles Gee
Councilmembers absent:	None
Staff present:	Sergeant Joe Vlach, City Treasurer Pam Otterson, City Attorney Gregory Einhorn, Assistant City Manager/City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

None

Presentation:

Tracey Quarne, Superintendent Glenn County Office of Education (GCOE) and Roberto Herniman, IT Director GCOE, gave a PowerPoint presentation on the new internet project for Glenn County schools. The expansion of internet accessibility and increased speed would allow secure distant learning from all school sites in Glenn County. There may be same benefit applications to other public facilities after GCOE implementation.

Commission Reappointments:

1. Arts Commission – 4 vacancies with new terms expiring Dec. 31, 2016.
   Applications received: Steven Elliott, Jane King, George Turnbull and Rae Turnbull.

Councilmember Edwards moved, seconded by Vice Mayor Hoffman to reappoint Steven Elliott, Jane King, Rae Turnbull and George Turnbull to the Arts Commission with new terms expiring December 31, 2016. Motion carried 5-0 with no abstentions.

2. Public Works Commission – 3 vacancies with new terms expiring Dec. 31, 2014. Applications received: Emil Cavagnolo, Byron Denton and Roger Hansen.

Councilmember Roundy moved, seconded by Councilmember Paschall to reappoint Emil Cavagnolo, Byron Denton and Roger Hansen to the Public Works Commission with new terms expiring December 31, 2014. Motion carried 5-0 with no abstentions.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Edwards reported on the following:

- Attended Orland Pride's New Year's Eve Party.
- Filled Christmas boxes for pantry; donations are up

- Attended 4-H Leadership dinner.

Councilmember Roundy reported on the following:

- Attended 4-H Leadership dinner.
- Attended Friends of the Library meeting; have received donations for furnishings for library expansion.
- Will be attending Water Advisory Council January 8, 2013.
- Will be attending the League of California Cities Policy Committee on January 17, 2013.

Vice Mayor Hoffman reported on the following:

- Attended the Chamber of Commerce meeting; Chamber received $700 in donations for Rent-a-Santa program.
- Attended 4-H Leadership dinner.
- Attended City Selection Committee.

Mayor Gee reported on the following:

- Economic Development Forecast Conference to be held in Oroville on January 17, 2013.
- Mid-Year Budget Review to be agendized for the January 22, 2013 Council meeting.
- Motor-Icicle Run to be held January 19, 2013; starting at 7:00 a.m. in the Fire Hall with a pancake breakfast.
- Fourth annual Black Butte Triathlon to be held May.

CONSENT CALENDAR

A . Approve Warrant List (payable obligations).
B. Receive and file Public Safety Commission minutes for November 13, 2012.
C. Receive and file Planning Commission minutes for September 20, 2012.
D. Approve and authorize City Manager to execute Real Property Lease Agreement between the City of Orland (Lessee) and Trang Huynh "Wayne" and Ming Lum Yuen Chong (Lessor).
E. Approve Second Reading and adopt Ordinance No. 2013-01 repealing and reenacting Article III of Chapter 13.04 and amending 13.04.020 of the Orland Municipal Code (Water and Sewer Systems: Service Charges and Definitions).
F. Request to adopt Resolution No. 2013-01 modifying repayment of the previously authorized Inter-Fund loan.
G. Request to adopt Resolution No. 2013-02 adopting IRS commuting valuation rule and policy prohibiting the use of city vehicles for personal purposes other than commuting.
H. Approve first amendment of Employment Agreement between the City of Orland and Peter R. Carr (adjustment to compensation).

Vice Mayor Hoffman moved, seconded by Councilor Paschall, to accept the consent calendar as presented. Motion carried 5-0 with no abstentions.

PUBLIC HEARING

Request public input and request to adopt Resolution No. 2013-03 approving the City's Community Development Block Grant Program (CDBG) Program Income (PI) Reuse Plan and the Business Assistance Loan Program Guidelines.

Grant Administrator Wackerman reported the City of Orland's CDBG Program Income Reuse Plan dated March 2007 is in need of updating to reflect new State regulations. Ms. Wackerman stated CDBG Program income can be reused in six (6) different ways - revolving loan accounts (RLA) such as housing rehabilitation, home buyer assistance, business assistance, micro-enterprise business assistance, and adding to a CDBG grant and /or program income waiver activity. Ms. Wackerman advised business assistance requests have been more frequent than housing rehabilitation/buyer assistance. The County has a well-established micro-enterprise business assistance program; however, there are no local funds available for business creation and retention. Upon approval of the Plan, an activity not identified in a RLA may be eligible as a program income waiver activity, such as new carpeting for the Library. The Plan has to be amended every five years. The public hearing opened for comments at 8:16 p.m. Trish Saint-Evens, 6825 County Road 15, asked if a block grant was done last year. Ms. Wackerman advised the Papst Avenue crossing was a block grant. With no further comments the public hearing closed at 8:17 p.m.

Councilor Edwards moved, seconded by Councilor Paschall to adopt Resolution No. 2013-03 approving the City's Community Development Block Grant Program (CDBG) Program Income (PI) Reuse Plan and the Business Assistance Loan Program Guidelines. Motion carried 5-0 with no abstentions.

ADMINISTRATIVE COMMUNICATIONS

City Treasurer:

City Treasurer Otterson presented a request to approve a contract with GovTeller for processing online and over-the-counter utility bill payment by credit/debit card and eCheck. There have been numerous requests from citizens to pay their utility bill electronically or with their credit/debit card. The terminal set up fee is $275 and the consumer is charged a processing fee of 2.49%

Councilor Edwards moved, seconded by Councilor Roundy to approve the merchant agreement with GovTeller. Motion carried 5-0 with no abstentions.

City Manager:

City Manager Carr brought forward for discussion and consideration a Letter of Support for Golden Bear Broadband (GBB) Infrastructure application. There has been local and regional economic development discussions which have identified the need to expand access to high speed broadband internet, especially to rural areas not currently served adequately or at all. This project will serve sixteen (16) northern California counties.

Vice Mayor Hoffman moved, seconded by Councilor Roundy to draft letter in support of project and authorize Mayor to sign and forward correspondence. Motion carried 5-0 with no abstentions.

City Manager Carr brought forward for consideration and discussion regarding an earlier meeting start time. Mayor Gee advised 7:00 p.m. would be an adequate time to begin. Councilor Paschall stated you need to allow enough time for people who work out of town to attend a meeting.

Councilor Paschall suggested moving the Closed Session time to 7:00 p.m. Councilor Edwards advised Closed Session should be handled before the meeting begins. Vice Mayor Hoffman stated a start time of 7:00 p.m. is agreeable to him but not necessary. Councilor Roundy agreed with starting Closed Session earlier. Councilor Roundy would like public input on the issue. It was noted fiscal impact would be minimal.

Councilor Edwards moved, seconded by Councilor Roundy to keep the start time of a regular scheduled meeting at 7:30 p.m. However, if a closed session occurs, it would begin earlier and adjourn by 7:30 p.m. for the regular meeting. Time of closed session could be flexible as needed. Motion carried with no abstentions.

ADJOURN

Meeting adjourned at 8:44 p.m.

_____Clerk _____Mayor

CITY COUNCIL
Charles Gee, Mayor
Dennis G. Hoffman, Vice Mayor
Bruce T. Roundy
James Paschall Sr.
Salina J. Edwards

CITY OFFICIALS
Angela Crook
Assistant City Manager/City Clerk
Pamela Otterson
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY MANAGER
Peter R. Carr

WARRANT LIST

February 4, 2013

WARRANT	1/30/13	$	53,494.78
PAYROLL	1/24/13	$	48,198.92
PAYROLL	1/24/13	$	22,656.13
TOTAL		$	124,349.83

APPROVED BY

Charles Gee, Mayor

Dennis G. Hoffman, Vice-Mayor

Bruce T. Roundy, Councilmember

James Paschall, Sr., Councilmember

Salina J. Edwards, Councilmember

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information: Invoice #	Payment Information: Description
038091	01/23/13	GLE14	GLENN COUNTY	50.00	.00	50.00	012113H	Papst Ave. filing fee
038092	01/25/13	TRA07	Huynh Trang	1200.00	.00	1200.00	012513H	Rental on Fifth St lot
038093	01/30/13	AIR00	AIR RITE HEATING & AIR	434.00	.00	434.00	6855	Fourth St. bldg maint
038094	01/30/13	ALL01	ALL SEASONS SCREEN PRINT	47.03	.00	47.03	2951	Rec/youth basketball shir
038095	01/30/13	AME00	AMERICAN FAMILY LIFE	562.04	.00	562.04	Feb 2013	Supplemental insurance
038096	01/30/13	AML02	American Library Assn.	58.00	.00	58.00	281923350	Lib/program supplies
038097	01/30/13	ATT06	A T & T	31.71	.00	31.71	3699	PW/well communications
				16.03	.00	16.03	8484	PW/lift station
				16.04	.00	16.04	8485	PW/lift station
				15.97	.00	15.97	26819	PW/lift station
				836.49	.00	836.49	011013	Phone usage
				259.59	.00	259.59	012013	PW/well communications
				103.34	.00	103.34	4043647	PD/radio phone line
			Check Total.....:	1279.17	.00	1279.17		
038098	01/30/13	ATT07	A T & T	31.71	.00	31.71	010713	PW/well communications
038099	01/30/13	BAL00	Knife River Construction	689.63	.00	689.63	135350	PW/asphalt
038100	01/30/13	BAS00	Basic Laboratory, Inc	150.00	.00	150.00	784;480	PW/lab svcs
038101	01/30/13	BRO02	DARYL R. BROCK CPA	4425.00	.00	4425.00	to 12913	FinDir/cont svcs
038102	01/30/13	CIL00	Carl Ciliax	10000.00	.00	10000.00	No. 2	AC/bronze statue
038103	01/30/13	CLE01	CLEVELAND'S UPHOLSTERY	260.00	.00	260.00	181233	AC/bench pads for gallery
038104	01/30/13	COR00	CORNING LUMBER CO., INC.	56.43	.00	56.43	012513	PW/materials
038105	01/30/13	COR04	CORBIN WILLITS SYSTEMS	479.02	.00	479.02	00B301151	Multi-depts/software supp
038106	01/30/13	CRO00	ANGIE CROOK	300.00	.00	300.00	Jan 2013	CITY CLERK PROF SERVICES
038107	01/30/13	CRO05	Trystin Crook	134.31	.00	134.31	Dec/Jan	Rec/mileage reimb
038108	01/30/13	DAY00	DAY WIRELESS SYSTEMS	522.75	.00	522.75	548373	PD/radio maint
038109	01/30/13	DEF01	PAT DEFRIES	50.00	.00	50.00	1-29-13	Rec/seniorsize instructor
038110	01/30/13	DEP00	DEPT OF TRANSPORTATION	1141.33	.00	1141.33	SL130414	PW/stop light maint
038111	01/30/13	EDW00	Salina Edwards	192.00	.00	192.00	Jan 2013	CITY COUNCIL COUNCIL FEES
038112	01/30/13	EDW01	Salina Edwards	112.67	.00	112.67	1/18/13	CITY COUNCIL TRAVEL & CON
038113	01/30/13	FED00	Federal Licensing Inc.	95.00	.00	95.00	Sch K	FCC License report
038114	01/30/13	FEN04	Joseph Fenske	124.84	.00	124.84	1-29-13	Rec/mileage reimb
038115	01/30/13	FOU04	Cade Fountain	294.75	.00	294.75	1-29-13	Rec/referee for youth bas
038116	01/30/13	GAL01	GALE GROUP	43.17	.00	43.17	98261776	Lib/large print books
038117	01/30/13	GEE00	CHARLIE GEE	208.00	.00	208.00	Jan 2013	Council member svcs
038118	01/30/13	GLE31	Glenn Golf & Country Club	400.00	.00	400.00	RentalFee	Rec/golf tournament
038119	01/30/13	GLE32	Glenn Golf & Country Club	100.00	.00	100.00	Deposit	Rec/golf tournament
038120	01/30/13	GLS01	GLENN CO. FLEET SERVICES	4314.34	.00	4314.34	FL1386	PD/lease agreement
038121	01/30/13	GOL02	GOLDEN STATE FLOW	2041.12	.00	2041.12	I036816	PW/meters
038122	01/30/13	GRA01	GRANDFLOW	281.92	.00	281.92	122101	AP checks
038123	01/30/13	GRO00	Ferguson Enterprises Inc	163.74	.00	163.74	4021	PW/supplies
038124	01/30/13	GUE00	DEYSY GUERRERO	30.00	.00	30.00	012113	AC/model fee
038125	01/30/13	HOF00	DENNIS G. HOFFMAN	192.00	.00	192.00	Jan 2013	Council member svcs
038126	01/30/13	IAC00	Intl Assn of Chiefs of Po	120.00	.00	120.00	56099	PD/2013 Dues
038127	01/30/13	JOH03	Sean Johnson	1451.00	.00	1451.00	1-24-2013	PD/supervisory training
038128	01/30/13	KYO00	GE CAPITAL	274.13	.00	274.13	7517	Multi-depts/copier lease
				230.05	.00	230.05	58263532	BD;Plan/copier lease
			Check Total.....:	504.18	.00	504.18		
038129	01/30/13	LNC00	L.N. CURTIS & SONS	1507.62	.00	1507.62	1/10/13	FD/PPE equipment
038130	01/30/13	LON04	Jordan Long	213.75	.00	213.75	1-29-13	Rec/youth basketball

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information: Invoice #	Payment Information: Description
038131	01/30/13	MAS05	Eileen Mason	525.00	.00	525.00	1/15/13	Rec/cardio class
038132	01/30/13	MAT04	MATSON & ISOM	48.70	.00	48.70	20899	Printer card for billing
				18.50	.00	18.50	0020922	AC/newsletter
			Check Total.....:	67.20	.00	67.20		
038133	01/30/13	MIL00	MILLER GLASS, INC.	101.20	.00	101.20	3195586	Parks;plexiglass
038134	01/30/13	NAP00	NAPA AUTO PARTS	682.20	.00	682.20	012513	PW/parts&supplies
038135	01/30/13	NOR27	Northern Lights & Accents	68.54	.00	68.54	36533	Arch lights
038136	01/30/13	O'R00	O'Reilly Auto Inc	40.73	.00	40.73	12282012	PW/supplies
038137	01/30/13	ORH00	ORLAND HARDWARE	17.18	.00	17.18	171715	PD/misc supplies
				528.28	.00	528.28	1/27/13	PW/misc supplies
			Check Total.....:	545.46	.00	545.46		
038138	01/30/13	ORL08	ORLAND UNIT WATER USERS	321.75	.00	321.75	128-0013	PW/2013 irrigation
038139	01/30/13	ORL12	Orland-Laurel Masonic Hal	300.00	.00	300.00	Feb 2013	AC/gallery rent
038140	01/30/13	OSC00	OSCAR REDES	116.10	.00	116.10	513026	Rec/official shirts
				37.57	.00	37.57	513032	PW/accessibility signs
			Check Total.....:	153.67	.00	153.67		
038141	01/30/13	OTT00	PAM OTTERSON	175.00	.00	175.00	Jan 2013	CITY FINANCE PROF SERVICE
038142	01/30/13	PAS02	James Paschall Sr.	192.00	.00	192.00	Jan 2013	Council member svcs
038143	01/30/13	PEP00	PETTY CASH POLICE DEPT	65.19	.00	65.19	Jan 2013	PD/misc. supplies
038144	01/30/13	PGE00	PG&E	45.60	.00	45.60	011713	PW/traffic control
				61.23	.00	61.23	012013	PW/RdMMlift station
			Check Total.....:	106.83	.00	106.83		
038145	01/30/13	PMC00	PACIFIC MUNICIPAL CONSULT	3458.81	.00	3458.81	36782	Plan/cont svcs
				517.50	.00	517.50	36783	Impact Fee Study update
			Check Total.....:	3976.31	.00	3976.31		
038146	01/30/13	QUI02	QUILL CORP.	367.22	.00	367.22	2013Jan	Office supplies
038147	01/30/13	RAM04	Kavi Ram	371.25	.00	371.25	1-29-13	Rec/youth basketball
038148	01/30/13	RAN00	Rancho Electric	800.00	.00	800.00	2923	AC/gallery lighting
038149	01/30/13	ROU00	BRUCE T. ROUNDY	192.00	.00	192.00	Jan 2013	CITY COUNCIL COUNCIL FEES
038150	01/30/13	ROU01	Bruce Roundy	138.75	.00	138.75	1/24/13	Council member travel exp
038151	01/30/13	SAC06	Sacramento Regional Publi	154.00	.00	154.00	1-18-2013	PD/training
038152	01/30/13	SIL02	Lori Silva	35.00	.00	35.00	1-18-13	Rec/youth bbal refund
038153	01/30/13	SUN03	SunTrust Equipment	3651.19	.00	3651.19	1482313	PW/sewer truck payment
038154	01/30/13	TEA02	Teacher's Book Connection	24.81	.00	24.81	14417	Lib/books
038155	01/30/13	TER01	TERMINIX INTERNATIONAL	36.00	.00	36.00	95461	FD/pest control
038156	01/30/13	TRA02	TRANSAMERICA	575.00	.00	575.00	Jan 2013	Term insurance
038157	01/30/13	TUR02	Patricia Turnbull	30.00	.00	30.00	011413	AC/model fee
038158	01/30/13	UMP00	Umpqua Bank	450.00	.00	450.00	Feb 2013	HSA deposit
038159	01/30/13	UNI00	UNITED ROTARY BRUSH CORP	1012.65	.00	1012.65	CI138010	PW/sweeper parts
038160	01/30/13	UNI01	UNITED RENTALS	122.25	.00	122.25	6733	PW/utility marking paint
038161	01/30/13	VAL02	VALLEY ROCK PRODUCTS	1224.44	.00	1224.44	1090893;	PW/Hambright waterline
038162	01/30/13	VAN00	VANTAGE POINT TRANSFER AG	2089.84	.00	2089.84	1/10-1/23	DefCompPay#304591
038163	01/30/13	VAN02	Betsy van Tol	30.00	.00	30.00	012813	AC/model fee
038164	01/30/13	VER03	Verizon Wireless	328.78	.00	328.78	56005496	Cell phone usage
038165	01/30/13	WAC00	JANET BLEVINS WACKERMAN	280.00	.00	280.00	to1/29/13	ContSvcs/transcription sv
			Cash Account Total.....:	53494.78	.00	53494.78		
			Total Disbursements.....:	53494.78	.00	53494.78		
			Cash Account Total.....:	.00	.00	.00		

Library Commission – November 13, 2012
Call to Order at 5:30 pm.
Commissioners Present: G. Russell, S. Romano, T. Waldroop,
Also Present: J. Meza, B. Roundy
Minutes of September 11, 2012 were approved as mailed.

1. Librarian's Report on staffing and budget issues: Librarian reported that one part-time Library Assistant will be resigning at the end of the month.

2. Librarian's Report on volunteer & children's programs: A new adult volunteer has been trained to do shelving but few high-school students are volunteering at this time as part of their graduation requirements. Volunteers are still being utilized for shelving, mending and processing books. Library stats report was provided to commission members. Due to previous request the report now includes previous year/month statistics for comparison purposes.

3. Librarian's report on grant programs: Librarian reported that State Library has been in contact about providing new online job help service for community. The Orland Library may serve as a pilot site for the service. The library is still providing ongoing programs for the Literacy and Workforce Development Initiative (laptop checkout and JobNow service).

4. Action Item: Request to suspend fine collection for month of December and hold "Food for Fines" month
Discussion by commission members included suggestion by G. Russell to modify language to "in lieu of" fines and donated non-perishable food would go to pantry. Commissioner Russell moved, Commissioner Waldroop second, motion passed unanimously to collect food in lieu of fines.

5. Building Improvement/Expansion update: Concept is on display in library and librarian reported that there has been a lot of interest and positive comments. Commissioner Russell suggested that the "meeting room" be called "community room". B. Roundy shared comments from council meeting. S. Romano inquired about plans for carpet and suggested looking at Chico branch of Butte County's new carpet.

6. Friends of the Library Report: Commissioner Russell shared that the Friends group has agreed to the possibility of contributing more funds to expand project; G. Pratt has resigned as chairperson of book sales; book sales at Farmer's Market; children's books to be included in Pantry Xmas baskets; Friends have recently approved funds for microfilm and new books. Next Friends meeting is Jan 3rd, 2013.

Comments by Commission Members: It was requested by members that bike rack in front of library be moved and hard water deposits from windows be removed.

7. Adjourned 6:00 p.m. Next meeting will be held January 8th, 2013 at 5:30 p.m. at the Carnegie Building.

ITEM NO: VI.D.

GLENN COUNTY
Planning & Public Works Agency

P.O. Box 1070 / 777 N. Colusa Street
Willows, CA 95988
530.934.6530 Fax 530.934.6533
www.gcppwa.net

"It is our mission to model excellence in local government through accountability and fiscal responsibility"

John F. Linhart, Director

Peter R. Carr, City Manager PRC 1/25
City of Orland
814 Fourth Street
Orland, CA 95963

January 24, 2013

RE: Glenn County Recycling Market Development Zone Re-designation Application

Dear Mr. Carr:

Glenn Economic Development Corporation (EDC) made application on the county's behalf to the California Integrated Waste Management Board (CIWMB) in 1992 with the support of the incorporated cities of Orland and Willows for designation as a Recycling Market Development Zone (RMDZ). At that time, the RMDZ was a new business retention and attraction tool designed to assist businesses that used waste stream materials as feedstock in their manufacturing process.

Glenn County was one of the first areas to receive designation and was unique in that the entire county was designated as an incentive zone. The administration and marketing of the zone was initially done by Glenn EDC staff and jointly funded by the Glenn County Solid Waste Enterprise fund and CIWMB grants. The marketing and administration of the Zone is now done by the Glenn County Planning & Public Works Agency.

The original designation was for a ten-year period. In March 2003, Glenn County RMDZ was renewed for an additional ten-year period. Glenn County RMDZ is due to expire on March 31 2013. Staff is currently working towards renewal of the Zone's designation. The program provides financial and technical assistance incentives to businesses that use secondary materials from the waste stream for feedstock in their manufacturing process.

Please find attached a resolution supporting the re-designation of the Glenn County RMDZ. On behalf of Glenn County, I would appreciate you placing this item on your next City Council Agenda for consideration and approval. If the formatting of resolution needs to be altered, please email me at achavez@countyofglenn.net so that I can supply you with a digital copy.

Should you have any questions or concerns, please fee free to contact me at (530) 934-6540.

Sincerely,

Annette Chavez

Annette Chavez, Deputy Director

Enclosure

RESOLUTION NO. 2013-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND SUPPORTING THE RENEWAL OF THE GLENN COUNTY RECYCLING MARKET DEVELOPMENT ZONE

WHEREAS, the California Public Resources Code Section 42010, et al. provides for the establishment of the Recycling Market Development Zone (RMDZ) program throughout the State which provides incentives to stimulate development of post-consumer and secondary materials markets for recyclables; and

WHEREAS, all California jurisdictions must meet a 50% reduction in landfill waste disposal as mandated by the California Integrated Waste Management Act; and

WHEREAS, the Glenn County RMDZ includes the City of Orland, the City of Willows, and the County of Glenn; and

WHEREAS, the Glenn County RMDZ is dedicated to establishing, sustaining, and expanding recycling-based manufacturing businesses, which is essential for market development and to assist these jurisdictions in meeting the established landfill waste reduction goals; and

WHEREAS, the designation of Glenn County RMDZ will expire on March 31, 2013 unless redesignated by CalRecycle; and

WHEREAS, the City of Orland still desires existing and new recycling-based manufacturing businesses locating within the Glenn County RMDZ to be eligible for the technical and financial incentives associated with the RMDZ program; and

WHEREAS, the renewal of Glenn County RMDZ as a RMDZ is still necessary to facilitate local and regional planning, coordination, support of existing recycling-based manufacturing businesses, as well as attract private sector recycling investments to the RMDZ; and

WHEREAS, the continued development of local markets for recycled materials would reduce the need to transport them out of the region in the future; and

WHEREAS, the current and proposed waste management practices and conditions are favorable to the development of post-consumer and secondary waste materials markets; and

WHEREAS, the California Legislature has defined environmental justice as "the fair treatment of people of all races, cultures, and incomes with respect to the development, adoption, implementation, and enforcement of environmental laws, regulations, and policies" [Government Code section 65040.12(e)], and has directed the California Environmental Protection Agency to conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the state [Public Resources Code section 71110(a)]; and

WHEREAS, CalRecycle has adopted a goal to continuously integrate environmental justice concerns into all of its programs and activities; and

WHEREAS, the City of Orland, the City of Willows, and the County of Glenn have agreed to submit an application to CalRecycle requesting renewal as a RMDZ; and

WHEREAS, the County of Glenn has agreed to act as Lead Agency for the proposed renewal of the RMDZ; and

WHEREAS, in accordance with the California Environmental Quality Act (CEQA), the County of Glenn has determined that this redesignation is exempt from CEQA; and

WHEREAS, the City of Orland finds there are no grounds for the City of Orland to assume the Lead Agency role or to prepare an environmental document.

NOW, THEREFORE, the City Council of the City of Orland hereby resolves that:

The City of Orland, as Responsible Agency, approves the renewal of Glenn County RMDZ and directs the Zone Administrator of Glenn County RMDZ to submit an application to CalRecycle requesting renewal of Glenn County RMDZ as a RMDZ, which includes the City of Orland, the City of Willows, and the County of Glenn.

The County of Glenn will administer the RMDZ program in a manner that seeks to ensure the fair treatment of people of all races, cultures, and incomes, including but not limited to soliciting public participation in all communities within the RMDZ, including minority and low-income populations.

RESOLVED, APPROVED, AND ADOPTED by the City Council of the City of Orland at a regular meeting thereof on _____ by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CITY OF ORLAND:

_____

CHARLES GEE, Mayor
City of Orland, State of California

ATTEST:

_____

ANGELA CROOK, City Clerk
City of Orland, State of California

APPROVED AS TO FORM:

_____

GREGORY P. EINHORN, City Attorney
City of Orland, State of California

ITEM NO: VI.E.

CITY COUNCIL
Charles Gee, Mayor
Dennis G. Hoffman, Vice Mayor
Bruce T. Roundy
James Paschall Sr.
Salina J. Edwards

CITY OFFICIALS
Angela Crook
Assistant City Manager/City Clerk
Pamela Otterson
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY MANAGER
Peter R. Carr

January 28, 2013

Assemblyman Dan Logue
State Capitol
Sacramento, CA 95814

Dear Assemblyman Logue:

On behalf of the business community and City Council of the City Orland, I want to express our appreciation for your excellent efforts to bring our Governor's attention to the problems of overly aggressive enforcement of labor laws. We especially appreciate your inviting a respected local Orland business person, Mr. Jose Nunez, to be a representative voice. If you desire active City Council support, please let me know how we can help.

Regulatory agency over-reaching has been a growing and pervasive issue in this part of the State for many years. It goes beyond labor laws to include environmental and other types of regulation. We all agree we want to keep business in California and create more jobs; curbing regulatory rules and enforcement practices is a great place to start. If enforcement can be wisely guided from being a punitive weapon to a more consultative tool, at least in initial stages, much will have been gained for the businesses, their communities, and our State.

Sincerely,

Charles Gee

Charles Gee, Mayor

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: VIII.A.1.

MEETING DATE: February 4, 2013

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager

SUBJECT: **Continued Review -- City Budget Mid-Year** (Discussion/Action)

City Manager and Finance Director will continue the discussion of the status of the city's budget and general fund reserves. Deferred expenditures and their prioritization will be considered by City Council.

BACKGROUND

Background and discussion were provided in the January 22 agenda staff report. While fiscal year revenues and expenses are within 1% of budget, an unexpected refund from the County plus sufficient reserve capacity combine to present up to $69,000 available to consider for selected one-time purchases. City Council asked to have the subject held over for two more weeks of consideration.

DISCUSSION

The prioritized list is updated and enhanced to show general fund impact. It also reflects what staff believes is alignment with previous Council direction.

Attachment (1): Deferred Expenditure List as of January 2012, revised 2/4/13

RECOMMENDATION:

Consider priority and criticality of items on list, direct staff accordingly.

Fiscal Impact of Recommendation:

None, or up to $69,000 for General Fund if some items are funded.

DEFERRED EXPENDITURES
City of Orland – January 2013 rev 2/4/13

Priority	Item	Cost	GenFund	Enterprise	Other	Selected
1	City server replacement $15k (40% GF)	$ 15,000	$ 6,000	$ 9,000	$ -	
2	Fire Dept Equipment:					
	Replace all PPE, SCBA's	$ 169,000	$ 169,000	$ -	$ -	
	2 SCBA's + 5 PPE = OVFD minimum request	$ 26,000	$ 26,000	$ -	$ -	
	Revised request for PPE, 5 SCBA, radios, hose	$ 39,000	$ 39,000	$ -	$ -	
3	Chamber of Commerce program support	$ 3,000	$ -	$ -	$ -	
4	PW crew staffing:					
	Full-time crew member	$ 35,000	$ 12,250	$ 22,750	$ -	
	Part-time help	$ 5,000	$ 1,750	$ 3,250	$ -	
5	Restore stipends for Council members	$ 1,400	$ 868	$ 532	$ -	
6	Library addition accessories (chairs, AV)	$ 15,000	$ -	$ -	$ 15,000	
7	Chairs (stackable, comfortable) for Carnegie Center	$ 8,000	$ 4,960	$ 3,040	$ -	
8	Library Book Fund	$ 10,000	$ 10,000	$ -	$ -	
9	Utility truck for recreation dept equipment transport	$ 8,000	$ -	$ -	$ 8,000	
10	Bucket truck for PW -- used	$ 35,000	$ 17,500	$ -	$ 35,000	
11	Re-roof 824 Fourth St	$ 34,000	$ 34,000			
12	Main library carpeting replacement	$ 16,000	$ -	$ -	$ 16,000	
	TOTAL IMPACT ON GENERAL FUND		$ 256,328			$ -

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: VIII.A.2

MEETING DATE: February 4, 2013

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager

SUBJECT: **Agreement with School District to Construct Pool Improvements** (Action)

Consideration of a draft agreement with the Orland Unified School District (OUSD) to partner on a capital facilities upgrade project for expansion of capacity of the City's swimming pool facilities, to commence immediately, sharing costs on an approximately equal basis. Also considering draft shared use agreement for consideration.

BACKGROUND

Council on December 3, 2012, designated the swimming pool as its top priority recreation facility improvement project. A spray park was prioritized as next in line, followed by Bihler Field improvements, a covered picnic area, then skate and playground park facilities. Council asked for further discussion after the school district had a chance to discuss the proposed plan.

As discussed with Council January 22, 2013, the OUSD board of education on January 17 indicated support for a partnership concept on the project, and directed the OUSD superintendent to proceed with identification of funding source[s]. City manager and the superintendent have been drafting a construction project agreement and a separate shared-use agreement to clarify intent, funding contributions and ongoing facility use agreements.

Based on OUSD and Council voiced support, City on January 25 issued an RFP (request for proposals) for a contractor for the construction project. Bid proposals are due to City by February 11, with contractor selection and construction to proceed without delay. May 15 is the target construction completion date for the primary parts of the project.

City Parks Commission is reviewing the prioritized list in light of new information, will advise the Council accordingly.

DISCUSSION

The construction project anticipates City lead and close coordination with OUSD. City will pay upfront project costs, with OUSD reimbursement to follow not later than June 30. Primary objective is a reconstructed facility providing eight lanes with depth and temperatures favorable for competitive swimming. Additional project components, much accomplished by City-District

in-kind crew work, include deck expansion, bleacher upgrade, fence relocation, and restroom remodel; these can follow the primary project and be completed in the off-season.

The draft shared-use agreement is patterned off the existing City-District shared use agreement for Roosevelt Field facilities. City will have primary use during the summer, District during the school year, with routine operational costs – estimated at total $16,800 -- shared during the school year.

Two attachments:

1. Draft agreement for pool facilities improvement project
2. Draft agreement for shared use of pool facilities

RECOMMENDATION:

Approve the facilities improvement project agreement and the shared-use agreement as drafted (or with stated modifications). Authorize city manager to make minor corrections and modifications in coordination with OUSD officials, returning same to Council for ratification following OUSD board approval.

Fiscal Impact of Recommendation:

$250,000 from Parks Impact Fee funds, currently standing at $503,000 as of July 1, 2012 with a projected balance of $566,000 by June 30, 2013.

ORLAND UNIFIED SCHOOL DISTRICT

DRAFT 1

CITY OF ORLAND

Vinsonhaler Park Public Swimming Facilities Improvement Project Agreement

The Orland Unified School District (District) and the City of Orland (City) together (Parties) agree as follows:

1. Preamble, Timing and Scope of Improvements

A. The City-owned Vinsonhaler Park Public Swimming Facility (Facility) provides benefit to both the District and the City.

B. The Parties agree that the Facility is in need of improvement. By this Agreement, the Parties set forth the specific improvements intended (Improvements), the cost and work allocation thereof, and, upon completion, the joint use of the Facility. The Parties agree that notwithstanding the joint and equal funding of the Improvements set forth below, the Facility and the Improvements shall remain City property and shall be operated under a joint-use agreement.

C. The Parties agree to commence the Improvements as soon as possible, with expected completion of primary project objectives by May 15, 2013, secondary by June 30, 2013.

D. The Parties intend that, following the completion of the Improvements, the Facility shall:

i. Be available to the District for spring and fall physical education classes as well as spring through fall for swim team and water polo teams;

ii. Provide eight lanes of 25-yard length with sufficient depth (minimum approximately four feet) for the Facility's pool to permit competitive swimming racing starts;

iii. Provide for an increase in Facility's pool water temperature of approximately ten degrees higher than current (from 65 degrees to 75 degrees during summer days) and with substantial degree of temperature control;

iv. Provide a "wave-less" Facility pool with excess waves lapping over the top onto a newly constructed gutter;

v. Enable installation of competition touch pads, and replace current ladders with new stainless steel fixtures;

vi. Reduce chemical, water, and energy use during summer months;

vii. Provide expanded swim meet deck area and expanded, safer and closer proximity spectator seating area (secondary objective); and,

viii. Provide handicap accessible restrooms and pool (secondary objective).

2. Facility Improvements By Licensed Contractor

A. The Parties agree that the majority of the Facility's Improvements shall be undertaken by a licensed California Contractor (Contractor Improvements). The City shall prepare and issue the necessary contractor request for proposal, with coordinated review by the District, and will manage the resulting contract (Contract).

B. The total cost for the Contractor Improvements set forth below at (2)(E) are anticipated not to be approximately $400,000.00, with ancillary project components not to exceed $60,000 and contingencies not to exceed $40,000 for a total project cost not to exceed $500,000. The cost of the Contractor Improvements shall be borne equally by the Parties. The City shall pay the Contract's invoices (Contractor Costs) and the District shall reimburse the City on a 50% equal share basis on or before June 30, 2013. The City shall manage the Facility's Contractor Improvement finances and shall provide regular reports to the District, together with a detailed accounting upon completion of the Contractor Improvements and at final indicating all project costs. See Exhibit A for Projected Cost Detail.

C. Contractor and Project Costs exceeding $460,000 shall require agreement by both City and District staff for the first $40,000 and, thereafter, if any, by the Parties' legislative bodies.

D. The Parties shall consult on all significant phases and parts of Contractor Improvements.

E. The Parties intend the following as the Contractor Improvements to be constructed, fabricated and/or installed by the selected Contractor pursuant to the Contract:

i. Complete reconstruction of the Facility pool gutter (surplus water return) system; options for design include gunite or shotcrete with tile facing, handhold, and backsplash; or stainless steel grouted and sealed;

ii. Installation of an engineered concrete surge tank sized to the Facility pool's capacity for proper displacement of water per swimmer volume during pool use;

iii. Replacement of pump and filter system as needed, retaining what is serviceable, with all new Schedule 80 plumbing and several new outlets as needed;

iv. New Facility pool recirculation pump with VFD controls for efficiency;

v. New gutter to be deck level with gravity manifolds to surge tank;

vi. Plug-in ready for electronic pads in each of eight lanes; and,

vii. New stainless steel ladders and lifeguard stands.

3. Facility Improvements by Parties

The Parties intend to perform the following work with District and City employees on an in-kind and equal basis contribution, unless otherwise noted, less direct costs of parts & materials for all items A-F to be shared equally:

A. Removal of debris from site (City responsibility);

B. Abandonment of the Facility "baby pool" by filling with concrete;

C. Relocation of fencing at baby pool and bleachers areas;

D. Replacement of bleachers with purchased expanded-capacity bleachers;

E. Provide pool cover equipment (City responsibility); and,

F. Remodel of pool house restroom/changing area to provide two ADA-compliant restrooms, one for male and one for female (City responsibility);

4. Items Intentionally Not Included in the Facilities Upgrade

A. Starting blocks, touch pads, lanes ropes and other SWIM TEAM equipment, in general, shall be the responsibility of swim teams.

B. The District and the Orland Otters may share equipment as they agree. The City will provide storage space for such equipment.

C. Pool cleaning equipment shall continue to be the responsibility of the City.

5. Use Agreement

The Parties will execute a joint-use Facility operating agreement, the basic terms of which shall include:

A. City to retain Facility ownership and operational liability.

B. District to provide its own lifeguarding for school-exclusive events.

C. City to make pool available to the District cooperatively in summer months and at the District's preference in spring and fall.

D. City may also use pool in spring summer and fall for recreation programs.

E. District will make appropriate contribution to offset operational costs borne by the city which are traceable to the District's use of the pool.

6. Indemnity

A. The City agrees to indemnify, defend and hold District harmless and free and clear from and against any liability, debt, obligation, claim, judgment, action, cause of action or cost or expense, arising out of the City' negligent or other wrongful conduct arising from this Agreement.

B. The District agrees to indemnify, defend and hold City harmless and free and clear from and against any liability, debt, obligation, claim, judgment, action, cause of action or cost or expense, arising out of the District's negligent or other wrongful conduct arising from this Agreement.

7. Construction of Agreement

This Agreement shall be construed and interpreted in accordance with the laws of the State of California. Regardless of which party initially drafted this Agreement, it shall not be construed against any one party, and shall be construed and enforced as a mutually prepared Agreement. Each party shall bear and has borne its own expenses of counsel in the preparation of this Agreement.

Dated: _____

_____
Chris von Kleist, Superintendent
Orland Unified School District

Dated: _____

_____
Peter R. Carr, City Manager
City of Orland

Exhibit A, Improvement Project Agreement

City of Orland
Projected Cost Detail

City Project Name:	Swimming Pool Upgrade

Project Timeframe: March-May 2013	Date Notice of Completion: May 15, 2013

A. Design and/or Construction Documents

1. ARCHITECT'S FEE FOR PLANS	N/A	-
2. RFP ISSUE AND REVIEW	CITY - OUSD STAFF	-
2 .CITY PLAN CHECK & INSPECTION FEE	CITY STAFF	-
3. STATE PLAN CHECK FEES		500
4. COUNTY HEALTH PERMIT FEE		500
5. PROJECT COORDINATOR	IN-HOUSE	-
6. LEGAL ASSISTANCE FOR AGENCY AGREEMENTS	CITY - OUSD STAFF	-
7. OTHER - CONTINGENCY		2,000
DESIGN AND CONTRACT DOCUMENT SUBTOTAL		$ 3,000

B. CONSTRUCTION

1. SITE PREP - FENCE RELOCATION	CITY CREW	1,000
2. EXCAVATION, REMOVAL OF EQUIPMENT AND GUTTER SYSTEM, REPLACEMENT WITH ALL NEW	CONTRACTOR	392,000
3. DECK EXPANSION -- BABY POOL ABANDONMENT	CITY-OUSD CREW	1,500
4. ADA RESTROOM REMODEL	CITY-OUSD CREW	6,500
5. ADA STEPS RECONSTRUCTION	CONTRACTOR	5,000
7. HAZARDOUS MATERIAL ABATEMENT	CONTRACTOR	4,000
8. TEST (CONSTRUCTION)	CONTRACTOR	-
9. OTHER INSPECTION		
CONSTRUCTION SUBTOTAL		$ 410,000

A. PROVIDE THERMAL BLANKET AND ROLLERS	CITY CREW	26,000
C. SPECTATOR SEATING BLEACHER REPLACEMENT	CITY-OUSD CREW	21,000
D. CONTINGENCIES & CHANGE ORDER RESERVE		40,000
TOTAL ESTIMATED COST (ITEMS A-D)		$ 87,000
	PAID	$0.00
	TOTAL COST	$ 500,000
	STATE FUNDING	$ -
	CITY IMPACT FEES	$ 250,000
	BOND FUNDS	$ -
	OUSD PARTNERSHIP	$ 250,000
PROJECT CLOSEOUT	**BALANCE**	$ -

JOINT USE AGREEMENT BETWEEN
ORLAND UNIFIED SCHOOL DISTRCT AND
CITY OF ORLAND
REGARDING THE SWIMMING POOL
EAST OF ORLAND HIGH SCHOOL

DRAFT 3

This Agreement, made in Orland, County of Glenn, State of California, and executed in duplicate this 6th day of February 2013, is between Orland Unified School District, hereinafter referred to as "School District" or "District," and the City of Orland, hereinafter referred to as the "City."

WHEREAS, both School District and the City are authorized by law to construct, install and operate recreation facilities; and

WHEREAS, the School District and the City are authorized under Title 1, Division 1, Part 10.5 and of the Education Code and Title 4, Division 3, Part 2, Chapter 5, of the Government Code to use public funds and property for the construction, installation and operation of facilities for the joint use by school districts and members of the public which they serve; and

WHEREAS, School District desires to operate a swimming pool for use by students attending school operated by School District; and the City desires to continue to run and operate a swimming pool.

WHEREAS, City has a public swimming pool facility located immediately adjacent to Orland Unified High School athletic fields;

NOW, THEREFORE, it is hereby agreed between School District and the City as follows:

Section 1. It is the intent of the School District and the City to jointly share the use of a swimming pool located on property owned by the City immediately east of Orland High School, County of Glenn, State of California.

Section 2. The swimming pool will continue to be under ownership and responsibility of the City.

Section 3. All costs incurred in the operation and maintenance of the swimming pool facility shall be the responsibility of the City, with contribution by the District to offset costs assignable to District use of the facilities.

Section 4. This facility will be the property of the City.

Section 5. The City will allow the District to use this facility as outlined in the Agreement. The City agrees to also seek offsetting contributions from recreational teams and public users of the facility.

Section 6. City shall and does hereby grant the use of the swimming pool facility to the District for a period of twenty (20) years commencing May 1, 2013 subject to the following terms:

A. Priority use is during the time school is in session:
   - Monday- Friday, 7:30 am to 5:00 pm., on calendared school days, summer excepted. It is the intent of the City and the District that Orland Otters could continue to be accommodated 3:30-5:00pm Mon-Fri , May 1 – August 1. The City would also intend to offer swim lessons during the daytime in May when the District is not utilizing the pool.
   - The period of time from 11:00pm to 5:30 am will not be considered normal usage hours and will only be allowed as approved by both Orland Unified School District and the City.
   - Except for the above stated periods of time, the City has first priority for using the facility.

B. The School District and the City will meet prior to March 1st of each year to coordinate scheduling of the pool facility for the time period of May 1st through April 30th. After May 1st, dates and times not previously scheduled will be available for use by the City or for other special events on a first-come, first-served basis.

C. School District and the City will each appoint a representative to review the yearly schedule and to help coordinate use of the pool facility. School District will appoint the Athletic Director and the City will appoint the Recreation Director.

D. City will be responsible for keeping a yearly calendar for this facility. The yearly calendar will be kept available and kept current at the City Recreation Department.

E. Representatives of the School District and the City will meet on or before March 1, 2033 to discuss an extension of this agreement and to determine terms and conditions for such an extension and the length of extension, if any. This paragraph is designed to bring both parties together to discuss a possible extension of this agreement; however, it is understood that neither party is bound to agree to an extension.

F. District programs may include physical education classes, class parties, after-school sports teams, and special events sanctioned by the District.

G. The City Programs include activities sponsored by the City and activities supported by the City through cooperative effort with other agencies and organizations which provide leisure time activities.

Section 7. City shall be responsible for the maintenance, repair and upkeep of the facility due to normal wear and tear and for all utilities, including, but not limited to electricity, heat and telephone, except as noted below. The City will be responsible for doing general cleanup as it relates to City usage. As per current practice, the City will provide water, sewer, and garbage service without cost to the School District. The City will pay the electric bill but reserves the right to charge for the actual cost of utilities for school users during times when the School District is using the facility.

A. City anticipates operational costs September thru May to approximate $16,800. Accordingly District will remit to City $8,400 annually by June 20 to offset operational costs, starting with June 2014 for the school year 2013-2014 and City fiscal year 2013-2014.
    a. This cost estimate includes chemicals, power and labor.
    b. City will provide accounting of actual operational costs to District annually in December starting with December 2014; District will be responsible for one-half the estimated amount or actual amount, whichever is lower.
B. District will not be charged separately for rental of pool for pool parties, athletics, etc.
C. District will not be liable nor charged for operational costs incurred June thru August.

Section 8. The District will be responsible for the cost of repairs for damages that occurs during its usage of the facility due to neglect or misuse. All repairs will be under supervision of the City.

Section 9. The District agrees to review any major upkeep/repair charges on a case-by-case basis and may agree to contribute to a percentage of the cost.

Section 10. School District will not store equipment, supplies or other material at the pool facilities without prior discussion. City will attempt to accommodate school and recreation league storage needs.

Section 11. The District will have free and exclusive access to the pool facility, restrooms, walkways and parking lot during scheduled usages. The District will provide its own facility supervision and lifeguarding, or will compensate the City for lifeguarding on a pass-thru basis.

Section 12. City shall obtain and keep in force during the term of this Agreement a policy or policies of insurance covering loss or damage to the building, structures or any improvement located on the site, in an amount to provide the fill replacement value, providing protections against perils covered under a special forms policy, I.e., fire, intended coverage, vandalism and malicious mischief. If the event of a catastrophic occurrence that renders the facility unusable, the City is not responsible for providing alternative facilities.

Section 13. The City and School District shall, at all times during the terms of this Agreement, maintain, at their own expense, a policy or policies of liability insurance with a minimum limit of One Million Dollars ($1,000,000) per each occurrence and Two Million Dollars ($2,000,000) general aggregate. Limits may be adjusted annually based on advice from Golden State Risk Management Authority or similar firm if GSRMA is not available.

Section 14. To the fullest extent permitted by law, each party shall indemnify, hold harmless and defend the other party, its directors, officers, board members, employees, representatives, agents and authorized volunteers, and each of them from and against any and all claims, causes of action, damages, costs and expenses, losses or liabilities, in law or in equity, of every kind and nature whatsoever, arises from/out of, or based on the party's operation and/or use of the Facility.

Section 15. Any Change or modification to this Agreement shall be in writing and approved by both parties.

Section 16. In the event of a dispute about scheduling or otherwise enforcing this Agreement, the parties agree to submit their dispute to mediation with the City and School District each paying one-half of the mediation fee.

IN WITNESS WHEREOF, School District and City Council of Orland have executed this Agreement this Agreement as of the day and year first above written.

ORLAND UNIFIED SCHOOL DISTRUCT

_____ DATE:_____
Christopher von Kleist, Superintendent

_____ DATE:_____
Larry Donnelley, Board of Trustees, President

CITY OF ORLAND

_____ DATE:_____
Peter Carr, City Manager, City of Orland

_____ DATE:_____
Charles Gee, Mayor, City of Orland

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: VIII.A.3.

MEETING DATE: February 4, 2013

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager

SUBJECT: **Library Addition Project – Contractor Selection, Budget Modification** (Action)

City Manager seeks Council approval of selection of a general contractor for the library addition project, and modification of the budget to accommodate the lowest bid and a construction contingency reserve.

BACKGROUND

Council on June 18, 2012, authorized the city manager to commence a capital improvement project to install ADA improvements in the library and expand its square footage. Expansion of 800 sq ft was thought to be adequate and within budget, to be shared 50/50 ($60,000 each) with Friends of the Orland Free Library (FOFL).

On November 5th Council accepted the architect's initial design concept as presented, and authorized issuance of a request for proposals (RFP) for construction of the project. It was recognized at that time that the project would likely require additional funding, and both City and FOFL official indicated support for proceeding.

DISCUSSION

Construction bids were received from four firms on January 10th. Methods of proposed construction varied, as did the costs from approximately $140,000 to $234,000. Staff reviewed each bid, narrowed the field, interviewed two of the firms, and checked references and licensing.

Staff has determined that a site-built format will require construction plans at an extra cost of approximately $5000, but will enhance overall project flexibility and cost control. Staff feels the project is still on track for summer 2013 completion.

City manager and library director are advising FOFL, seeking approval to proceed and at what budget limit; a special meeting of the Friends may have taken place by the time the Council meets February 4th.

At $160,000 project funding would be adequate to provide construction plans, meet the contractor's anticipated adjusted bid, and cover contingencies with $10,000 reserve.

One attachment: Construction plan design bid from Nichols Melburg & Rosetto

RECOMMENDATION:

Based on proposal price and quality, as well as confidence in addressing budget and project objectives, staff recommends award of the construction contract to Bob Becker Contracting of Paradise, CSL # 231321. Staff requests Council take the following actions at this time:

- Award design contract and authorize city manager to engage Nichols Melburg & Rosetto to produce construction plans for the library addition at $5000;
- Award construction contract for the library addition to Bob Becker Contracting, authorizing city manager to engage Bob Becker in a construction contract not to exceed $145,000;
- Authorize city manager to proceed with project at not-to-exceed design and construction budget of $160,000.

Fiscal Impact of Recommendation:

$80,000 to $90,000 from Library Impact Fee funds. The library fund is otherwise expected to be at $90,000 by June 30 and continuing to grow with each new home constructed.

AGREEMENT FOR ARCHITECTURAL SERVICES

PROJECT NAME: Orland Public Library Addition **PROJECT #** 12-6372.00 **DATE** 01/30/2013

AGREEMENT is hereby made between Nichols, Melburg & Rossetto, Architects, 555 Main Street, STE 300, Chico , CA 95928, hereinafter referred to as ARCHITECT and the following firm or individual, hereinafter referred to as CLIENT. This Agreement is subject to the provisions listed on page 2 and any attachments.

CLIENT INFORMATION: City of Orland
815 Fourth St., Orland, CA 95963

SERVICES PROVIDED: The ARCHITECT will provide only the following services marked:

- ☐ Schematic design
- ☐ Design development
- ■ Construction documents
- ☐ Bidding or negotiation phase
- ☐ Construction observation
- ☐ Energy calculations
- ☐ Mechanical and electrical engineering services
- ■ Structural engineering services
- ☐ Survey/topographic mapping
- ☐ Landscape design and plans
- ☐ Soils investigations and other geotechnical services

SERVICES EXCLUDED: The following services are specifically excluded from the scope of services and are available for an additional cost, which shall be negotiated separately.

- ☐ Structural engineering
- ■ Survey/topographic mapping
- ■ Soils investigations and other geotechnical services
- ■ Energy calculations
- ■ Bidding or negotiation phase and Construction observation
- ■ Mechanical and electrical engineering
- ■ Landscape design and plans

BASIS OF COMPENSATION:

- ■ Fixed Fee: $5,000.00, plus
- ■ Reimbursable expenses (per attached rate schedule)
- ☐ Billed monthly based on accumulated charges
- ☐ Billed at completion of services rendered
- ■ Billed monthly according to total percentage complete
- ☐ Billed monthly according to percentage complete in each phase
  - _____ % Schematic Design
  - _____ % Design Development
  - 100 % Construction Documents
  - _____ % Bidding or Negotiation Phase
  - _____ % Construction Administration

For additional services provided outside of the scope of this Agreement, services shall be billed on an hourly basis in accordance with the attached schedule or by separate written Agreement.

The CLIENT agrees to pay ARCHITECT within thirty days after the date of billing. Payments due the ARCHITECT and unpaid under this Agreement shall bear interest on the unpaid balance at a rate of 1.5% per month which is an annual percentage rate of 18%. ARCHITECT may, at his discretion, stop work until payment is received.

This Agreement may be terminated by either party upon fifteen days written notice. Should this occur, ARCHITECT shall be compensated for all services performed to termination date, together with reimbursable expenses due.
This agreement is executed on the date referenced in Redding, California.

Signed: David A. Rogers _____ Accepted: _____ Date: _____

David Rogers, Architect
License No.: C-26604

SERVICES DEFINED:

1. SCHEMATIC DESIGN AND DESIGN DEVELOPMENT: The ARCHITECT shall review with the CLIENT alternative approaches to design and construction of the Project. Based on the mutually accepted design program and project budget requirements, the ARCHITECT shall prepare, for approval by the CLIENT, Design Documents consisting of drawings and other documents appropriate for the Project. **(NOTE: These services have been completed under a separate contract.)**
2. CONSTRUCTION DOCUMENTS: Based on the approved Design Documents, the ARCHITECT shall prepare Construction Documents consisting of Drawings and Specifications setting forth, in detail, the requirements for the construction of the Project. The ARCHITECT shall assist the CLIENT in connection with the CLIENT's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.
3. BIDDING OR NEGOTIATION PHASE: The ARCHITECT shall assist the CLIENT in obtaining bids or negotiated proposals in awarding contracts for construction. **(NOTE: These services have been completed under a separate contract.)**
4. CONSTRUCTION PHASE: The ARCHITECT shall be a representative of the CLIENT during the Construction Phase. Instructions to the Contractor shall be forwarded through the ARCHITECT. The ARCHITECT shall visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work and to determine in general if the Work is proceeding in accordance with the Contract Documents. However, the ARCHITECT shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of such on-site observations, the ARCHITECT shall keep the CLIENT informed of the progress and quality of the Work, and shall endeavor to guard the CLIENT against defects and deficiencies in the Work of the Contractor. The ARCHITECT shall not have control of or be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, for the acts or omissions of the Contractor, Subcontractors or any other persons performing any of the Work, or for the failure of any of them to carry out the Work in accordance with the Contract Documents. The ARCHITECT shall review the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for general conformance with the design concept of the Work and with the information given in the Contract Documents. Such action shall be taken with reasonable promptness so as to cause no delay. **(NOTE: These services will be provided on a Time & Materials basis as required.)**

CONSTRUCTION COST: It is recognized that neither the ARCHITECT nor the CLIENT has control over the cost of labor, materials or equipment, over the Contractor's methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, the ARCHITECT cannot and does not represent that bids or negotiated prices will not vary from any opinions of cost or evaluation prepared by the ARCHITECT.

OWNERSHIP AND USE OF DOCUMENTS: Drawings and Specifications, as instruments of service, are and shall remain the property of the ARCHITECT whether the Project for which they are made is executed or not. The Drawings and Specifications shall not be used by the CLIENT on other projects, for additions to the Project, or for completion of this Project by others except by written agreement and with appropriate compensation to the ARCHITECT.

MISCELLANEOUS PROVISIONS: Notwithstanding any other provisions in this Agreement to the contrary, nothing herein contained shall be construed as:

1. Constituting a guarantee, warranty or assurance, either express or implied, that the Architectural Services will yield or accomplish a perfect outcome for the Project; or
2. Obligating the Consulting Architect to exercise professional skill or judgment greater than that which can reasonably be expected from other architect under like circumstances; or
3. An assumption by the Consulting Architect of the liability of any other party.
4. The Americans with Disabilities Act (ADA) provides that it is a violation of the ADA to design and construct a facility that does not meet the accessibility and usability requirements of the ADA. The Client understands that the requirements of the ADA will be subject to various and possibly contradictory interpretations. The Architect therefore, will use its reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project. The Architect, however, cannot and does not warrant or guarantee that the Client's Project will comply with all interpretations of ADA requirements and/or requirements of other federal, state and local laws, rules, codes, ordinances and regulations as they apply to the Project.
5. In the event of any litigation or other dispute resolution arising from or related to this agreement or the services provided under this agreement, the prevailing party shall be entitled to recover from the non-prevailing party all reasonable costs incurred, including staff time, court costs, attorneys' fees, and all other related expenses in such litigation.

6. If any one or more of the terms, provisions, or conditions of this Agreement are declared invalid, unenforceable, or void by a court of competent jurisdiction, none of the remaining terms, provisions, or conditions shall be affected and shall be valid and enforceable."
7. This Agreement shall be governed by the laws of the State of California, except it will be conclusively presumed that both parties had an equal part in the drafting of this Agreement.

LIMITATION OF LIABILITY: The CLIENT agrees to limit the ARCHITECT's liability to the CLIENT and to all construction contractor and subcontractors on the Project, due to the ARCHITECT's negligent acts, errors, or omissions, such that the total aggregate liability of the ARCHITECT to all those named shall not exceed $100,000, or the amount of the ARCHITECT's fee, whichever is greater. The CLIENT further agrees to require of the Contractor a similar limitation of liability of the ARCHITECT and of the CLIENT to the Contractor and Subcontractors due to the ARCHITECT's negligent acts, errors or omissions. It is understood and agreed that the ARCHITECT has no constructive use of CLIENT's site; has no control or authority over the means, methods, and sequences of construction; and therefore has no ongoing responsibility whatsoever for construction site safety, a responsibility that has been wholly vested in the general contractor. Notwithstanding the above, ARCHITECT has a duty to preserve and protect public health, safety, and welfare. Accordingly, it is ARCHITECT's professional responsibility to take what ARCHITECT believes are prudent measures should ARCHITECT encounter situations that ARCHITECT believes create a danger to public health, safety, or welfare. OWNER understands this situation and agrees to defend ARCHITECT and hold ARCHITECT harmless from claims arising from ARCHITECT's exercise of professional responsibility in this regard.

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Nichols Melburg & Rossetto Architects
Hourly Rate and Reimbursable Rate Schedule
As of June 1, 2012

NICHOLS MELBURG ROSSETTO
ARCHITECTS/ENGINEERS

Principal Architect	$195.00/hour
Principal Structural Engineer	$195.00/hour
Associate Principal Architect	$165.00/hour
Associate Principal Engineer	$165.00/hour
Senior Associate Architect	$155.00/hour
Senior Associate Engineer	$155.00/hour
Associate Architect	$150.00/hour
Associate Engineer	$150.00/hour
Structural Engineer	$145.00/hour
Senior Project Architect	$130.00/hour
Senior Project Engineer	$130.00/hour
Project Architect	$125.00/hour
Project Engineer	$125.00/hour
Project Manager	$125.00/hour
Architect	$120.00/hour
Medical Planner	$115.00/hour
Interior Designer	$110.00/hour
Project Technician I	$105.00/hour
Project Technician II	$100.00/hour
Project Technician III	$95.00/hour
Administrative Analyst	$65.00/hour
Technical Assistant	$60.00/hour
Administrative	$50.00/hour

REIMBURSABLE EXPENSE RATES:

REPROGRAPHICS

In-House Prints (24"x36")	$2.50/each
In-House Prints (24"36") for Qty.> 100/per order	$2.00/each
In-House Prints (30"x42")	$3.50/each
In-House Prints (30"x42") for Qty.>100/per order	$3.00/each
In-House Prints (12x24, 15x21, 18x24)	$1.75/each
In-House Prints (12x24, 15x21, 18x24) for Qty.>100/per order	$1.25/each
Prints (24"x36"/30"x42") printed by outside source (Available on Construction Sets ONLY)	Actual Expense + 10%
Copies (8-1/2x11)	$.10/each
Copies (8-1/2x14)	$.15/each
Copies (11x17	$.20/each
Color Copies (8-1/2x11)	$.50/each
Color Copies (11x17)	$.75/each

TRAVEL EXPENSES

Mileage	Current IRS allowed amount

COMPUTER EXPENSES

Comp. Plots (24"x36" Bond- black and white)	$4.00 per plot
½ size Plots	$2.00 per plot
(30"x42" Bond- black and white)	$5.00 per plot
½ size Plots	$2.50 per plot
(11"x17"/8-1/2"x11" Bond- color)	$5.00 per plot
(24"x36" Bond- color)	$20.00 per plot
(30"x42" Bond- color)	$25.00 per plot
Electronic transfer of drawing files for other than NMR and sub-consultant use	$50.00 per dwg

AGENCY FEES

Approval and Plan Check Fees	Actual Expense + 10%

CONSULTANTS

Consultant Billings (for additional services)	Actual Expense + 10%
Consultant Reimbursable Expenses	Actual Expense + 10%

OTHER PROJECT RELATED ITEMS (including travel) ..... Actual Expense + 10%

Note: Hourly rates will be updated on an annual basis throughout the duration of the project and services will be billed at the hourly rates in place at the time service is provided.