

CITY COUNCIL
Charles Gee, Mayor
Dennis G. Hoffman, Vice Mayor
Bruce T. Roundy
James Paschall Sr.
Salina J. Edwards

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER
Peter R. Carr

CITY OFFICIALS
Angela Crook
Assistant City Manager/City Clerk
Pamela Otterson
City Treasurer

If anyone wishes to address the City Council on an item to be considered at this meeting, please fill out a Speaker Request Form and submit to the City Clerk before the meeting begins. (optional)

Meeting Place: Carnegie Center
912 Third Street
Orland, CA 95963

AGENDA **REGULAR MEETING, ORLAND CITY COUNCIL** **Monday January 7, 2013**

- I. **CALL TO ORDER – 7:30 p.m.**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**
- IV. **ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor; however, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. **(Oral communications will be limited to three minutes).**

B. Presentation:

Update on Glenn County Office of Education internet project - Tracey Quarne, GCOE Superintendent

C. Commission Reappointments:

1. Arts Commission – 4 vacancies with new terms expiring Dec. 31, 2016. Applications received: Steven Elliott, Jane King, George Turnbull and Rae Turnbull.

2. Public Works Commission – 3 vacancies with new terms expiring Dec. 31, 2014. Applications received: Emil Cavagnolo, Byron Denton and Roger Hansen.

V. CITY COUNCIL COMMUNICATIONS AND REPORTS

VI. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately following approval of remaining items on Consent Calendar.

- A. Approve Warrant List (payable obligations).
- B. Receive and file Public Safety Commission minutes for November 13, 2012.
- C. Receive and file Planning Commission minutes for September 20, 2012.
- D. Approve and authorize City Manager to execute Real Property Lease Agreement between the City of Orland (Lessee) and Trang Huynh "Wayne" and Ming Lum Yuen Chong (Lessor).
- E. Approve Second Reading and adopt Ordinance No. 2013-XX repealing and reenacting Article III of Chapter 13.04 and amending 13.04.020 of the Orland Municipal Code (Water and Sewer Systems: Service Charges and Definitions).
- F. Request to adopt Resolution No. 2013-XX modifying repayment of the previously authorized Inter-Fund loan.
- G. Request to adopt Resolution No. 2013-XX adopting IRS commuting valuation rule and policy prohibiting the use of city vehicles for personal purposes other than commuting.
- H. Approve first amendment of Employment Agreement between the City of Orland and Peter R. Carr (adjustment to compensation).

VII. PUBLIC HEARING

(Public Hearing comments will be limited from three to five minutes).

Request public input and request to adopt Resolution No. 2013-XX approving the City's Community Development Block Grant Program (CDBG) Program Income (PI) Reuse Plan and the Business Assistance Loan Program Guidelines.

VIII. ADMINISTRATIVE COMMUNICATIONS

A. City Treasurer – Pam Otterson

1. Request approval of contract with GovTeller for processing online and over the counter utility bill payment by credit/debit card and/or eCheck.

B. City Manager – Pete Carr

1. Discuss and consider Letter of Support for Golden Bear Broadband (GBB) Infrastructure application.
2. Consider earlier meeting start time.

IX. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on January 3, 2013.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, Orland, CA.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**Arts Commission
Four Appointments
New Term Expires 12/31/2016**

Steven Elliott	Term expires 12/31/12
Jane King	Term expires 12/31/12
George Turnbull	Term expires 12/31/12
Rae Turnbull	Term expires 12/31/12

Applications Received:

Steven Elliott*

Jane King*

George Turnbull*

Rae Turnbull*

*Desire for reappointment to commission



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- X Arts Commission
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
Public Works Commission
Safety Commission
X Reappointment to Commission

Name STEVEN ELLIOTT
*Address 27 E. CENTRAL ST.
ORLAND, CA 95163
Mailing Address SAME
Home Phone: (530) 865-9101
Work Phone: (530) 228-9585
Fax: (530) 326-2806
E-mail: stevenwell11:ott@mac.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate X GED Location FALLBROOK, CA
Other formal education 2+ YEARS - U.C. SANTA CRUZ, U.C. SAN DIEGO

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with 3 columns: Period, Employer (include location), Position/Title. Entry: 2007-2012 RONCAN ELECTRIC - ORLAND, TREASURER/ELECTRICIAN

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 2003

Are you a City of Orland registered voter? YES

Have you ever been convicted of a felony? NO If yes, explain.

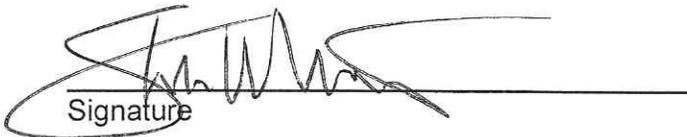
List civic activities, clubs, association, etc. Orlando Arts Commission

Orlando Chamber of Commerce

Briefly state your reasons for interest in the appointment sought. _____

I believe beauty imbues a sense of pride in our community, and the cultivation of a vibrant arts community is essential to the quality of life in Orland.

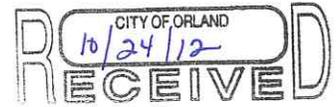
I certify that the foregoing is true and correct to the best of my knowledge.


Signature

Date: Nov 17, 2012

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
815 Fourth Street
Orland, CA 95963



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- Arts Commission (checked)
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
Public Works Commission
Safety Commission
Reappointment to Commission (checked)

Name: Jane Conner King
*Address: 330 Meadowood
Mailing Address:
Home Phone: (530) 865-2900
Work Phone: ()
Fax: ()
E-mail: j.c.king@sbcglobal.net

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate GED Location: Burriss HS, Muncie, IN
Other formal education: Purdue University BA, CSU Chico MA

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with 3 columns: Period, Employer (include location), Position/Title. Rows include: 1993-2012 Butte Community College Math Teacher; 1991-2003 Orland Public Schools; 1962-present - self employed artist.

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 1990

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. OVVIC, Lambda Iota,
Art Commission, Altacal

Briefly state your reasons for interest in the appointment sought. I would like
to continue the Art Commission's project to
beautify our town and raise awareness of what
is good art.

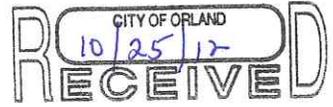
I certify that the foregoing is true and correct to the best of my knowledge.

Jane C. King
Signature

Date: 10/18/12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
815 Fourth Street
Orland, CA 95963



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- Arts Commission (checked)
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
Public Works Commission
Safety Commission
Reappointment to Commission (checked)

Name: George Turnbull
*Address: 680 FIFTH AVENUE ORLAND 95963
Mailing Address: same
Home Phone: (530) 865-5920
Work Phone: () same
Fax: ()
E-mail: gturnbull@georgeturnbull.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate GED Location
Other formal education

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with 3 columns: Period, Employer (include location), Position/Title. Handwritten entry: currently self-employed/George Turnbull Fine Art (also retired from MCSUC and at present, am granted Professor Emeritus status)

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? yes. If yes, please list name and relationship:

Rae Turnbull is my wife and serves on the Arts Commission

Year you became an Orland resident. 1981

Are you a City of Orland registered voter? no

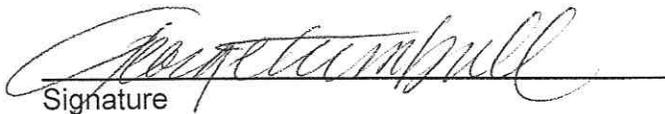
Have you ever been convicted of a felony? no If yes, explain.

List civic activities, clubs, association, etc. CSUC PROFESSOR EMERITUS/
Founding member of Los Angeles
society of Calligraphy/member of ORLAND Laurel
masonic Lodge/member of Chico Art Center/member of
ORLAND CHAMBER OF
Commerce

Briefly state your reasons for interest in the appointment sought. _____

To continue the work of the Orland
Arts commission in its ongoing efforts to
enhance the city's awareness of the importance
of visual and artistic improvements to a city's
overall well-being.

I certify that the foregoing is true and correct to the best of my knowledge.


Signature

Date: 10/22/12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
815 Fourth Street
Orland, CA 95963

GEORGE TURNBULL Who he is. What he does. Why he does it.

Born in England, George Turnbull is a naturalized American citizen who served his country in both World War II and the Korean War. A high honor graduate from the renowned College of Fine Arts of Carnegie Mellon University, in 1958, Turnbull also earned his Master of Fine Arts Painting degree from the University of Southern California.

He became an award winning graphic designer and an international award winning calligrapher. Granted the title of Professor Emeritus, Turnbull retired from a long and distinguished career as Professor of Visual Communications in the California State University system and eagerly returned to his passion for Fine Art painting, particularly of the American west he knew so well as a young man.

His work is a rich reflection of a great variety of unique life experiences and abundant talent. In addition to military service which took him literally around the world, Turnbull spent many good years living and working in California and the western states. He was always intensely aware of the visual imagery and color in those surroundings.

That awareness served him well. His work can be seen in many notable Invitation Only shows. His paintings and Fine Art prints hang in many prestigious public places such as the George H. Bush Presidential Museum in Texas where a print of his highly acclaimed watercolor painting, titled "9:11:01," is part of that museum's permanent collection.

Equally proficient in watercolor and oils, Turnbull's considerable talent finds honest expression in a wide range of subject matter. Striking still lifes, rich rural scenes from his northern California ranch area and broad western landscapes...all have a quiet, thoughtful strength that wears well.

His current geographical focus is the Great Basin of the western United States, that part of the west where the cowboys known as Buckaroos still work and ride. He believes the life and livelihood of the Great Basin Buckaroo is particularly well suited to his lyrical use of color and direct compositional style. Turnbull has always been drawn to the beauty of the Great Basin's geography, with its high plains, vast open acreage, spectacular mountains, dry summers and hard winters. George Turnbull's paintings reflect his respect for both the land and those whose lives it tests.

For additional information, go to our website: www.georgeturnbull.com



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- Arts Commission (checked)
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
Public Works Commission
Safety Commission
Reappointment to Commission (checked)

Name: Rae Turnbull
*Address: 680 Fifth Avenue
Mailing Address: same, Orland 95963
Home Phone: 530 865-5920
Work Phone: () same
Fax: ()
E-mail: rngturnbull@georgeturnbull.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate GED Location
Other formal education

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with columns: Period, Employer (include location), Position/Title. Handwritten entry: Agent and partner in "George Turnbull Fine Art" (last employer: Hamilton Union High School)

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? yes. If yes, please list name and relationship:

George Turnbull, Orland Arts Commission is my husband

Year you became an Orland resident. 1981

Are you a City of Orland registered voter? no

Have you ever been convicted of a felony? no if yes, explain.

List civic activities, clubs, association, etc. Multiple year honoree "Who's Who

Among America's Teachers" / member Chico Art Center / member Orland Chamber of Commerce / honorary member of the Los Angeles Society of calligraphy

Briefly state your reasons for interest in the appointment sought. To further this:

The goal of the Orland Arts Commission is to continually work to improve the city's visual perception and to offer the important resource of a major Art Gallery — to educate students and the community at large to Art's contribution to every one's life.

I certify that the foregoing is true and correct to the best of my knowledge

Rae Turnbull
Signature

Date: Oct 23, 2012

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
815 Fourth Street
Orland, CA 95963

Rae Turnbull

is a mentor teacher, author, designer and skillful presenter with an exceptionally wide range of professional experience.

For 20 years, her syndicated poetic essay column appeared in 7 major newspapers in the west and midwest, offering heartwarming views of everyday events that reflect the richness of family life.

Her essays and short stories have appeared in magazines such as GOOD HOUSEKEEPING. Designed and illustrated by her husband, fine artist George Turnbull, the Gift Book collections of Rae's poetic essays are handsome limited editions that gracefully combine the talents of this husband and wife team. Rae's poetic essay readings and book signings are presented throughout the west.

Rae Turnbull's extensive teaching career spans 48 years. It includes a wide variety of schools, from prominent college preparatory schools in the east, to small rural schools in the west. Her teaching credits also include California State University, Long Beach and California State University, Chico. Rae Turnbull is featured as a Multiple Year Honoree in the national edition of "Who's Who Among America's Teachers."

Her Freehand Drawing Workshops are intensive sessions taught at the Orland Art Center in Orland, California and also at the Turnbull ranch. Using innovative techniques, students learn to see with an artist's eye and sensibility. Rae also conducts Calligraphy Workshops and Speech Communication Workshops at the Orland Art Center.

Rae Turnbull is also the creator of very comprehensive single session motivational seminars, based on her dynamic 10 session "Forum for Parents: The Parent As a Teacher" which resulted in her book "Be the Parent Your Child Deserves." The book has been produced in 7 different languages, since its original English publication by New Page Books, a subsidiary of Career Press Publishing.

Contact Rae, at: www.georgeturnbull.com and click on "Gift Books" or "Workshops" or email her at: rngturnbull@georgeturnbull.com

**Public Works Commission
Three Appointments
New Term Expires 12/31/2014**

Emil Cavagnolo	Term expires 12/31/12
Byron Denton	Term expires 12/31/12
Roger Hansen	Term expires 12/31/12

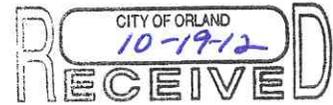
Applications Received:

Emil Cavagnolo*

Byron Denton*

Roger Hansen*

*Desire for reappointment to commission



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- Arts Commission
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
[X] Public Works Commission
Safety Commission
[X] Reappointment to Commission

Name: Emil Cavagnolo
*Address: 327 Woodhaven Dr
Mailing Address: Orlando, CA 95963
Home Phone: (530) 865-5344
Work Phone: (530) 865-4304
Cell: 530-518-5060
Fax: (530) 865-8497
E-mail: cavagnolo@sbcglobal.net

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate GED Location
Other formal education

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with 3 columns: Period, Employer (include location), Position/Title. Row 1: 1992-, Orleans-Aetois W.D., Manager

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 1976

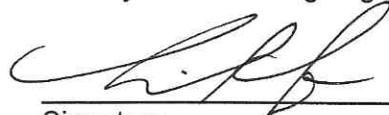
Are you a City of Orland registered voter? Yes

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. Knight of Columbus

Briefly state your reasons for interest in the appointment sought. Public Service.

I certify that the foregoing is true and correct to the best of my knowledge.



Signature

Date: 10-18-12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
815 Fourth Street
Orland, CA 95963



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- Arts Commission
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
Public Works Commission (checked)
Safety Commission
Reappointment to Commission (checked)

Name: BYRON C. DENTON
*Address: 127 TANNER WAY
Mailing Address: ORLAND CA 95963
Home Phone: (530) 865-4590
Work Phone: ()
Fax: ()
E-mail: carolynjdenton@sbcglobal.net

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate (checked) GED Location: KIRKMAN IA
Other formal education

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with 3 columns: Period, Employer (include location), Position/Title. Entry: 1967-1988, U.S. POSTAL SERVICE LA MESA CA, RETIRED

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 1988

Are you a City of Orland registered voter? YES

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. PUBLIC WORKS
COMMISSION FOR 70 YEARS

Briefly state your reasons for interest in the appointment sought. _____

TO MAKE ORLAND A BETTER
PLACE TO LIVE

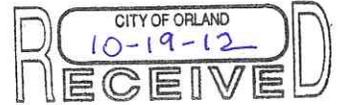
I certify that the foregoing is true and correct to the best of my knowledge.

Byron E Newton
Signature

Date: 10-18-12

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk**
815 Fourth Street
Orland, CA 95963



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- Arts Commission
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
Public Works Commission
Safety Commission
Reappointment to Commission

Name Roger Hansen
Address 200 East Yolo
Mailing Address Same
Home Phone: () 530-520-4129
Work Phone: () 865-8080
Fax: () 865-8085
E-mail: rghalmonds@yahoo.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate [X] GED Location
Other formal education

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with 3 columns: Period, Employer (include location), Position/Title. Row 1: 92-2012, Baldwin Minkler, plant supervisor.

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 75

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. Rec com.

Briefly state your reasons for interest in the appointment sought. _____

To do my part to help our
city grow and prosper

I certify that the foregoing is true and correct to the best of my knowledge.


Signature

Date: Oct 19-2012

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: **City Clerk
815 Fourth Street
Orland, CA 95963**

VI.A.

CITY COUNCIL

Charles Gee, Mayor
Dennis G. Hoffman, Vice Mayor
Bruce T. Roundy
James Paschall Sr.
Salina J. Edwards

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER

Peter R. Carr

CITY OFFICIALS

Angela Crook
Assistant City Manager/City Clerk
Pamela Otterson
City Treasurer

WARRANT LIST

January 7, 2013

WARRANT	12/28/12	\$	775.00
WARRANT	1/3/13	\$	159,034.56
PAYROLL	12/13/12	\$	54,038.71
PAYROLL	12/13/12	\$	23,482.24
PAYROLL	12/27/12	\$	50,578.58
PAYROLL	12/27/12	\$	22,293.64
TOTAL		\$	310,202.73

APPROVED BY

Charles Gee, Mayor

Dennis G. Hoffman, Vice-Mayor

Bruce T. Roundy, Councilmember

James Paschall, Sr., Councilmember

Salina J. Edwards, Councilmember

REPORT.: Jan 03 13 Thursday
 RUN...: Jan 03 13 Time: 12:27
 Run By.: FINANCE

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 12-12 Bank Account.: 1001

PAGE: 001
 ID #: PY-DP
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information-----	
							Invoice #	Description
037958	12/28/12	CRO00	ANGIE CROOK	300.00	.00	300.00	Dec 2012	CITY CLERK PROF SERVICES
037959	12/28/12	ORL12	Orland-Laurel Masonic Hal	300.00	.00	300.00	Jan 2013	AC/gallery rent
037960	12/28/12	OTT00	PAM OTTERSON	175.00	.00	175.00	Dec 2012	CITY FINANCE PROF SERVICE
Cash Account Total.....:				775.00	.00	775.00		
Total Disbursements.....:				775.00	.00	775.00		

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
037961	01/03/13	AIR00	AIR RITE HEATING & AIR	90.00	.00	90.00	6756	CH unit belt replacement
037962	01/03/13	AME00	AMERICAN FAMILY LIFE	562.04	.00	562.04	010113	Supplemental insurance
037963	01/03/13	AME01	AMERIPRIDE UNIFORM SVCS	487.21	.00	487.21	123112	PW/uniform cleaning&shop
				83.90	.00	83.90	12-312012	FD/rug cleaning svcs
				332.92	.00	332.92	12/312012	CH;PD;Rec/rug maint
			Check Total.....:	904.03	.00	904.03		
037964	01/03/13	ATT06	A T & T	840.87	.00	840.87	25361	Phone usage
				16.09	.00	16.09	26188	PW/lift station
				15.98	.00	15.98	26189	PW/lift station
				16.03	.00	16.03	42330	PW/well communications
				291.30	.00	291.30	122012	PW/well communications
				108.27	.00	108.27	12/19/12	PD/phone svc for radio
			Check Total.....:	1288.54	.00	1288.54		
037965	01/03/13	ATT07	A T & T	31.73	.00	31.73	12712	PW/well communications
037966	01/03/13	AYR03	Ian Ayres	100.00	.00	100.00	Jan 2013	PD/uniform allowance
037967	01/03/13	BAL00	Knife River Construction	2902.10	.00	2902.10	113012	PW/materials
037968	01/03/13	BAR03	Charles Barnes	100.00	.00	100.00	Jan 2013	POLICE DEPT UNIFORMS
037969	01/03/13	BAS00	Basic Laboratory, Inc	324.20	.00	324.20	267-644	PW/lab svcs
037970	01/03/13	BJO01	Beth Bjorklund	50.00	.00	50.00	123012	AC/gallery show
037971	01/03/13	BRO02	DARYL R. BROCK CPA	4950.00	.00	4950.00	1/1/2013	FinDir/contract svcs
037972	01/03/13	CAL08	CSMFO	110.00	.00	110.00	2013	Treas/membership dues
037973	01/03/13	CAR03	GRANT CARMON	100.00	.00	100.00	Jan 2013	POLICE DEPT UNIFORMS
037974	01/03/13	CES00	Kyle Cessna	100.00	.00	100.00	Jan 2013	POLICE DEPT UNIFORMS
037975	01/03/13	CES01	Kyle Cessna	640.00	.00	640.00	FTOtrain	PD/travel;training
037976	01/03/13	COR00	CORNING LUMBER CO., INC.	170.34	.00	170.34	122512	PW/supplies
				24.20	.00	24.20	180470	FD/wood products
			Check Total.....:	194.54	.00	194.54		
037977	01/03/13	COR04	CORBIN WILLITS SYSTEMS	479.02	.00	479.02	00B212151	Multi-depts/software supp
037978	01/03/13	CRI01	CRITICAL REACH	135.00	.00	135.00	13-385	PD/annual maint TRAK bull
037979	01/03/13	CSA00	CSAC-EIA	288.09	.00	288.09	1340843	Supplemental ins
037980	01/03/13	CSU01	CSU Research Foundation	553.00	.00	553.00	1213	EconForecastConf2013
037981	01/03/13	DAY00	DAY WIRELESS SYSTEMS	5350.50	.00	5350.50	59800-00	PW/radios
037982	01/03/13	DMV00	DMV	170.39	.00	170.39	Jan 2013	PD/veh code books
037983	01/03/13	EDW00	Salina Edwards	192.00	.00	192.00	Dec 2012	CITY COUNCIL COUNCIL FEES
037984	01/03/13	FBI00	FBI- LEEDA	50.00	.00	50.00	2013	PD/membership dues
037985	01/03/13	FLO00	FLOR'S	72.39	.00	72.39	2638	FD/cleaning supplies
037986	01/03/13	FRA00	FRANCOTYP-POSTALIA, INC.	159.11	.00	159.11	13322	Multi-depts/postage meter
037987	01/03/13	GEE00	CHARLIE GEE	208.00	.00	208.00	Dec 2012	Councilmember svcs
037988	01/03/13	GLS01	GLENN CO. FLEET SERVICES	5429.92	.00	5429.92	FL1378	PD/vehicle lease;Nov main
037989	01/03/13	GOL01	GOLDEN STATE RISK	43472.27	.00	43472.27	1/2013	Health ins premium
037990	01/03/13	GOL02	GOLDEN STATE FLOW	2098.02	.00	2098.02	036631	PW/meters
037991	01/03/13	HAG00	Kalen Hagins	100.00	.00	100.00	Jan 2013	POLICE DEPT UNIFORMS
037992	01/03/13	HEI01	VIRGIL HEISE	100.00	.00	100.00	774511	FD/janitorial svcs
037993	01/03/13	HOF00	Dennis G. Hoffman	192.00	.00	192.00	Dec 2012	Councilmember svcs
037994	01/03/13	JOH00	JOHN'S TIRE & MUFFLER	292.13	.00	292.13	12/27/12	PW/tires&repair
037995	01/03/13	JOH02	SEAN JOHNSON	100.00	.00	100.00	Jan 2013	POLICE DEPT UNIFORMS
037996	01/03/13	KYO00	GE CAPITAL	273.49	.00	273.49	3726	Multi-depts/copier lease
				229.52	.00	229.52	58111033	BD;Plan/copier lease
			Check Total.....:	503.01	.00	503.01		
037997	01/03/13	LAN05	Waldemar A. Lang	260.00	.00	260.00	3	BD/contract svcs

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
037997	01/03/13	LAN05	Waldemar A. Lang	170.00	.00	170.00	4	BD/contract inspector
			Check Total.....:	430.00	.00	430.00		
037998	01/03/13	LED01	Jessica Leday	100.00	.00	100.00	Jan 2013	POLICE DEPT UNIFORMS
037999	01/03/13	LEM00	Severn Lemstrom	100.00	.00	100.00	Jan 2013	PD/uniform allowance
038000	01/03/13	LES00	LES SCHWAB	12.75	.00	12.75	11/29	FD/flat repair
038001	01/03/13	LES01	Les Schwab Tire Center	950.00	.00	950.00	111313	SpecImpDistrict
038002	01/03/13	MAT04	MATSON & ISOM	62.00 36.94	.00 .00	62.00 36.94	41102 0020881	Multi-depts/postini AC/newsletter
			Check Total.....:	98.94	.00	98.94		
038003	01/03/13	NAP00	NAPA AUTO PARTS	572.23	.00	572.23	122412	PW/equip maint
038004	01/03/13	NOR06	NOR-MAC INC.	237.66	.00	237.66	466872	PW/parks supplies
038005	01/03/13	ORH00	ORLAND HARDWARE	576.54 79.62 30.51	.00 .00 .00	576.54 79.62 30.51	122712 685;737 Dec 2012	PW/misc supplies FD/building maint PD/misc supplies
			Check Total.....:	686.67	.00	686.67		
038006	01/03/13	ORL01	ORLAND SAND & GRAVEL	649.61	.00	649.61	121012	PW/road materials
038007	01/03/13	PAP00	PAPA	45.00	.00	45.00	2013	PW/membership dues
038008	01/03/13	PAS02	James Paschall Sr.	192.00	.00	192.00	Dec 2012	Councilmember fees
038009	01/03/13	PER00	STATE OF CALIF PERS	16976.56 17130.69	.00 .00	16976.56 17130.69	12-2012-3 12-2012-4	PERS PAYABLE PERS PAYABLE
			Check Total.....:	34107.25	.00	34107.25		
038010	01/03/13	PET09	Petty's Superior Svcs	1175.00	.00	1175.00	Dec 2012	Janitorial svcs
038011	01/03/13	PGE00	PG&E	23.18 21.68 48.41 59.12 10.18	.00 .00 .00 .00 .00	23.18 21.68 48.41 59.12 10.18	121012 121312 121712 121912 12-12-12	PW/WalkerStPedestal Rec/Lely Park lights PW/traffic control PW/RdMM lift station Rec/LLpitching machine
			Check Total.....:	162.57	.00	162.57		
038012	01/03/13	PMC00	PACIFIC MUNICIPAL CONSULT	460.00 3960.70	.00 .00	460.00 3960.70	36637 36638	ImpactFeeUpdateStudy Planning/ContSvcs
			Check Total.....:	4420.70	.00	4420.70		
038013	01/03/13	QUI02	QUILL CORP.	511.08	.00	511.08	12/12	Office supplies
038014	01/03/13	R&R00	R & R SALES, INC	545.30	.00	545.30	26236	FD/repairs on ladder truc
038015	01/03/13	ROL00	ROLLS, ANDERSON & ROLLS	20694.50	.00	20694.50	122612	CE/contract svcs
038016	01/03/13	ROU00	BRUCE T. ROUNDY	192.00	.00	192.00	Dec 2012	CITY COUNCIL COUNCIL FEES
038017	01/03/13	ROU01	Bruce Roundy	33.30	.00	33.30	12/21/12	Coun/mileage reimb
038018	01/03/13	SSD00	SSDTTF	139.00	.00	139.00	Jan-Feb	PD/FTO training
038019	01/03/13	STO01	MICHAEL STOVER	100.00	.00	100.00	Jan 2013	POLICE DEPT UNIFORMS
038020	01/03/13	STO04	STONYCREEK PEST CONTROL	92.00	.00	92.00	121412	Pest control
038021	01/03/13	SUN03	SunTrust Equipment	7484.94	.00	7484.94	1478928	PW/sewer truck payment
038022	01/03/13	TER01	TERMINIX INTERNATIONAL	36.00	.00	36.00	67466	FD/pest control
038023	01/03/13	TOL00	J.C. TOLLE	100.00	.00	100.00	Jan 2013	POLICE DEPT UNIFORMS
038024	01/03/13	TRA02	TRANSAMERICA	575.00	.00	575.00	Dec 2012	Term insurance
038025	01/03/13	UMP00	Umpqua Bank	450.00	.00	450.00	Jan2013	HSA deposit
038026	01/03/13	VAN00	VANTAGE POINT TRANSFER AG	1982.46 1982.46	.00 .00	1982.46 1982.46	12131226 1129-1212	DefCompPay#304591 DefCompPay#304591
			Check Total.....:	3964.92	.00	3964.92		
038027	01/03/13	VCS00	VCSI	250.00	.00	250.00	12/26/12	PD/K-9 contract
038028	01/03/13	VER03	Verizon Wireless	329.08	.00	329.08	114705826	Cell phone usage
038029	01/03/13	VLA00	RAYMOND J. VLACH	100.00	.00	100.00	Jan 2013	POLICE DEPT UNIFORMS
038030	01/03/13	WES00	WESTSIDE CARD LOCK	163.54	.00	163.54	122b43	FD/fuel

REPORT.: Jan 03 13 Thursday
 RUN....: Jan 03 13 Time: 12:27
 Run By.: FINANCE

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 01-13 Bank Account.: 1001

PAGE: 003
 ID #: PY-DP
 CTL.: ORL

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information-----	
							Invoice #	Description
038030	01/03/13	WES00	WESTSIDE CARD LOCK	162.26	.00	162.26	122b45	BD/gasoline usage
				2217.25	.00	2217.25	122b46	PD/gasoline usage
				4494.39	.00	4494.39	122b47	PW/gasoline
				Check Total.....:			7037.44	.00
038031	01/03/13	ZEE00	ZEE MEDICAL SERVICE CO	67.59	.00	67.59	827609	PW/safety supplies
				Cash Account Total.....:			159034.56	.00
Total Disbursements.....:			159034.56	.00	159034.56			

CITY COUNCIL

Wade Elliott, Mayor
Charles W. Gee, Vice Mayor
Bruce T. Roundy
James Paschall Sr.
Dennis G. Hoffman

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER
Peter R. Carr

CITY OFFICIALS

Angela Crook
Assistant City Manager/City Clerk
Pamela Otterson
City Treasurer

Meeting Place: Carnegie Center
912 Third Street
Orland, CA 95963

MINUTES

ORLAND PUBLIC SAFETY COMMISSION

Tuesday November 13, 2012

I. CALL TO ORDER – 12:00 PM

II. PLEDGE OF ALLEGIANCE – Gary Campbell

III. ROLL CALL

Commissioners:

Chair Caryn Brown
Vice Chair Gary Campbell
Secretary Debbie DeMarco
Sharon Nord
Fred Perez - Absent

IV. ORAL AND WRITTEN COMMUNICATIONS

a. Citizen Business

Any citizen may address the Commission at this time upon any Subject within the authority of the Public Safety Commission; however, any matter that requires action will be referred for a report at a subsequent meeting. Public is advised to limit discussion to one presentation per individual. Please state your name and address for the record.

Roger Hansen – spoke about the dangerous intersection of Yolo and Woodward at the Fairgrounds entrance.

Dennis DeFriese – spoke about concerns with OES in Orland.

V. CONSENT CALENDAR

- a. Approve Safety Commission minutes of September 10, 2012. – Motion by Gary, 2nd by Sharon, approved.

VI. ITEMS FOR DISCUSSION OR ACTION

- a. Presentation by Chief Tolle on City Risk Management Resources. Discussed OES training held by the City on Sept 12-13, 2013. Round table discussion of Neighborhood Watch and other options available in case of emergencies.
- b. Review City Manager's report "Traffic management at uncontrolled intersections and staff's proposed implementation schedule" which was presented and approved at the Oct. 1st City Council meeting. Chair reported on City Council meeting.
- c. Discussion and possible action on other traffic issues.
 - i. Woodward at Yolo – Consideration for a stop sign or other options at this intersection during events at the fairgrounds.

Discussion of options: stop signs, suspended red light, further studies at other events. Motion by Gary, 2nd by Sharon to approved a 3-way stop with wide white crosswalks. Motion passed. Recommendation will be taken to City Council on Nov 19, 2012.

- ii. Highway 32 at 2nd Street – Consider moving 25mph speed sign three blocks east so school crosswalks at 2nd and 1st streets would then be inside the 25 mph zone.

Discussion. Motion by Debbie, 2nd by Gary to send letter to Caltrans recommending relation of signs. Chair will send letter.

- iii. Sixth Street at Tehama – Consider installation of left turn lane on southbound Sixth Street. Multiple accidents at this intersection indicate a need for a turn lane.

Discussion. Motion by Sharon, 2nd by Debbie to recommend a 4-way stop at this intersection, with a secondary recommendation to create a southbound left turn if 4-way stop is not approved. Recommendation will be taken to City Council on Nov 19, 2012.

- iv. Marin at Chapman – Four-way stop requested by C.K.Price Principal Steven Hiscock to ease traffic flow during start and end of school day. He also requests that a parent pick-up/drop-off area (loading zone) be designated on Marin by the gym and a crosswalk be added at the south edge of the bus pickup zone.

Discussion. Chief Tolle supported 4-way stop on Marin at Chapman, but not loading zone or crosswalk south of bus pickup zone. Other commissioners also wanted 3-way stop on South at Marin. Motion by Sharon, 2nd by Debbie, motion passed – to add stop signs on Marin at Chapman and stop signs on South at Marin.

VII. PUBLIC SAFETY COMMISSION REPORTS

- Caryn – is drafting a thank you letter to Caltrans for installing crosswalks and signs on Walker/32 at 3rd, 4th, and 5th.
- Gary – Concern about the cross walk on 99/6th at Monterey. It is not well enough lighted and needs improvement. We will bring this back as an agenda item at our next meeting.
- Debbie – Pedestrian crossing at 4th and Walker is very dangerous. Requested lighted sign be placed there for a while saying “watch for pedestrians”.

VIII. ADJOURNMENT – 1:43 pm

Next meeting is scheduled for December 10th, 12:00 PM

In compliance with the American with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk’s Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PLANNING COMMISSION MINUTES
September 20, 2012

- I. Call to Order – The meeting was called to order by Chairman Bentz at 7:03 P.M.
- II. Pledge of Allegiance – led by Commissioner Arano
- III. Roll Call: Commissioners Present – Byron Denton, Claire Arano and Ryan Bentz
Commissioners Absent - Steven Shoop and Shannon Ovard
Also present: Pete Carr, Scott Friend and Janet Wackerman

- IV. ORAL AND WRITTEN COMMUNICATIONS
 - a. Citizen Business – None

- V. APPROVAL OF THE MINUTES OF THE APRIL 19, 2012 PLANNING COMMISSION MEETING

Due to the lack of a quorum from the April meeting, the minutes were tabled to the Commission's next regular meeting

IV. PUBLIC HEARING:

- 1. **An amendment to Title 17, Zoning, of the Orland Municipal Code to allow “food trucks” and “catering trucks” in the C-1, C-2, C-H and M-L zoning districts upon issuance of an administrative use permit. This amendment would entail minor revisions to Chapters 17.08, 17.36, 17.40, 17.44 and 17.48.**

City Planner Friend reviewed the Staff Report, noting that this was the first of three Public Hearings to bring about minor modifications to Chapter 17 of the OMC. In addition to adding definitions for food truck and catering trucks, a definition has also been added for vending carts in order to eliminate any potential confusion that non-motorized vending push-carts and the like may require use permits as well. Currently food and catering trucks are limited to C-2 zones with Conditional Use Permits. Modifying the OMC will allow these uses with an administrative use permit and reduce the cost from \$1200 to \$65.00. The modification adds the definition of a vending cart which requires a business license. Commissioner Arano asked if the vending cart is selling fresh fruit, does it require a health permit. City Planner Friend stated the vendor has to comply with all health department standards. Commissioner Denton asked if a vending cart was allowed in residential neighborhoods. City Planner Friend stated there is no provision in the OMC. Commissioner Denton asked why the code was being updated. City Planner Friend stated interested applicants were scared off by the \$1200 cost and allowing an administrative use permit will stream line the process and bring down the cost of a permit to \$65.00. He added that the code could be modified to include an administrative use process for vending carts. Commissioner Denton commented it would not be fair to established restaurants if they have to pay fees and are reviewed by the Health Department and the mobile trucks are not.

All discussion ceased and the Public Hearing was opened at 7:16 P.M.

Trish Saint-Evens, 6825 County Road 15, stated she understood why the City would lower the fee for food and catering trucks but asked if carts would be exempt from environmental review. City Planner Friend stated the carts would have to go by the County of Glenn Health Department standards. Ms. Saint-Evens also stated she has heard of a lot of complaints regarding vending carts that operate in the City and added they are selling items that contain bacteria. People have complained to the County health department but they were told their department does not work weekends. She also stated she doesn't understand why City staff depends on the County health department to police the vending carts.

Sharon Nord, 717 Trinity Street, stated she agreed with Commissioner Denton in regards to restaurants. She questioned if these uses should be allowed with administrative use permits. The Public Safety Commission was told that the City could not do anything about the flea market because they had an administrative use permit.

Commissioner Arano questioned the disparity between \$65 and \$1200. City Planner Friend stated there is more staff time involved when a use permit is issued.

Sandra Finch, business owner located at 633 East Street, stated vending carts are frequently parked in front of her business taking up parking spaces. She wants them to abide by the same rules as any other business.

City Planner Friend stated he will pass on concerns to the Health Department. He pointed out that the amendment was to provide clarity for the use of food trucks operating within the City limits. Commissioner Arano asked what the process for push carts was. City Planner Friend stated they have to fill out an application and obtain a health department certificate. Commissioner Arano asked if a use permit was forever. City Planner Friend stated there are restrictions placed on administrative use permits. Commissioner Arano asked who looks at the use under the permit. City Planner Friend stated the Planner does.

Commissioner Denton recommended leaving the code for motorized as is and require an administrative use permit for push carts. City Planner Friend stated the amendment was only adding a definition for push carts. Chairman Bentz asked if more could be required for push carts. City Planner Friend stated he could research how other communities handle their carts. Commissioner Denton requested that it not be so restrictive that a child couldn't sell lemonade.

All discussion ceased and the Public Hearing closed at 7:22 P.M.

Upon motion made by Commissioner Denton and seconded by Commissioner Arano, the Public Hearing will be continued to the October meeting in order to bring more information regarding vending carts. The motion carried 3-0-2, with Commissioners Ovard and Shoop absent.

2. An amendment to Title 17, Zoning, Chapter 17.96, Administration and Enforcement, of the Orland Municipal Code. As proposed, the amendment would revise Section 17.96.020, Nonconforming Uses, to establish a higher percentage of damage that a nonconforming structure would be subject to in order to be required to comply with all current City standards.

City Planner Friend reviewed the Staff Report noting that the current standard for the percentage of damage a nonconforming structure is allowed is 50% and the proposed amendment would increase the percentage to 75%.

The Public Hearing opened at 7:45 P.M. for public comment.

Sharon Nord, speaking as a realtor, stated she is in support of raising the percentage. Homeowners will be able to qualify with lenders if the damage percentage is increased from the present rate of 50%.

No one spoke in opposition to the amendment. All discussion ceased and the Public Hearing closed at 7:47 P.M.

City Planner Friend stated that by increasing the damage percentage for a nonconforming structure, it will be easier for the owner to seek funds from lenders to bring the property into compliance.

Upon motion made by Commissioner Arano and seconded by Commissioner Denton, the Planning Commissioner recommend that the City Council adopt Ordinance 2012-xx , an ordinance of the City Council of the City of Orland to amend Chapter 17.96, Administration and Enforcement, to increase the degree of damage a nonconforming structure must be subjected to prior to requiring compliance with current City Standards and determine that the project is exempt from further review pursuant to Section 15061(b)(3) of the California Environmental Quality Act. The motion carried 3-0-2, with Commissioners Ovard and Shoop absent.

3. An amendment to Planned Development Use Permit #2004-03 for the Benson Estates project further described as follows:

Planned Development Conditional Use Permit #2012-01, Amendment:

Applicant: Richard A. Benson and Deborah P. Benson
630 Broadway Street, King City CA 93930
Landowner: R & D Benson, LLC
630 Broadway Street, King City CA 93930
APN's: 040-190-030 through 040-190-064
Location: North side of Newport Avenue, west of Cortina Drive, south of Cortina Court East side of Interstate 5, Orland CA 95963
Zoning: "PD" (Planned Development) with the underlying "R-1" (Single Family Residential) Zoning District Standards.
GP Land Use: "Low Density Residential (R-L): six (6) dwelling units per acre
Project: A proposed Amendment to Planned Development Conditional Use Permit #2004-03 to remove the Senior-only housing (55+) condition of approval.

Environmental Review: A Mitigated Negative Declaration was prepared by Eco-Analysts in 2004, and certified by the Orland City Council on September 7, 2004, for the original project analyzed as senior-only housing (55+ years of age). An update to the Mitigated Negative Declaration was required for this Amendment to analyze the potential impacts of the project to eliminate the age restriction requirement.
(A) Consideration of Initial Study/Mitigated Negative Declaration (SCH #2011032064)

City Planner Friend reviewed the background on the project, reminding Commissioners the Planning Commission had approved the project September 15, 2011 but the City Council denied the applicant's revised project and the project was closed. Since nothing has changed for this amendment, CEQA allows the same environmental documentation that was used for review of removing the age-restriction condition on the property that was before the Planning Commission in September of 2011.

Discussion was held with the applicant, Mr. Benson, on his project. Mr. Benson stated he intends to build "suburban style" homes and will be installing wing walls on the sound wall to close the gaps present. The homes will be 1200-1400 square feet in size and solar ready. He will build homes as they sell; four at a time. Commissioner Denton asked him if he was happy with the conditions. Mr. Benson stated he was.

The Public Hearing was opened for public comments at 8:16 P.M.

Ms. Saint-Evens questioned why "less than significant impact" was checked under 3.9(a) Hydrology and Water Quality/violate any water quality standards... and 3.10(b) Land Use and Planning/conflict with any applicable land use.... City Planner Friend responded that in regards to those two items, it was unusual to find "no impact" checked since having an asphalt paved lot would have water travel across it causing a slight impact on water quality.

All discussion ceased and the Public Hearing closed at 7:22 P.M.

Upon motion made by Commissioner Arano and seconded by Commissioner Denton Planning Commission recommends the City Council adopt the proposed Mitigated Negative Declaration and Mitigation Monitoring Program per State CEQA guidelines,

Section 15074. The motion carried 3-0-2, with Commissioners Ovard and Shoop absent.

Upon motion made by Commissioner Arano and seconded by Commissioner Denton, Planning Commission recommends the City Council adopt the findings in the Staff report and approve Planned Development Conditional Use Permit #2012-01 which amends Planned Development Conditional Use Permit #2004-03 for Benson Estates to redescribe the project from senior-only housing (55 years+) to non-age restricted housing and revise Condition of Approval #21 to allow for the reduction in the rear-yard setback from 20 feet to 15 feet for all lots in the project. The motion carried 3-0-2, with Commissioners Ovard and Shoop absent.

VII. DISCUSSION:

City Planner Friend informed Commissioners there will be one Public Hearing and he will continue with CEQA training for the October meeting.

City Manager Carr reported there will be a new grocery store coming to the Stony Creek Plaza shopping center and there are other new businesses coming to Orland.

Commissioner Denton asked about the car repair business that obtained a Use Permit at 124 Sixth Street. City Planner Friend stated the applicant has decided to not continue his operations there but a wall was constructed at the rear property line. The owner of the property has been meeting with City Planner Friend to discuss what is needed to be accomplished before a business can be conducted at this site.

VIII. COMMISSIONER REPORTS

Commissioner Denton commented that the Conditional Use Permit amendment for Benson was good and did not realize the vote on the matter at the City Council was 2-2.

No other Commissioner comments were received.

IX. ADJOURNMENT – 8:29 P.M.

Respectfully submitted,

Janet Wackerman, Secretary

Ryan Bentz, Chairman

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: VI.D.

MEETING DATE: January 7, 2013

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: Parking Lot Lease Agreement – Fifth Street

City Manager seeks ratification of lease agreement to provide City-operated public parking on Fifth Street downtown, with costs offset by contributions from business owners.

BACKGROUND

City Council in July set forth priority projects for the fiscal year, one of which is "Provide More Downtown Parking." Recent discussions with the owner of an available lot have identified an opportunity for the city to facilitate this project on a cost-neutral basis.

DISCUSSION

City has the opportunity to enter into a three-year lease with the owner of a vacant lot on Fifth Street between Walker and Colusa, improving and reopening a blighted property as a public parking lot. City would incur one-time costs of <\$1500 to add gravel and regrade the lot, provide parking bumpers and signage. City could lease the lot at a rate of \$1200 per year NNN for a total expense of \$2900 per year (periodic maintenance of the lot plus estimated property taxes).

Signage would indicate that this is public parking operated by the City and sponsored by several named businesses which would be directly benefitting from the abated blight and the additional parking. These businesses would enter agreements with the City to provide cost coverage of the City's anticipated expense in maintaining the lot.

Council in closed session December 17th authorized the city manager to negotiate the terms of the lease and proceed with the lease agreement. This was accomplished immediately.

Attachment (2):

- A. Photo and diagram illustrations of site
- B. Agreement with owner of vacant lot

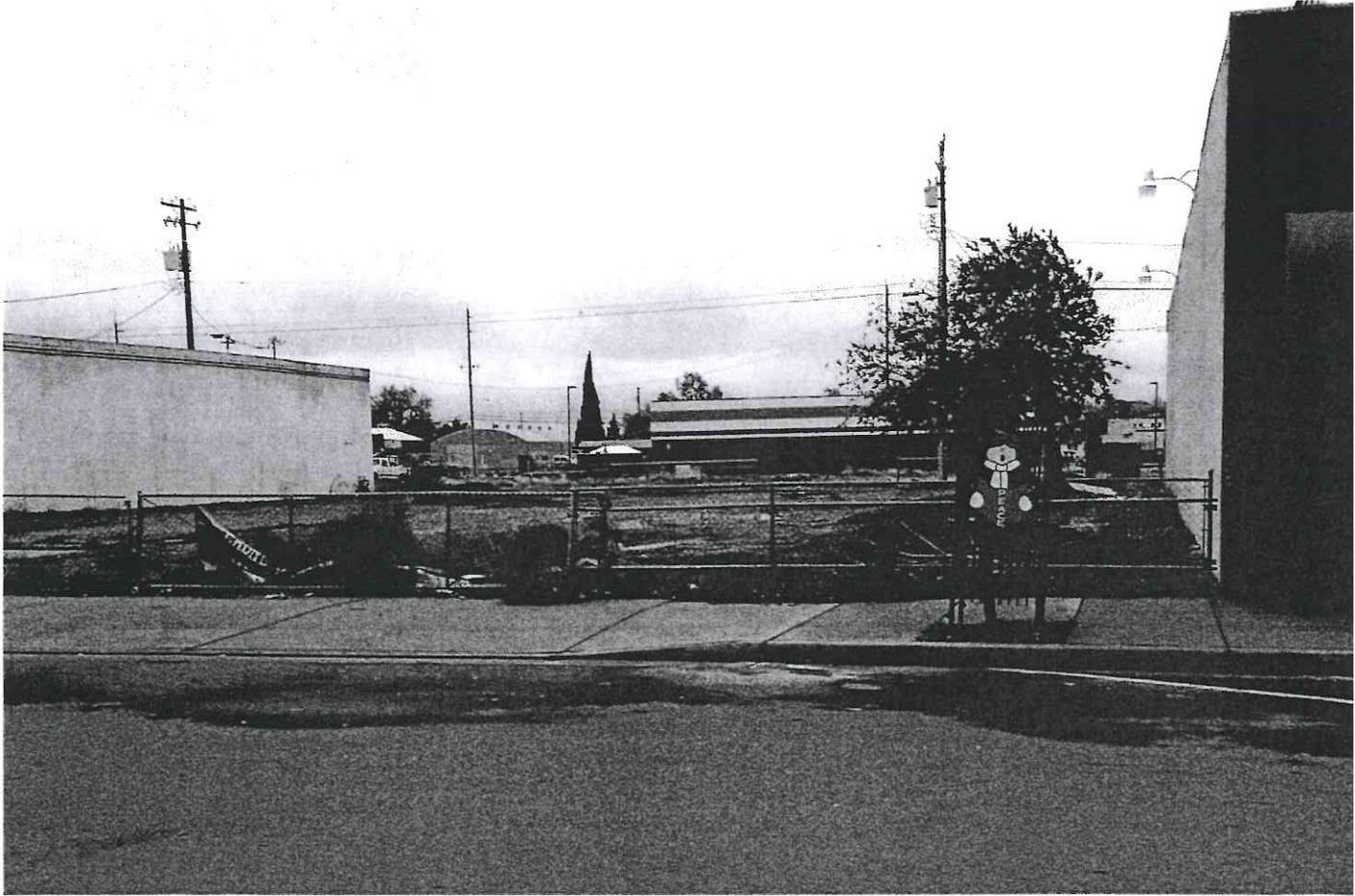
RECOMMENDATION:

Ratify the three-year contract to lease a downtown lot for public parking with reimbursement by sponsoring local businesses.

Fiscal Impact of Recommendation:

Expected to be cost-neutral, or nearly so, to the city.





City of Orland

Real Property Lease

The City of Orland (Lessee) and Trang Huynh "Wayne" and Ming Lum Yuen Chong, 104 Woodhaven Ct, Orland, CA 95963 (Lessor), collectively, Parties, hereby agree as follows:

1. Property.

The Lessor agrees to lease to the Lessee and the Lessee agrees to Lease from the Lessor, the following real property: that vacant and fenced lot located on Fifth Street, Orland, CA, APN's 040-155-003-0 and 040-155-004-0, legal descriptions ORL-L-14 & S ½ L 15 BLK 3 and ORL-L-13 BLK 3, respectively (Property).

2. Term.

Three years, commencing January 1, 2013. The parties agree to meet prior to the termination of this agreement to discuss an extension.

3. Rent.

\$1200 per year, payable annually in advance, on or before January 1 of each contract year. Lessee to pay property taxes and provide maintenance to the Property.

4. Option to Purchase.

During the term of this agreement, or any extension thereof, Lessor agrees to provide Lessee with a 60 day first option to purchase the Property should Lessor decide to sell the subject property.

5. Termination of Lease.

This agreement shall terminate early only upon Lessor's sale of the Property during the term of this agreement, or any extension thereof. Upon termination, the Property will be returned to Lessor in a similar or improved condition.

6. Use of, Maintenance to, and Signage Upon/Near Property.

Lessor understands that this agreement provides Lessee with the right to develop and make the Property available for public motor vehicle temporary (no overnight) parking.

Lessor understands that Lessee may install signage on or near the Property, including on the wall of the buildings facing the lot, indicating: "Public Parking Lot Operated by City of Orland," with

acknowledgement of sponsorships by local businesses, including but not limited to Lessor's business.

Lessor understands that Lessee may arrange for sponsorship contributions from other local business owners at Lessor's discretion and receive payments from them.

Lessee agrees that prominent advertising space (consisting of the top one-half of the north-facing wall of 718 Fifth Street building) will be reserved for professionally produced private business signage at Lessor's discretion. Lessee parking signage, if any, will be installed below Lessor signage.

Lessee, at its option, may grade and improve Property with parking bumpers, signage, and grading.

7. Liability.

Lessee shall hold Lessor harmless for any loss or damage arising out of the public use of the Property.

Nothing herein shall be construed as making the Lessee responsible for damage to any vehicle parked upon the Property or for any theft or loss of any personal property from any such vehicle.

Lessor shall be responsible for any damage to the Property cause by Lessor, Lessor's agents or Lessor's employees.

Dated: _____

Lessee

Dated: _____

Lessor

**AN ORDINANCE OF THE CITY OF ORLAND
REPEALING AND REENACTING ARTICLE III OF CHAPTER 13.04 AND
AMENDING 13.04.020 OF THE ORLAND MUNICIPAL CODE
(WATER AND SEWER SYSTEMS: SERVICE CHARGES AND DEFINITIONS)**

The City Council of the City of Orland does ordain as follows:

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF ORLAND:

Section 1.

Article III of Chapter 13.04 of the Orland Municipal Code is repealed.

Section 2.

Article III of Chapter 13.04 of the Orland Municipal Code to read as follows:

Article III. - Service Charges, Billing and Collection

- 13.04.110 - - Service rates.
- 13.04.112 - - Manner of payment.
- 13.04.114 - - Billing start date for new development.
- 13.04.116 - - Liability for payment.
- 13.04.118 - - Owner liable for charges.
- 13.04.120 - - Cumulative remedies.
- 13.04.122 - - Delinquent utility service charges constitute a lien.
- 13.04.124 - - Lien recorded; Procedure.

13.04.110 - Service rates.

The city council shall adopt, by resolution, a schedule of service rates to be charged for water and sewer service by the city systems. Such schedule of rates shall be periodically reviewed by the council, and revised by resolution, as the council shall deem necessary.

13.04.112 - Manner of payment.

All water and sewer rates and charges shall be due and payable monthly or bi-monthly or such other manner as the city council may from time to time prescribe. All rates and charges are payable to the city at the office of the city treasurer. All rates and charges are due within thirty (30) days of the billing date, and shall be delinquent if not paid within thirty (30) days of the billing date.

13.04.114 - Billing start date for new development.

Billing for utility services serving new development on any parcel of real property shall commence on the date that usage of utility services begins, the date the development is first

occupied, or the date the development is given final approval by city officials in accordance with applicable provisions of this code, whichever occurs first.

13.04.116 - Liability for payment.

A. Except as provided below, water and sewer services will be provided to any premises only upon application of the owner of such premises, who shall be responsible for payment of all rates and charges for such service.

B. Service will be provided upon application of a person other than the owner only upon payment by such person of an advance deposit as specified in the rate schedule. Such deposit shall be held by the city until termination of service and will be refunded only after payment is received for all services.

13.04.118 – Owner/applicant liable for charges.

Notwithstanding any provision of this code to the contrary, the owner of a parcel to which one or more utility services are rendered, or the applicant receiving service under 13.04.116 (B), shall be responsible and liable for the payment of all utility service charges for the utility services, and the city may utilize any and all procedures available under this code or state law to collect payment, including income tax intercepts.

13.04.120 - Cumulative remedies.

Notwithstanding any provision of this code to the contrary, the remedies specified in this Article or elsewhere in this code for the delinquent payment or nonpayment of utility service charges, including but not limited to the lien provided for in section 13.04.122 and the termination of service provided for in section 13.04.080, are separate, distinct, and cumulative remedies that may be pursued separately or in combination.

13.04.122 - Delinquent utility service charges constitute a lien.

Utility service charges are due upon presentation of the bill for services. Rates and charges unpaid 30 days after the billing date shall become past due (delinquent). Charges that remain unpaid five 5 days following the past due date shall be assessed a basic penalty as set forth in the rate schedule as delinquent charges. A “final notice” will be issued by mail as part of the late charge notice, with shut-off of service scheduled for noon of the day following the five-day delinquency period. No further notices need be provided. In the case of service provided to a customer other than the owner, the owner may request notice of delinquencies.

Beginning 5 days following the past due date, an additional penalty of one and one-half percent per month shall be added for any portion of the delinquent charges and basic penalty that remains unpaid. Any portion of the delinquent charges and penalties that remains unpaid 60 days following the past due date shall become a lien on the parcel of real property to which the utility services were rendered, subject to the procedural requirements specified in section 13.04.122.

13.04.124 - Lien recorded; Procedure.

Any utility service charges that have been delinquent for 60 days or more shall be subject to having the lien provided for in section 13.04.122 recorded with the Glenn County Recorder pursuant to the procedures in this section.

Thereafter, such lien shall not be released unless and until it is fully paid or rendered invalid by operation of law, provided that the city manager may release a lien if the city manager determines that the lien was recorded in error. The minimum amount of delinquency for recording a lien is sixty (60) days. City staff is authorized to write off as uncollectible accounts which are past 60 days and less than \$50.

Section 3.

Section 13.04.020 is amended to include:

"Utility services" means all utility services that the city provides or otherwise makes available for use and/or bills for under the provisions of Title 13 of this code, including water and sewer service.

Section 4.

This ordinance establishes procedures and requirements for the billing and collection of rates, fees, taxes, assessments, penalties, and other charges applicable to the services and facilities furnished by the city of Orland's water and sewerage systems and enterprises, and is adopted pursuant to: (1) the city's authority to make and enforce all local, police, sanitary, and other ordinances and regulations, and operate public works to furnish water service, pursuant to article XI, sections 7 and 9 of the California Constitution; and, (2) the city's authority under all applicable statutory authorities, including without limitation section 38790.1 and sections 54300 et seq. of the California Government Code, sections 10001 et seq. of the California Public Utilities Code, and sections 5470 et seq. of the California Health and Safety Code.

Section 5.

The adoption of this ordinance is not intended to and does not affect any administrative, civil, or other actions or proceedings brought or to be brought to implement or enforce any provisions of the Orland Municipal Code, as they existed prior to the effective date of this ordinance.

Section 6.

The provisions contained in California Civil Code Sections 860-870 shall be applicable to this ordinance and to any action taken by the city by ordinance or resolution to determine utility charges owed and the collection thereof. It is the express intent of the city in adopting this ordinance that any legal action contesting the validity of the ordinance shall be filed within 60 days from the date of the adoption of this ordinance or the determination fixing and certifying the service charges in accordance with law.

I HEREBY CERTIFY that the above and foregoing Ordinance was duly and regularly introduced and read at a regular meeting held on the 17th day of December, 2012, and was passed and adopted by the City Council of the City of Orland at a regular meeting thereof duly held on the ___th day of _____, 2013, by the following vote, to wit:

This ordinance shall take effect thirty (30) days after its adoption. In lieu of publication of the full text of the ordinance with fifteen (15) days after its passage, a summary of the Ordinance may be published at least five (5) days prior to and fifteen (15) days after adoption by the City Council and a certified copy shall be posted in the office of the City Clerk, pursuant to GC 36933(c)(1).

PASSED AND ADOPTED by the City Council by the City of Orland this _____th day of _____, 2013 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Charles Gee, Mayor

ATTEST:

APPROVED AS TO FORM:

Angela Crook, City Clerk

Gregory Einhorn,
City Attorney

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: VI.F.

MEETING DATE: January 7, 2013

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: Enterprise Fund Loan Payback Plan (Action)

City Manager seeks Council approval of previously presented, discussed and approved modification to and inter-fund loan payback plan, to be adopted by Resolution. This follows the December 3rd and 17th discussions on this same topic.

BACKGROUND

Background and discussion points were provided with December 3rd and 17th staff reports.

DISCUSSION

City Council considered the subject December 17th and directed staff to revise the proposed resolution to include specific language about accountability for potential future lapses in loan payback. The resolution is accordingly revised by the city attorney.

Attachment: Resolution No. 2013-__ (Payback Plan for Inter-fund Loan)

RECOMMENDATION:

Adopt by Resolution No, 2013-__, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND MODIFYING REPAYMENT OF PREVIOUSLY AUTHORIZED INTER-FUND LOAN."

Fiscal Impact of Recommendation:

\$16,800 from General Fund to Water Enterprise Fund, annually. \$7920 this fiscal year.

RESOLUTION NO. 2013-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND MODIFYING
REPAYMENT OF PREVIOUSLY AUTHORIZED INTER-FUND LOAN**

WHEREAS, on November 20, 2006, by Resolution 2006-12, the City Council of the City of Orland (City) authorized a loan from Enterprise Fund No. 26 for the purchase of real property located at 824 Fourth Street, Orland, CA (AP No. 040-212-009) for development as public safety facilities; and,

WHEREAS, the amount so loaned was \$436,121.75 (Loan); and,

WHEREAS, the Loan amount stands at \$476,315 as of July 1, 2012; and,

WHEREAS, the Property was purchased for the sum of \$486,121.75, including the Loan; and,

WHEREAS, the City anticipated repayment of the Loan within one year; and,

WHEREAS, impact fees and other revenue have not been sufficient for such Loan repayment;
and,

WHEREAS, the City now intends to adopt a Loan repayment schedule generally commensurate with the fair market rental value of the Property.

NOW, THEREFORE, BE IT RESOLVED by the City as follows:

That repayment of the Loan to Enterprise Fund No. 26 be set at a 30 year term, with interest fixed at the 2011-2012 average Local Agency Investment Fund (LAIF) rate of 0.375% annually (Loan Repayment).

That, to the extent available, rental revenue from the Property be assigned to the Loan Repayment.

That, gaps may occur in the Loan Repayment from rental revenue and, in that event, the Loan Repayment may be deferred; staff shall report such deferral(s) to the City Council. Staff shall report to Council any deferments in rental income, and Council will consider any deferments or gaps of three consecutive months. Staff shall provide a rental revenue report annually.

This Resolution was passed by the City Council of the City of Orland at a regular meeting thereof on the 7th day of January, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Charles Gee, Mayor

ATTEST:

Angela Crook, City Clerk

RESOLUTION No. 2013 - __

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND ADOPTING IRS COMMUTING VALUATION RULE AND POLICY PROHIBITING THE USE OF CITY VEHICLES FOR PERSONAL PURPOSES OTHER THAN COMMUTING

WHEREAS, the City Council of the City of Orland (City) is authorized and empowered to adopt rules and policies providing for employee use of City vehicles; and,

WHEREAS, the City has authorized certain employees to use City vehicles for City business and for commuting; and,

WHEREAS, together with such authorization, the City seeks to utilize the IRS income valuation rules for use of City-owned vehicles.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ORLAND:

In accordance with Internal Revenue Service Guidelines on Fringe Benefits, the City hereby adopts the attached Policy prohibiting the use of City vehicles for personal purposes other than commuting, and finds specifically that:

1. City vehicles are solely for business use, except for commuting or de minimis personal use, by those employees specifically so authorized.
2. The City chooses to use the commuting valuation rule of \$1.50 for each one way commute, to determine the taxable liability for the employees authorized to use vehicles for commuting.

PASSED AND ADOPTED this 7th day of January 2013 by the following vote:

AYES:

NOES:

ABSENT:

Charles Gee, Mayor

ATTEST:

APPROVED AS TO FORM:

Angela Crook, City Clerk

Gregory P. Einhorn, City Attorney

CITY OF ORLAND

POLICY: VEHICLES NOT USED FOR PERSONAL PURPOSES OTHER THAN COMMUTING

- The vehicle is owned or leased by the City of Orland and is provided for use in the City's business.
- For bona fide non compensatory reason, the City of Orland requires this employee to commute to and/or from work in a vehicle and that the nature of the work is such that it cannot be performed from the employee's home.
- The City is establishing this policy as a prohibition against personal use other than commuting and de minimis use (such as a stop for an errand on the way between the City and the employee's home).
- The City can reasonably believe that, except for commuting and de minimis use, no individual will use the vehicle for personal purposes.
- The employee is not a "control employee". For these purposes, a control employee for the City is defined as either an: (1) elected official, or an employee whose compensation is at least as great as a Federal government employee at Executive level V (for 2012, \$145,700).
- The employer will account for the commuting use by including the commuting value in the employee's wage, if appropriate, using the daily commute trip valuation provided in IRS regulations.
- By signing this policy statement, the employee is acknowledging that he/she understands the terms and conditions of this policy.

Employee Name & Signature

Date

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: VI.H.

MEETING DATE: January 7, 2013

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: City Manager Compensation Adjustment (Action)

City Manager's compensation is subject to modification at the completion of six months of employment, pending satisfactory performance evaluation. Modification is proposed based on council discussion December 17th.

BACKGROUND

Per the original City-City Manager employment agreement, a 2% (= \$2,000/yr) salary increase is applicable after six months' employment "upon a positive performance evaluation." The evaluation was completed December 17th. Options available to the council include:

1. Proceed with salary adjustment per contract, resulting in approximate \$1600 after-tax benefit for employee at \$2400 after-tax expense to the City. City manager has reservations about receiving a salary adjustment in light of the fiscal and compensation environment of other City employees.
2. Alternatives to consider:
 - A. Relief on transportation expenses. Currently using City-owned car only for business transportation. Including business use of city vehicle to commuting, using one of the alternate IRS methods would result in estimated \$708/yr benefit taxable to employee. Cost to city includes fuel and depreciation on vehicle; City vehicle is already owned by City and insurance is already in place.
 - B. Cell phone usage offset. Currently employee buys phone, pays 100% of service plan, retains liability for phone and plan usage.
 - C. Adjust Administrative Leave. Currently contract provides for 40 hours per year (one week). MOU provides 60 hours/year for dept heads. Police chief contract provides for 80 hours/year. Could adjust to 80 with zero dollar cost to City if taken as leave, \$1000 maximum exposure if sold back under City's current 50% sellback option policy.

Attachment: Proposed amendment to employment contract

RECOMMENDATION:

City attorney and city manager recommend amending contract to include commute use of City vehicle and increase of administrative time off to 80 hours (two weeks) per year. Cell phone/smart phone will remain the employee's responsibility and liability.

Fiscal Impact of Recommendation:

Approximately \$2000/yr, \$1170 this fiscal year, previously provided in approved FY13 budget.

**EMPLOYMENT AGREEMENT (CITY MANAGER) BETWEEN THE
CITY OF ORLAND AND PETER R. CARR
FIRST AMENDMENT**

The City of Orland (City), by and through its duly elected City Councilmembers (Council), and Peter R. Carr (City Manager), agree to amend the current employment contract effective May 24, 2012 (Agreement) as follows:

1. In lieu and instead of the 2% salary increase set forth at section 4.01(a):
 - A. Section 4.02 is amended as follows:

City Manager shall be entitled to receive 80 hours of Management Leave annually which shall accrue monthly. In consideration of this benefit, City Manager agrees to release and waive any and all claims or potential claims which did accrue or may have accrued for overtime compensation or any other such claims under the Fair Labor Standards Act or the California Labor Code from the date of City Manager's initial hire date through the date of this contract.

- B. Section 5.02 is amended as follows:

City Manager shall receive medical insurance, retirement benefits and all other fringe benefits in amounts and types equal to those of City department heads and subject to change as department head benefits may change.

City Manager is provided the use of a City-owned motor vehicle for commute and City-related transportation. Use of the City Manager's personal motor vehicle for City-related transportation shall be reimbursed at the applicable IRS rate.

City Manager shall submit itemized monthly expense reports and shall be reimbursed for City-related expenses.

2. In all other respects the Agreement shall remain unchanged. The Parties intend that the Agreement and this First Amendment shall constitute the whole and complete employment agreement between the Parties.

IN WITNESS WHEREOF, the parties hereto have executed this amendment to the Agreement as of the day and year last below written.

Dated: _____

CITY, CITY OF ORLAND
Charles Gee, Mayor

Dated: _____

City Manager
PETER R. CARR

Approved as to form,
Gregory P. Einhorn, City Attorney

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: VIII.A.I.

MEETING DATE: JANUARY 7, 2013

TO: Honorable Mayor and Council

FROM: Pamela Otterson, City Treasurer

SUBJECT: *GovTeller* Merchant Agreement

Lately, the City has had a number of requests from citizens wanting to pay their water and sewer bills using a credit card. There have also been requests to pay for these services electronically using the City website. The City Council, as part of its FY13 project priorities list, set online bill payment option as one of this year's objections.

BACKGROUND

Angie and I participated in a webinar sponsored by *GovTeller*, a vendor who provides the services explained above. I called several of the municipalities that use *GovTeller's* services and received favorable references.. I checked into other companies providing these services and found *GovTeller* to be very competitive in the rates charged to the user. The only charge to the City is the cost to purchase a \$275 card reader. The consumer is charged a processing/convenience fee of 2.49% per transaction. (ie. \$58.61 +fee of \$1.46=\$60.07 cost to consumer).

DISCUSSION

I requested and received a copy of the *GovTeller* merchant agreement and had a copy forwarded to our City Attorney for his review. I also had a copy of the system hardware requirements sent to Matson & Isom to make sure the required hardware was compatible with the City's front office connections.

Attachment (1):

GovTeller Merchant Agreement as reviewed and revised by the City Attorney.

RECOMMENDATION:

Approve the proposed agreement; city staff will begin the process of offering our water and sewer users with expanded payment methods.

Fiscal Impact of Recommendation:

Terminal set up fee of \$275.00.

GovTeller™ Merchant Agreement

Agreement Terms and Conditions

This agreement (the "Agreement") is made by and between Convenient Payments LLC, DBA GovTeller™ (the "Company ") located at 48073 Fremont Blvd, Fremont, CA 94538 and the Government entity (the "Merchant") whose name and address are shown on the Government Merchant ACH Processing Authorization Form attached to this Agreement.

1. Purpose of Agreement. This Agreement provides for the Company's credit and debit software (the "Software") that may reside in one, some or all of the following: Terminal(s), a Website or an Interactive Voice Response (IVR) system, to be utilized by Merchant's customers to effectuate electronic payments in person, online or over the phone. In Terminal form the Software will be placed on premises (a "Location") owned or controlled by the Merchant. Each Terminal will be installed at the location, identified on **Exhibit A** to this Agreement. **Exhibit A** will be amended each time an additional Terminal(s) is provided to the Merchant. When offered online at a website or over the phone in IVR format the Software will be available to the Merchant's customers through servers maintained and customized for the Merchant by the Company. The Software will have access to appropriate Debit, Credit and Public Access networks (the "Networks") and third party processors (the "Processor") and a bank or banks (the "Settlement Bank"), each of which will be selected by the Company. The Software will calculate and add to the original sale transaction amount a service-fee or convenience-fee that will be charged to the Merchant's customer. The Software will facilitate (at Company's option) some or all of the following: the acceptance of PIN-based debit, signature based debit, credit and stored value electronic transactions, the use of such forms of electronic funds transfer as the Company may elect, including electronic transfers from customers' bank, and the use of electronic checks, and the transfer of funds received from the Settlement Bank to the Merchant's designated Merchant Account (the "Merchant Account"). The providing by the Company of the Software and access to the Networks, Processor and Settlement Bank is referred to in this Agreement as the Service. The Merchant desires that the Company provide Service, and the Company wishes to do so. The Merchant will indicate on the signature page which aspects of the Service, Terminal, Website or IVR, it is choosing to implement at this time. The Service may be expanded by the Merchant upon written request to the Company. The Software that is provided pursuant to this Agreement is licensed for use by the Merchant and its customers, and is not sold. That license is revocable by the Company at any time and will automatically terminate upon termination of this Agreement.

2. Obligations of Parties
 - i. Merchant may purchase Terminal(s) from the Company as described in **Exhibit G**. The Merchant will own the Terminal and during the term that this Agreement is in effect, solely for use by Merchant in accordance with this Agreement. Company may reprogram Terminal software as required by the Network or Settlement Bank during term of agreement and Merchant shall assist the Company as and when necessary. The purchased Terminal has a 1-year warranty for reasonable wear and tear excepted, and Merchant will be responsible for any repair or replacement of terminal to any damage to the Terminal(s) made by Merchant.

Initial Here _____

- ii. Company will provide necessary links, phone numbers and code to enable the Merchant to make the Software available to customers online using a customized website or over the phone using a customized IVR system.
- iii. Merchants that choose to offer the Service online or over the phone will be responsible, with the Company's help and direction, for integration of links or code to existing websites and/or phone systems. Merchants may choose to use the Company's websites and or phone systems and the Company will provide and allow for the use of Merchant's logos, trademarks and service marks.
- iv. Merchants agree that they will credit the account of their customer on the same day that payment is made on the Company's provided Terminal, Online or phone system.
- v. Company will make accessible to the Merchant a daily summary of all online, terminal and phone transactions via Company provided website as described in **Exhibit F**.
- vi. Merchant will be responsible for installation of each Terminal and interface (Ethernet, wi-fi or dial-up; as designated by Company) and Company will provide reasonable telephonic assistance to Merchant to enable it to do so. Merchant is responsible for, and will provide, cabling and resources necessary for terminal(s) interface to the Internet.
- vii. Merchant is responsible for all damages to or loss of a Terminal, whether resulting from theft, damage, and misuse or otherwise. If Terminal(s) is damaged, lost or stolen, Merchant is responsible for the cost of repairing or replacing the Terminal(s).
- viii. The Company is not responsible for any Network or Settlement Bank problems experienced by the Merchant or a customer. However, Company will use reasonable efforts to assist the Merchant to resolve such problems.
- ix. Merchant shall immediately notify the Company if the Service ceases to function, and the Company will make reasonable efforts to repair the Service promptly.
- x. Merchant shall honor only those PIN-based debit, signature based debit, credit, stored value electronic cards, and electronic checks that are authorized by the Company and listed on **Exhibit B** to this Agreement, as it may be amended by the Company from time to time (each, a "Qualified Payment Option"). The Merchant may not complete and Company shall not be liable for the settlement of any transaction unless a Qualified Payment Option was used in connection with such transaction and the financial institution issuing the Qualified Payment Option provided an authorizing number for the transaction. Merchant may not complete and Company shall not be liable for the settlement of any transaction unless the Qualified Payment Option shall be swiped through the Company provided terminal, electronically transacted on the Company provided website, or through the Company provided IVR system and either (a) the customer shall have entered his or her Personal Identification Number (PIN) or (b) the customer shall have signed a receipt retained by the Merchant for face-to-face transactions, or for online transactions the customer by checking "I Agree" at the end of the online disclosure, or for IVR transactions have indicated by selecting the option "I Agree" during the voice disclosure acknowledged to be bound by

each described terms and conditions. The Merchant agrees to implement the retention and forwarding policy as further described in **Exhibit E**.

- xi. Merchant will provide, pay for and allow Company access to all utility services required for use of the Terminal(s), including but not limited to electric service and Internet.
- xii. Company will provide appropriate marketing materials and signage. Merchant shall properly display all signs and static advertisement required to be displayed by the applicable Networks. Merchant shall adequately display the proper symbols, service marks and names on promotional materials to inform the public that Merchant will honor Qualified Payment Options and that a service fee shall be charged.
- xiii. Company will see to it that a Visa or MasterCard member bank will settle transactions and deposit via ACH the cardholder payments net of convenience fees for the processing Service. This net amount equals the whole payment made by cardholder. Deposits are made within two (2) business days after Merchant closes their batch.
- xiv. Company will provide online access to Merchant for the purpose of auditing transactions in real time. Access to this site is further described in **Exhibit F**.
- xv. Each party will use its best efforts to comply with all applicable federal, state and local laws and with all regulations of the Network or Settlement Bank.
- xvi. Merchant is responsible for ordering, and maintaining adequate Terminal paper supplies at all times. Company will provide necessary information for access for direct ordering paper supplies.

3. Fees

- i. Routing of Funds. The Company shall act on the Merchant's behalf with the third party processor and the Visa and MasterCard member bank. As such (i) all bankcard processing statements will be received by Company, but Merchant is able to request copies if they wish; (ii) POS transactions are split-settled by Company where the payment amount is directly settled into the Merchant's business checking account (DDA) by the Visa and MasterCard Member bank, and convenience fees are settled with Company; (iii) The Merchant is able to view payment settlement records with online access to our system 24/7.
- ii. Company Fees. Company may assess the customer for a convenience-fee, service-fee and/or load fees associated with processing various forms of credit, debit, electronic check, and IVR transactions. The Company will provide online access to Merchant for the purpose of viewing these consumer fees described. Access to this site is further described in **Exhibit D**.

- iii. Convenience-Fees and Service-Fees. As described in **Exhibit D**, appropriate convenience-fees or service-fees will be added to the amount that the customer pays for the product or service, but will belong to the Company. The amount of such convenience-fees and service-fees may change from time to time. The Company will provide online access for Merchant to view those fees.
 - iv. Chargebacks and Returns If for any reason, or no reason, the Company is assessed a Chargeback or Return from the Processor, the Merchant agrees that the Merchant will be responsible for the amount of the Chargeback or Return (original payment amount paid to Merchant by consumer/payer) and will reimburse the Company for the entire chargeback or return amount within thirty (30) days.
4. Term. The term of this Agreement shall begin on the day the Agreement is executed by the Company and shall continue in force for an initial term of thirty six (36) months (the "Initial Term"). If neither party notifies the other party of its intention to terminate this Agreement at least sixty (60) days prior to the end of the Initial Term or any Renewal Term, the term of this Agreement will be automatically extended for a period of twelve (12) months (a "Renewal Term") on the same terms as stated herein. Company may terminate this Agreement immediately in the event Merchant has failed to fulfill any of its obligations, vandalism a Terminal or of the Software, lack of profitability, or the occurrence of any material adverse change in Merchant's financial condition, including the filing of any bankruptcy or receivership petition by or against Merchant. In the event of termination by either party, net fees due to either party shall become immediately payable and the right to collect those net fees shall survive termination.

5. Interpretation, etc. This Agreement shall be binding upon and insure to the benefit of the parties hereto, their personal representatives, successors and assigns. This Agreement may not be assigned, in whole or in part, by Merchant without the prior written consent of the Company. This Agreement contains the entire understanding between the parties and supersedes any prior understanding, or agreements between them respecting the within subject matter. With the exception of the **Exhibit B** which may be modified by the Company in its sole discretion, no modification or waiver of this Agreement or any part hereof shall be effective unless in writing and signed by the party sought to be charged therewith. No waiver of any breach of this Agreement shall be deemed to be a waiver of any other or subsequent breach. In the event that the Merchant terminates/breaches this agreement at any time prior to the fulfillment of the term defined in Section 4, Merchant will immediately pay Company (not as a penalty but rather as an agreed upon pre-termination fee) a fee equal to the number of months remaining unfulfilled in the term of this Agreement (pro-rated for partial months) times the average amount of fees earned/due to Company during the course of this Agreement. None of the provisions of this Agreement shall be for the benefit of, or enforceable by, any person or entity not a party hereto. This Agreement and all rights of the parties shall be governed by, and construed in accordance with, the laws of California, without taking into account conflicts of laws principles. This Agreement may be executed in several counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below:

Convenient Payments LLC, DBA GovTeller™

Merchant

Signed: _____

Signed: _____

Name: _____

Name: _____

Please Print Name

Please Print Name

Title _____

Title _____

Date _____

Date _____

Merchant ACH Processing Authorization Form

The undersigned whose name appears in the signature space below hereby authorizes and grants the Company authorization to credit or debit the following bank account(s) during the term of this authorization for cash receipts, adjustments, charge backs, returns, rejects, processor fees, damaged, lost, or stolen equipment provided by the Company to Merchant, communication expenses and or other miscellaneous fees and expenses from the operation of an Electronic Data Capture Device (ATM/POS/EBT /Currency/Stored Value/eCheck or other items of value). These credits and debits will be facilitated by use of the Automated Clearing House (ACH). POS transactions are settled by Company where the payment amount is directly settled into the Merchant's business checking account (DDA) by the Visa and MasterCard Member bank. This authorization is valid from the effective date hereof until such time as this authorization is terminated in writing by the undersigned and shall remain effective after termination with respect to amounts owed by Merchant to the Company on the date of termination. The person whose name appears below hereby indemnifies the named financial institution harmless of any and all such claims made or asserted by either party hereto. This authorization may be assigned in whole to a third party to this agreement.

The undersigned hereby represents and warrants the following signature(s) have been authorized to execute and deliver bank drafts from the following bank account.

Agreed to on this ____ day of ____, 2012.

ACH Information: Merchant			
Company Name		FID/SSN	
Address	_____	Phone	_____
City	State	Zip	Fax
Contact Name	_____	Title	_____
Email Address	_____		

ACH Information: Financial Institution			
Financial Institution Name			
Address	_____	Phone	_____
City	State	Zip	Fax
Officer	_____	Position	_____
ABA/RT#	_____	Account #	_____

Authorized Signature on above Bank Account

Second, if applicable, Authorized Signature on above Bank Account

Please attach a voided check, from the above represented account.

Exhibit B: Qualified Payment Options

Please check this box and initial if you do **NOT** want a particular payment type to be accepted:

Credit Cards

Visa	<input type="checkbox"/>	
MasterCard	<input type="checkbox"/>	
American Express	<input type="checkbox"/>	
Discover	<input type="checkbox"/>	
PIN Debit	<input type="checkbox"/>	

Other Payment Types

eCheck	<input type="checkbox"/>	
ACH	<input checked="" type="checkbox"/>	
IVR	<input type="checkbox"/>	

Exhibit C: Card Fees

Credit card, Debit card, electronic check, and IVR fees are those fees incurred by the Company on each and every transaction which are comprised of Interchange, Assessments, and Transaction Fees levied by the third party Processor. Company agrees to substantially defray these 3rd party processing fees with Merchant only being responsible to pay Company that portion of these fees as shown below, "Fees Paid by Merchant per Transaction."

Total Presented for Payment Authorization All \$ Amounts	Fees Paid by Merchant per Transaction				
		eCheck			
Insufficient Funds (per occurrence)	No Merchant Charge \$00.00	\$15.00	No Merchant Charge \$00.00	No Merchant Charge \$00.00	No Merchant Charge \$00.00

Exhibit D: Consumer Fees

The amount of Consumer fees (Convenience-fees and service-fees) that are added to the customers original sale transaction to the Merchant, may change from time to time. The Company will provide five (5) business days prior written notice to the Merchant of any such changes to Consumer fees. At the time Merchant account is setup, the Company will assign the Merchant a "User Name" and "Password" that will provide access to the www.govteller.com website, and access to view Consumer Fees.

Exhibit E: Receipt Retention and Forwarding Policy

Merchant agrees to retain original signed credit/debit card receipts (the Merchant Copy) for a period of one hundred-twenty (120) days following the date of the transaction, and to make individual receipts available to the Company on demand. The Merchant agrees to fax requested receipts within one (1) business day and to mail within two (2) business days.

Exhibit F: Merchant Access to Site for Transaction Audit

At the time Merchant account is setup, the Company will assign the Merchant a "User Name" and "Password" that will provide access to the www.govteller.com website.

Exhibit G: Equipment

Merchant will purchase a terminal: Yes X No Qty=1

Vx510 DM Terminal cost: \$245.00 /each

PIN encryption **\$15 each**

Shipping cost: \$15.00

Total terminal/shipping costs = \$275.00

One (1) Loaner Card Reader

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: VIII.B.1.

MEETING DATE: January 7, 2013

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager

SUBJECT: Letter of Support for Broadband Initiative (Action)

City is requested to endorse a letter of support for the Golden Bear Broadband (GBB) Infrastructure application.

BACKGROUND

Local and regional economic development discussions have for some time identified the need to expand access to high-speed broadband internet, especially to rural areas not currently served adequately or at all. Orland has previously received briefings on the fiber-based 16-county infrastructure project and indicated interest and support.

DISCUSSION

Attached documents describe the project. Support is needed from local and regional agencies for the funding application. Our information technology (IT) consultant reviewed the documents and finds it a project worthy of City support, with acknowledgement that its objective and potential is more directly beneficial for businesses and residences than for city government.

Attachments (4):

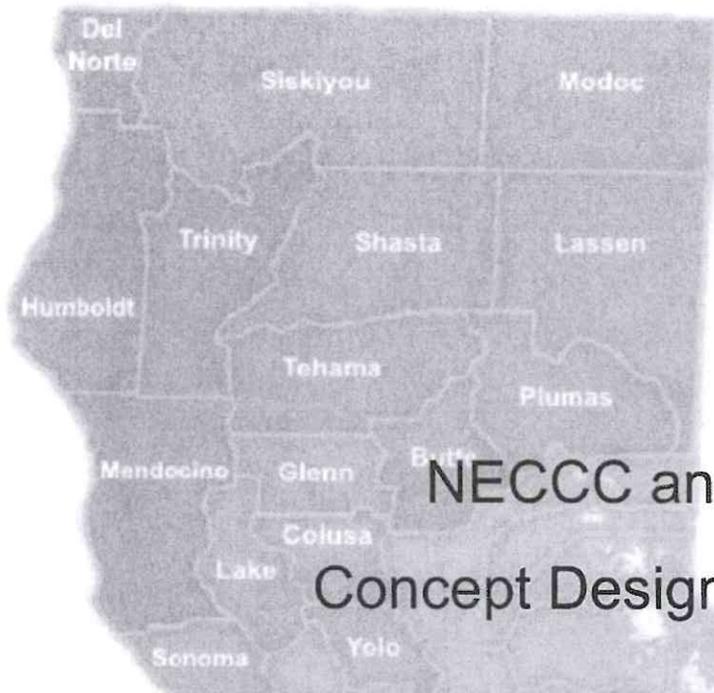
1. NCRMMI Concept Plan (20-pg document provided electronically)
2. GBLLC Media Release
3. Glenn County Middle Mile request from CGOE for support
4. Draft proposed letter of support for Orland.

RECOMMENDATION:

Indicate endorsement of project and draft letter of support, authorizing Mayor to sign and forward the proposed correspondence.

Fiscal Impact of Recommendation:

None.



NECCC and UCCC

Concept Design Plan for the

Northern California Regional Middle-Mile Infrastructure (NCRMMI)

Infrastructure Design
Implementation Plan

September 10, 2012

Version 2.0

Concept Design Plan: Northern California Regional Middle-Mile Infrastructure

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I. INTRODUCTION

A. Why is the Northern California Regional Middle-Mile Infrastructure (NCRMMI) Needed?

The 16 rural counties in Northern California (Butte, Colusa, Del Norte, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Plumas, Shasta, Siskiyou, Sonoma Tehama, Trinity, and Yolo) encompass nearly 27 percent of the state's geography, and over 1.634 million Californians live in this region. There are 54 Incorporated Communities and 262 Census Designated Places. See **Appendix A, Table 1.0** for more demographics.

These 16 counties still lack a comprehensive, integrated, open-access, middle-mile broadband infrastructure to meet their current needs let alone their future needs. Furthermore, none of the counties has a comprehensive countywide backbone system infrastructure in place that can effectively link the last-mile community providers who serve end users to the worldwide information resources so vital in the 21st century. In If the foregoing were not already cause for concern, the currently insufficient service provided to many communities across Northern California utilizes aged copper cable, discontinued equipment, and old linear non-diverse microwave radio routes.

Consequently, these counties comprise a very large and significant pocket of unserved and underserved communities, enterprises, and citizens – and significant barriers exist to serving them. **Figure 1.0** depicts the unserved and underserved areas across the 16 counties.

For example, the telecommunications industry faces many challenges including regulatory uncertainty and migration from traditional voice services, as well as a need to expand and increase broadband to unserved and underserved areas. Nielsen's Law of Internet bandwidth, originally tested in 1998, is still outpacing predictions nearly 14 years later. At this current pace, user broadband speeds will surpass 100 Mbps by 2015.

Finally, the telecommunications companies that currently serve various communities within Northern California face even have more risk than their more urban counterparts because they serve a distributed population over a wide geography with vast areas of rugged terrain. Thus, these companies must work harder to serve fewer people, in most instances they do not enjoy the same return on investment that large urban-based companies do. Thus, reliance on simple market forces to serve such communities in California will result in a very large number of un- and underserved citizens.

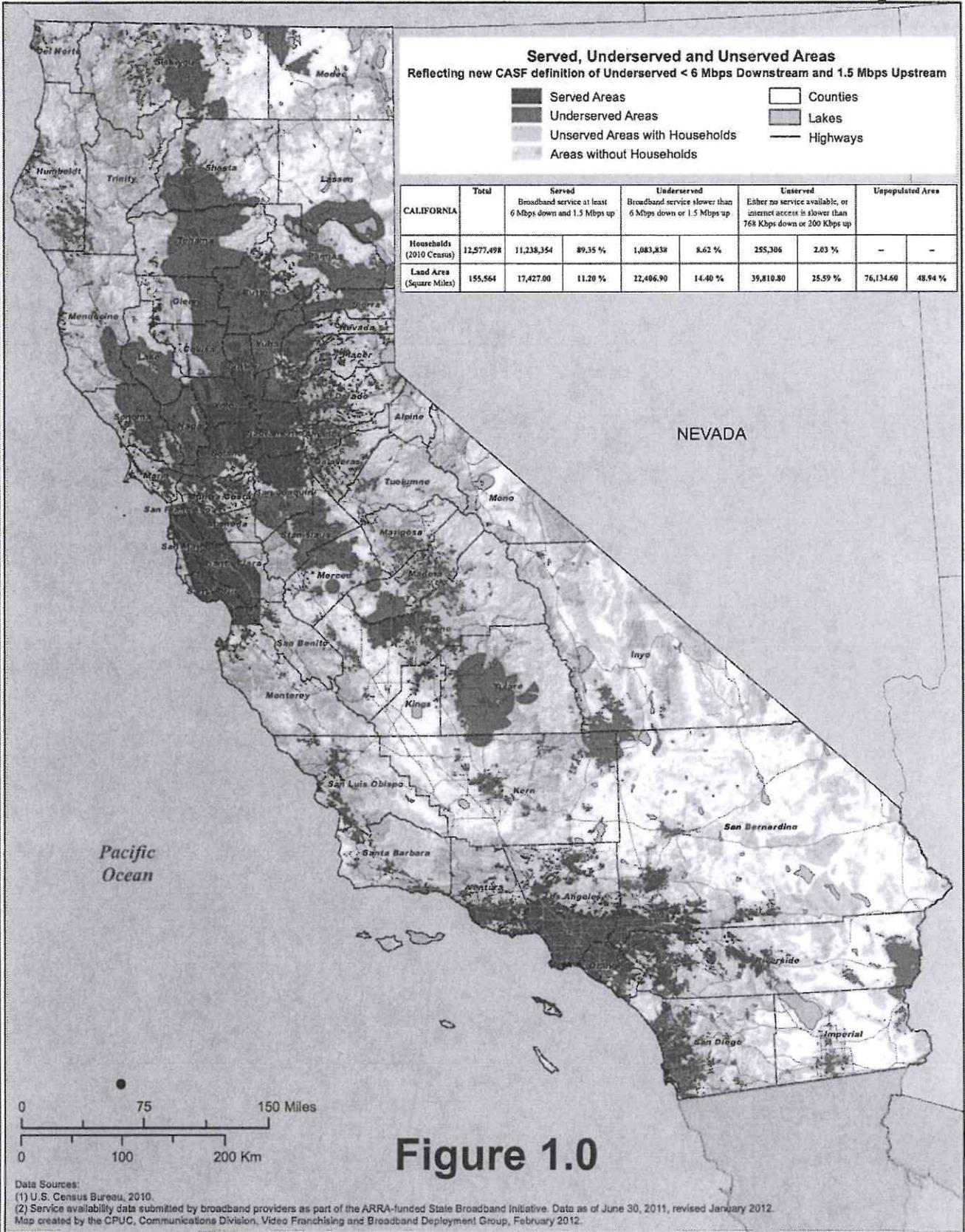
B. What are the Goals for the NCRMMI?

The Northern California Regional Middle-Mile Infrastructure Project (NCRMMI) is designed to provide a robust network infrastructure across these 16 counties that will meet current broadband needs as well as provide growth capacity for the next 20 to 30 years. This infrastructure will bring next-generation services that will promote: 1) economic growth of businesses and industry; 2) enhanced educational services; 3) access to increased library services and resources; 4) improved access to quality healthcare; 5) interoperability of public safety services; 6) online access to all levels of government services; and 7) provide each citizen the opportunity to avail themselves of the wide range of information resources and services they deem appropriate to improve their quality of life.



STATE OF CALIFORNIA

Wireline and Fixed Wireless Broadband Availability



C. What is the Strategic Planning Framework?

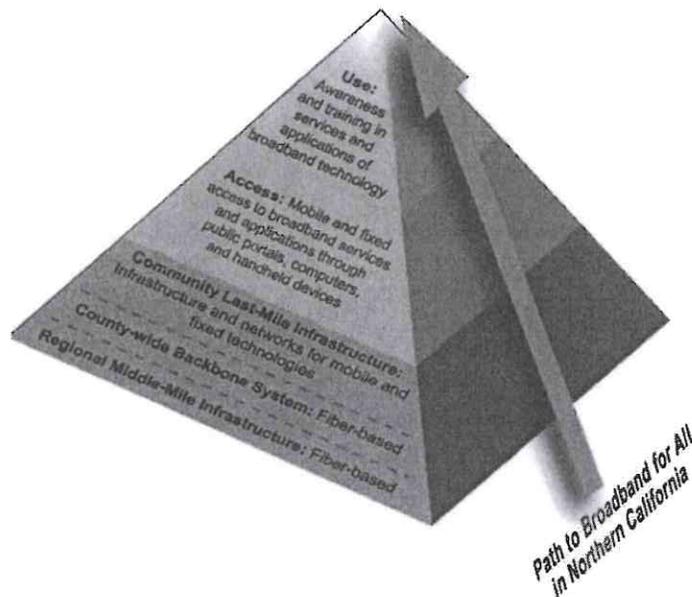
Figure 2.0 below depicts the building blocks and path to achieving access to broadband for all in Northern California. As shown, at the foundation there must be a comprehensive integrated Northern California Regional Middle-Mile Fiber-Based Infrastructure across the 16 counties with the capacity needed today and the growth potential for the long-range future.

As a second tier of this foundation fiber-based infrastructure there needs to be a Countywide Fiber-Based Backbone System that reaches each of the incorporated communities and as many unincorporated communities as possible. Each County Backbone System must be linked into the NCRMMI at multiple points to provide diversity.

Once the blueprint for this two-tiered foundation infrastructure is known, meaningful deployment of this foundation can begin; planning and deployment of community last-mile infrastructures also can be launched with assurance that end users will ultimately have robust connectivity to the worldwide Internet.

Full and comprehensive access from any location within the 16 counties will only be available when the regional and county infrastructures are completed and in place. In the meantime, a wide range of temporary strategies and solutions need to be implemented to maximize access for the greatest number of individuals.

At the apex of the pyramid is the challenge of giving every individual the opportunity to acquire the knowledge and skills needed to effectively gain access to and utilize the data and information readily available over the worldwide Internet that will enable each person to enhance the quality of his/her life. Once the infrastructure and access barriers are removed the tasks of making individuals aware of and becoming trained in the use of the tools should be easier. In the meantime, training programs need to be made available where access is possible.



While the primary thrust of this document is to develop a comprehensive plan for the Northern California Regional Middle-Mile Infrastructure (NCRMMI), portions of several countywide backbone systems will be part of this plan. With the plan the complete county-wide backbone plans and last-mile community infrastructure plans can be developed setting the stage for expanding access and training resulting in increased adoption.

We have adopted this framework and approach because currently, in the 16 Northern California Counties, there is only a piece-meal scattering of fragmented and limited attempts to deploy broadband. There is no comprehensive regional middle mile infrastructure or a completed countywide backbone system, without which there will be no change in adoption.

D. Who will be Responsible for NCRMMI?

Recognizing that they cannot meet Northern California's broadband access needs by working alone, some current telecommunications companies and at least one community-based organization, which represents interests across the 16 counties, are forming Golden Bear Broadband LLC (GBB) to implement, own, manage, and operate the NCRMMI.

E. What Investments are Required?

The total initial capital project cost to implement NCRMMI is estimated at \$120 million.

Golden Bear Broadband, LLC (GBB) intends to submit a CASF infrastructure grant application for 90% funding, or up to \$108 million. The matching 10% funding, or \$12 million, will come from GBB members and potential other sources and investors. The capital investment required from each GBB member will be dependent upon the number of member companies that participate in the GBB and the amounts that can be secured from other sources and non-member investors.

II. INFRASTRUCTURE DESIGN

Figure 3.0 depicts the overall conceptual architecture for the NCRMMI. The NCRMMI covers 2,000 route miles across the 16 counties. It is comprised of 1000 miles of existing fiber owned by long-haul or rural local exchange carriers and 1,000 miles of new construction interconnected in a ring architecture using a fully recoverable and scalable technological platform. There are two “master-rings” equipped to interconnect and integrate five major geographic areas via five main fiber rings and five sub-rings to provide for maximum reach and edge access.

A. Design Goals and Strategies

1. Goals

- Develop a reliable, diverse, integrated and secure network architecture;
- Integrate and connect with each of the county-wide backbone systems;
- Provide anchor institutions (education, health delivery facilities, libraries public safety) fiber access to NCRMMI directly or via the county-wide backbone systems;
- Provide last-mile access by businesses, government agencies and residents via county-wide backbone systems; and
- Provide access by Commercial Last-Mile Internet Providers via direct connection or cell towers.

2. Strategies

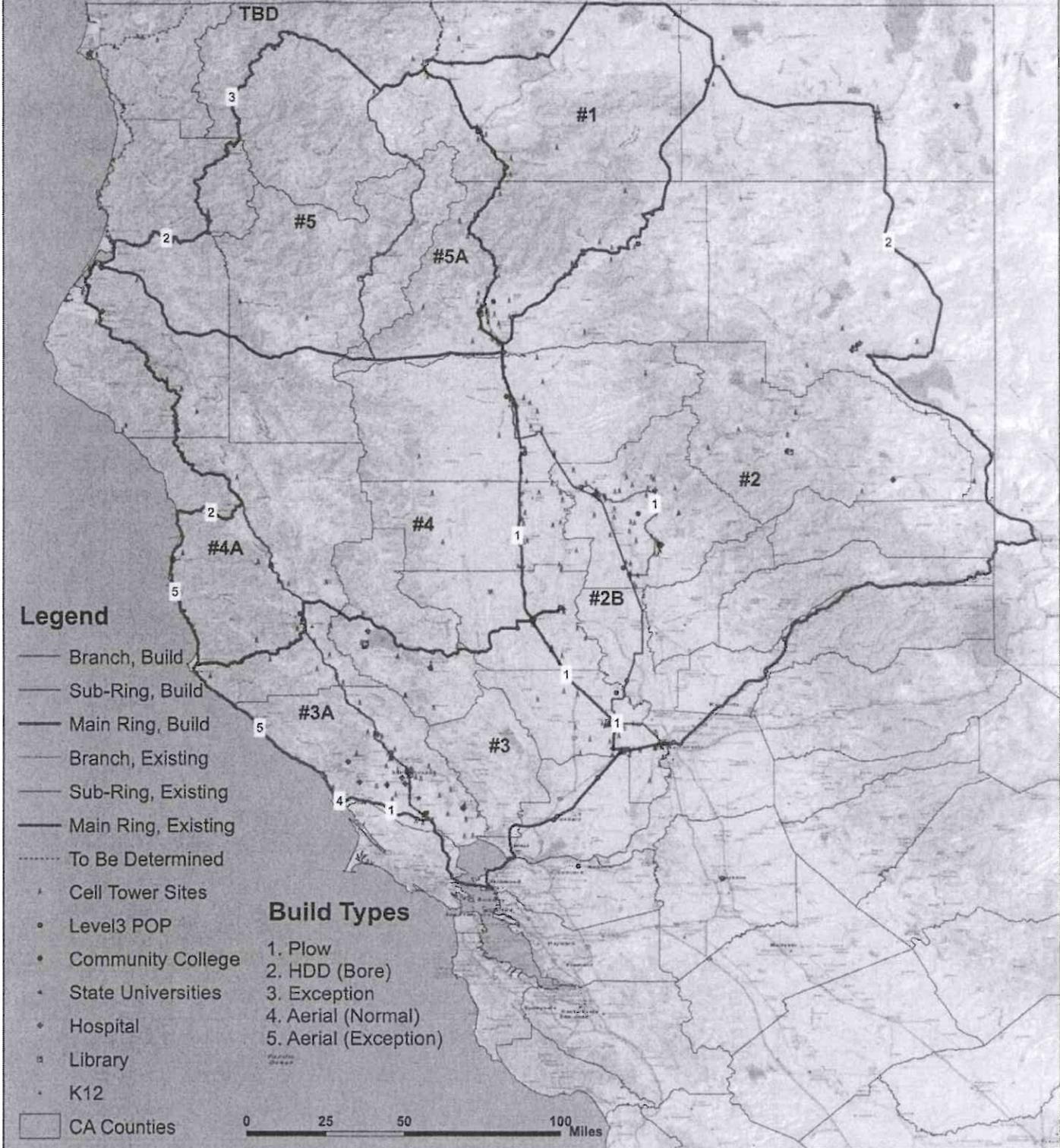
- Utilize existing fiber wherever possible;
- Utilize other existing resources when possible (conduits, poles, colocation, etc.);
- Deploy as much fiber underground as is cost-effective;
- Deploy equipment for regeneration and access is designed to balance costs while providing future expanding access location needs;
- Pass through as many communities as feasible;
- Connect Anchors; and
- Connect Cell Towers to NCRMMI via fiber.

B. Key Characteristics of NCRMMI

The NCRMMI design includes existing and newly constructed fiber connected in a ring architecture using a fully recoverable and scalable technological platform. New construction includes use of county/city road, railroad, State highway, and utility rights-of-way. Construction methods employed are plow, bore, open trench, accessible aerial, and inaccessible aerial.

The majority of the NCRMMI will be underground along railroad routes and major highways. There are routes of the infrastructure that will use aerial connected to power poles; unfortunately, this is the only construction method available on certain routes.

Northern California Regional Middle Mile Fiber Planning 8/29/12

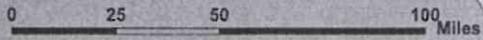


Legend

- Branch, Build
- Sub-Ring, Build
- Main Ring, Build
- - - Branch, Existing
- - - Sub-Ring, Existing
- - - Main Ring, Existing
- To Be Determined
- ▲ Cell Tower Sites
- Level3 POP
- Community College
- State Universities
- Hospital
- Library
- K12
- CA Counties

Build Types

1. Plow
2. HDD (Bore)
3. Exception
4. Aerial (Normal)
5. Aerial (Exception)



In the case of the routes that are designed to use existing fiber acquired from the providers, GBB will acquire one pair of fibers (another pair reserved for future growth needs). Newly constructed routes will have a minimum of 72 fiber strands; there may be locations where the route may have a larger or smaller number of fiber strands.

Designing the NCRMMI with five main and five sub-rings allows a greater number of communities to be connected to a highly reliable middle-mile infrastructure, which has both minimal down time probability and full quality of service control.

Network monitoring, provisioning, and maintenance for NCRMMI will be available 24/7/365. A multi-layer network management support system (NMS) will provide real-time monitoring, technician access, and circuit provisioning. This supports operating flexibility for both the operator and the customer if desired. The NMS will also provide ongoing performance diagnoses, which will also be utilized for planning and forecasting customer and network growth.

The following provides a quick overview of several characteristics in the NCRMMI design.

1. Five Main Rings

As depicted in **Figure 3.0**, there are five main rings within the two master rings. These include:

- #1: Redding - Yreka - Tionesta - Redding
- #2: Redding - Tionesta - Alturas - Susanville - Reno - Sacramento - Redding
- #3: Sacramento - Emeryville - Manchester - Williams - Sacramento
- #4: Manchester - Eureka - Red Bluff - Williams - Manchester
- #5: Eureka - Yreka - Red Bluff - Eureka

2. Five Sub-Rings

As shown in **Figure 3.0**, there are five sub-rings and one branch within the five main rings. These include:

- #2B: Sacramento - Chico - Red Bluff - Sacramento
- #2Bb: Gridley - Oroville - Paradise - Chico - Gridley
- #3A: Petaluma - Manchester - Ukiah - Petaluma
- #4A: Manchester - Fort Bragg - Willits - Ukiah - Manchester
- #5A: Red Bluff - Yreka - Etna - Rte 36 -o Red Bluff

3. Points of Presence

The NCRMMI has the potential of 60 POP locations. Of these, 31 are on the main rings. Each will be initially provisioned for two fully redundant 10 Gbps lambdas that can ultimately grow to 100 Gbps. Each POP can be provisioned for a wide range of services. Services supported include traditional signaling legacy service formats (T1 circuits), but will also provide range of high-speed offerings ranging from 1 Gbps to 10 Gbps. All 31 POP locations are carrier class location with backup power. See **Appendix A, Table 2.0** for list of Points of Presence.

4. Incorporated Communities and Census Designated Places Passed Through

As stated earlier, there are 54 Incorporated Communities and 262 Census Designated Places in the 16 counties. Of these totals, 42 of the Incorporated Communities and 52 of the Census Designated Places are included as part of the NCRMMI Conceptual Design. The other 12

Incorporated are proposed to be part of the county-wide backbone system conceptual designs. Of the 262 Census Designated Places, 52 are included as part of the NCRMMI Conceptual Design. Of the remaining 210, 139 are proposed to be connected to the county-wide backbone systems that will be linked into NCRMMI. See **Appendix A, Table 3.0**. Note that 71 Census Designated Places are currently not included in either. 37 are associated with counties under the leadership of two other regional consortia. We have not had a chance work with them to determine how these locations will be connected. Likewise we have not yet started work on county-wide backbone designs for Shasta and Tehama counties, representing another 31 Census Designated Places

5. Native American Lands that will have Access to NCRMMI

As shown on a map in **Appendix A, Figure 4.0** there are 51 locations/areas designated as part of Native American Lands in Northern California. We are in the process of verifying specific locations so we can determine whether or not these locations are on the NCRMMI or county-wide designs. If not, we plan to figure out how to best reach and serve them.

6. Potential Anchor Sites

There are nearly 90 potential major anchor sites that could be connected via fiber directly to NCRMMI or to the county-wide backbone system. See **Appendix A, Table 4.0** for a starter list.

7. Cell Towers

There are 31 wireless tower locations planned. See **Appendix A, Table 6.0** for the list and proposed implementation plan.

III. IMPLEMENTATION PLAN

The overall approach to implementation will be to initially light the routes where existing fiber has been acquired and where there is the greatest potential to generate revenue. A preliminary construction schedule is in **Appendix A, Table 5.0**. At this point, it is subject to significant changes depending on a number of factors.

The OSP environmental/engineering work will start upon grant award approval. The anchor builds and wireless backhaul builds will begin immediately following grant approval and we'll begin with connecting the anchor sites. GBB will implement connections to the cell towers. See **Appendix A, Table 6.0** for a list and schedule. This strategy allows for quick revenue generation by lighting the IRU routes, and gets members low cost Internet access.

Additional detailed planning of an implementation plan is underway and alternative scenarios will be presented to the GBB when it is officially formed.

IV. Appendix A: Tables and Figures

**APPENDIX A
TABLE 1.0
NORTHERN CALIFORNIA COUNTIES: DEMOGRAPHICS**

COUNTY	NORTHERN CALIFORNIA BROADBAND PLAN																
	2000 Land Area (Acres)	2000 Land Area (Square Miles)	2000 Census Population	2010 Census Population	Percentage Change 2000 to 2010	2010 Persons per Square Mile	No. Incorporated Places	2010 Population of Incorporated Places	No. Census Designated Places	2010 Population of Designated Places	2010 Population of the Balance of County	Number of Households 2010	Median Household Income 2007	% of State Median 2007	% of State Persons below Poverty 2009	Number of Farms 2009	
REDWOOD COAST CONNECT																	
DEL NORTE	644,990	1,008	27,507	28,610	4.01%	28.4	1	7,643	5	5,043	15,924	9,907	\$ 38,252	64.9%	23.1%	1,733	
HUMBOLDT	2,286,400	3,573	126,518	134,623	6.41%	37.7	7	62,707	28	45,771	26,145	36,031	\$ 35,985	61.1%	19.0%	14,733	
MENDOCINO	2,245,760	3,509	86,265	87,841	1.83%	25.0	4	28,685	19	15,163	43,993	34,945	\$ 41,883	70.4%	17.5%	10,673	
TRINITY	2,034,360	3,179	13,022	13,786	5.87%	4.3	-	-	12	10,472	3,314	6,083	\$ 33,346	56.9%	18.2%	1,288	
Sub-total	7,271,450	11,268	253,312	264,860	4.56%	23.5	12	99,035	64	76,449	89,376	106,966	\$ 37,946	64.1%	18.9%	28,027	
% of State			0.71%				37.40%		28.80%		0.85%					0.79%	
NORTHEASTERN CALIFORNIA CONNECT																	
BUTTE	1,049,280	1,640	203,171	220,000	8.28%	134.2	5	136,242	25	54,635	29,123	87,618	\$ 41,186	69.9%	18.5%	17,474	
LASSEN	2,916,670	4,537	33,828	34,895	3.18%	7.7	1	17,947	12	6,838	10,120	10,058	\$ 46,377	78.7%	18.2%	1,656	
MODOC	2,524,220	3,944	9,449	9,886	2.51%	2.5	1	2,827	12	2,792	4,067	4,084	\$ 34,290	58.2%	17.4%	732	
PLUMAS	1,694,370	2,554	20,824	20,807	-0.07%	7.8	1	2,104	46	14,803	3,098	8,977	\$ 42,884	72.4%	12.3%	2,431	
SHASTA	2,422,510	3,783	163,256	177,223	8.56%	46.8	3	109,957	19	19,400	47,866	70,346	\$ 42,552	72.2%	15.5%	15,798	
SISKIYOU	4,023,350	6,287	44,301	44,900	1.55%	7.1	1	20,744	11	3,520	20,536	19,505	\$ 39,218	66.6%	16.1%	4,558	
TEHAMA	1,888,640	2,951	56,039	63,463	13.25%	21.5	3	22,137	14	9,992	31,314	23,767	\$ 38,179	64.8%	18.9%	4,313	
Sub-total	16,459,260	25,718	530,848	570,174	7.40%	22.2	23	311,978	139	112,072	146,174	224,335	\$ 41,325	70.1%	17.2%	46,962	
% of State			1.67%				54.7%		19.60%		2.63%					1.78%	
UPSTATE CALIFORNIA CONNECT																	
COLUSA	736,450	1,151	18,804	21,419	13.91%	18.6	2	11,094	7	5,461	4,364	7,056	\$ 47,472	80.6%	13.4%	1,332	
GLENN	841,470	1,315	26,453	28,122	6.31%	21.4	2	13,457	3	2,217	12,448	9,890	\$ 41,984	71.1%	15.8%	1,792	
LAKE	805,120	1,238	58,309	64,665	10.90%	51.4	3	20,693	13	40,801	13,863	26,548	\$ 36,895	62.6%	22.1%	5,164	
SONOMA	1,008,580	1,576	438,614	483,878	5.51%	307.0	9	338,692	28	54,351	90,835	185,825	\$ 61,505	105.2%	9.3%	53,446	
Sub-total	3,391,620	5,299	562,180	608,084	6.39%	36.8	15	383,246	51	92,430	122,068	229,229	\$ 48,356	3	1	61,724	
% of State			1.66%				64.08%		15.55%		2.04%					1.75%	
CONNECTED CAPITAL REGION																	
YOLO	648,310	1,013	168,660	200,849	19.09%	198.2	4	176,458	9	14,472	9,919	70,872	\$ 56,120	95.2%	15.7%	14,841	
Sub-total	648,310	1,013	168,660	200,849	19.09%	198.2	4	176,458	9	14,472	9,919	70,872	\$ 56,120	95.2%	15.7%	14,841	
% of State			0.65%				37.80%		7.21%		0.94%					0.43%	
TOTALS	27,710,840	43,298	1,515,070	1,633,967	7.85%	37.7	54	970,717	363	295,033	367,427	631,402	\$ 48,409	82.1%	18.3%	151,564	
STATE	94,813,950	135,959	33,871,648	37,253,956	9.99%	238.9						12,577,498	\$ 58,925	100.0%	14.2%	3,531,132	
COUNTRY																	
Region % of State			4.47%				4.39%					5.02%		82.15%		4.39%	

Source: County Business Patterns, U.S. Census Bureau Nonemployer Data

POP Locations

APPENDIX A
Table 2.0
POINTS OF PRESENCE

RSA #	Location	POP/REGEN
1	Tionesta, CA	Regen
	Palo Cedro, CA	POP
	Burney, CA	POP
	Weed, CA	POP
	Dorris, CA	POP
	Mt. Hebron	Spice point
	Mt. Shasta	POP
	Klamath Falls, Ore	POP
	Redding, CA	POP
	Alturas, CA	POP
2	Ravendal, CA	POP
	Susanville, CA	POP
	Westwood, CA	POP
	Chester, CA	POP
	Talylorsville, CA	POP
	Quincy, CA	POP
	Hallelujah Junction, CA	Regen
	Reno, NV	POP
	Truckee, CA	POP
	Blue Canyon, CA	POP
	Auburn (Rivine), CA	POP
	Sacramento, CA	POP
	Robbins, CA	POP
	Biggs, CA.	POP
	Chico, CA	POP
	Red Bluff, CA	POP
	Cottonwood, CA	POP
	3	Sacramento, CA
Davis, CA		POP
Emeryville, CA		POP
Petaluma, CA		POP
Santa Rosa, CA		POP
Ukiah, CA		POP
Clear Lake, CA		POP
Williams, CA		POP
Colusa, CA		POP
Manchester, CA		POP
Point Arena, CA		POP
Gualala, CA		POP
Sea Ranch, CA		POP
Jenner, CA		POP
Bodega Bay	POP	
4	Willits, CA	POP
	Leggatt, CA	POP
	Fortuna, CA	POP
	Ft. Bragg, CA	POP
	Mendocino, CA	POP
	Albion, CA	POP
5	Elk, CA	POP
	Eureka, CA	POP
	Arcata, CA	POP
	Blue Lake, CA	POP
	Willow Creek, CA	POP
	Hoopa, CA	POP
	Wichipec, CA	POP
	Orleans, CA	POP
	Somes Bar, CA	POP
	Sawyers Bar, CA	POP
Weaverville, CA	POP	

**APPENDIX A
TABLE 3.0**

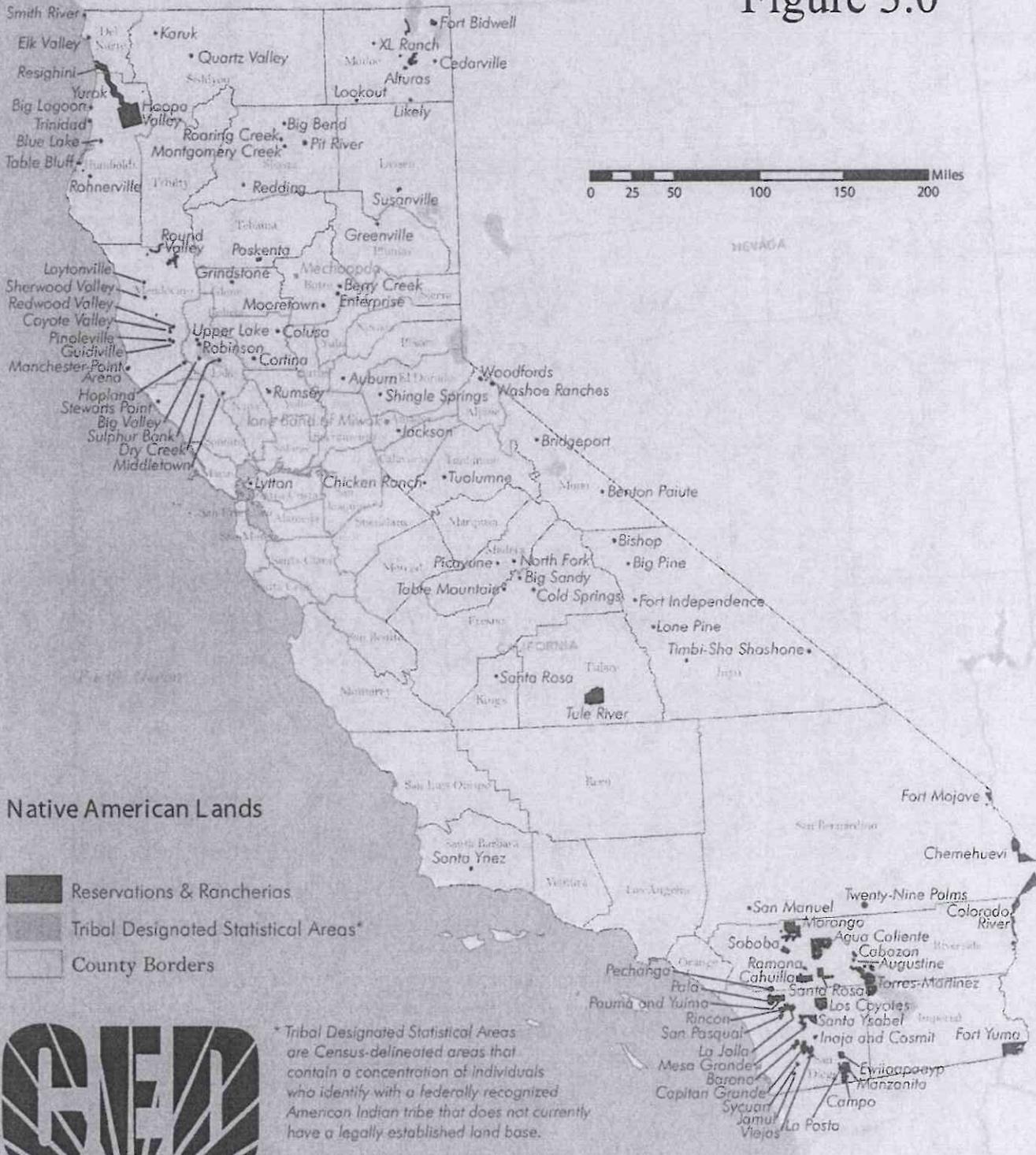
Infrastructure Plans for Incorporated Communities and Census Designated Places

COUNTY	NORTHERN CALIFORNIA BROADBAND PLAN												
	2000 Land Area (Square Miles)	2010 Census Population	2010: Persons per Square Mile	No. Incorporated Places	2010 Population of Incorporated Places	Included as part of NCRMMI Conceptual Design	Connected to NCRMMI via County-wide Backbone Conceptual Design	No. Census Designated Places	2010 Population of Census Designated Places	Included as part of NCRMMI Conceptual Design	Completed via Proposed County-wide Backbone Conceptual Design	Not in Either Design	2010 Population of the Balance of County
REDWOOD COAST CONNECT													
DEL NORTE	1,008	28,610	28.4	1	7,643	1	1	5	5,943			5	15,924
HUMBOLDT	3,573	134,633	37.7	7	62,707	5	2	28	45,771	12		16	26,145
MENDOCINO	3,509	87,841	25.0	4	28,695	4		19	15,163	6	13	10	43,993
TRINITY	3,179	13,786	4.3	-	-			12	10,472	2		10	3,314
Sub-total	11,268	264,860	23.5	12	99,035	9	3	64	76,449	20	13	31	89,376
% of State	7.22%	0.71%											
NORTHEASTERN CALIFORNIA CONNECT													
BUTTE	1,640	220,000	134.2	5	136,242	5		25	54,635	5	20		29,123
LASSEN	4,557	34,895	7.7	1	17,947	1		12	6,828	3	6	3	10,120
MODOC	3,944	9,686	2.5	1	2,827	1		12	2,792	2	10		4,067
PLUMAS	2,554	20,007	7.8	1	2,104	1		46	14,805		46		3,098
SIERRA	3,782	177,223	46.8	3	109,957	3		19	19,400		3	16	47,866
SISKIYOU	6,287	44,900	7.1	9	20,744	8	1	11	3,620	1	9	1	20,536
TEHAMA	2,951	63,463	21.5	3	22,157	3		14	9,992	3		11	31,314
Sub-total	25,718	570,174	22.2	23	311,978	22	1	139	112,072	14	94	31	146,124
% of State	16.49%	1.53%											
UPSTATE CALIFORNIA CONNECT													
COLUSA	1,151	21,419	18.6	2	11,094	2		7	5,461	2	3	2	4,864
GLENN	1,315	28,122	21.4	2	13,457	2		3	2,217	1	1	1	12,448
LARE	1,258	64,665	51.4	2	20,003	2		13	30,801	13		13	13,861
SONOMA	1,576	483,878	307.0	9	338,692	5	4	28	54,351	13	15	15	90,835
Sub-total	5,299	598,084	398	15	383,246	9	6	51	92,830	16	32	3	122,008
% of State	3.48%	1.61%											
CONNECTED CAPITAL REGION													
YOLO	1,013	200,849	198.2	4	176,458	2	2	8	14,472	2		6	9,919
Sub-total	1,013	200,849	198.2	4	176,458	2	2	8	14,472	2	-	6	9,919
% of State	0.65%	0.54%											
TOTALS	43,298	1,633,967	37.7	54	970,717	42	12	262	295,823	52	139	71	367,427
STATE COUNTRY	155,959	37,253,956	238.9										
Region % of State	27.76%	4.39%											

Sources: CPUC and County Business Patterns, U.S. Census Bureau Nonemployer Data
 We have not worked with Redwood Coast and Connected Capital on County-wide Backbone Designs
 Plumas-Sierra Rural Electric Cooperative is addressing these communities as part of its APRR project.
 We have not developed County-wide Backbone Conceptual Designs for these counties.

Native American Lands in California

Appendix A
Figure 3.0



**APPENDIX A
TABLE 4.0
NORTHERN CALIFORNIA: POTENTIAL ANCHOR INSTITUTIONS**

SITE NAME	ADDRESS	CITY/ZIP	COUNTY
CSU-3			
CSU Chico	First & Normal St.	Chico 95929	Butte
CSU Humboldt	1 Harpst Street	Arcata 95521	Humboldt
Sonoma State University	1801 East Cotati Ave.	Rohnert Park 94928	Sonoma
COMMUNITY COLLEGES-14			
Butte College	3565 Butte Campus Drive	Oroville 95965-8399	Butte
College of the Redwoods	7351 Tompkins Hill Road	Eureka 95501-9301	Humboldt
Lassen College	Highway 139	Susanville 96130-3000	Lassen
Mendocino College	1000 Hensley Creek Rd.	Ukiah 95482-0300	Mendocino
Willits Center	11 Marin Streets	Willits 95490	Mendocino
Lake Center	1005 Parallel Drive	Lakeport 95453	Mendocino
Shasta College	11555 Old Oregon Trail	Redding 96049-6006	Shasta
College of Siskiyou	800 College Avenue	Weed 96094-2899	Siskiyou
Yuba CC District			
Woodland College	2300 E. Gibson Road	Woodland 95776	Yolo
Clear Lake Campus	15880 Dam Road Ext.	Clearlake 95422	Lake
Williams Campus (new)	99 Ella Street	Williams 95987	Colusa
Santa Rosa CC District			
Santa Rosa Junior College	1501 Mendocino Ave.	Santa Rosa 95401	Sonoma
Petaluma Center	680 Sonoma Mtn. Parkway	Petaluma 94954	Sonoma
Public Safety Training Center	5743 Skylane Blvd	Windsor 95492	Sonoma
K12-20			
Butte COE	1859 Bird Str.	Oroville 95965	Butte
Del Norte COE	301 W. Washington Blvd.	Crescent City 95531	Del Norte
Glenn COE	924-A 2nd Str.	Orland 95963	Glenn
Humboldt COE	901 Myrtle Ave.	Eureka 95501	Humboldt
Mendocino COE	2240 Old River Road	Ukiah 95482	Mendocino
Ft. Bragg USD	312 s. Lincoln Street	Fr Bragg 95437	Mendocino
NHHS District Office	2755 McKinleyville Ave.	McKinleyville 95519	Humboldt
Lake COE	1152 S. Main Str.	Lakeport 95453	Lake
Lassen COE	472-013 Johnstonville Rd. N	Susanville 96130	Lassen
Modoc COE	139 Henderson Str.	Alturas 96101	Modoc
Plumas COE			
Tulelake Basin Joint USD	400 G Street	Tulelake 96134	Modoc
Shasta COE	1644 Magnolia Dr.	Redding 96001	Shasta
Siskiyou COE	609 S. Gold Str.	Yreka 96097	Siskiyou
Sonoma COE	5430 Skylane Blvd.	Santa Rosa 95403	Sonoma
Tehama COE	1135 Lincoln Street	Red Bluff 96080	Tehama
Red Bluff High School	1260 Union	Red Bluff 96080	Tehama
Trinity COE	201 Memorial Drive	Weaverville 96093	Trinity
Yolo COE	1240 Harter Avenue	Woodland 95776	Yolo
Colusa COE (new)	99 Ella Street (next to CC)	Williams 95987	Colusa
MAIN LIBRARIES-16			
Butte County Library	1820 Mitchell Avenue	Oroville 95966	Butte
Del Norte County Library	190 Price Mall	Crescent City 95531	Del Norte
Willows Public Library	201 N. Lassen Street	Willows 95986	Glenn
Humboldt County Library	1313 Third Street	Eureka 95501	Humboldt
Lake County Library	1425 N. High Street	Lakeport 95453	Lake
Lassen Library District	1618 Main Street	Susanville 96130	Lassen
Mendocino County Library	105 N. Main Street	Ukiah 95482	Mendocino
Modoc County Library	212 W. Third Street	Alturas 96101	Modoc
Plumas County Library	445 Jackson Street	Quincy 95971	Plumas
Shasta Public Libraries	1100 Parkview Avenue	Redding 96001	Shasta
Siskiyou County Free Library	719 Fourth Street	Yreka 96067	Siskiyou
Sonoma County Library	211 E Street	Santa Rosa 95404	Sonoma
Tehama County Library	645 Madison Street	Red Bluff 96080	Tehama
Trinity County Free Library	352 Main Street	Weaverville 96093	Trinity
Woodland Public Library	259 First Street	Woodland 95695	Yolo
Yolo County Library	226 Buckeye	Woodland 95696	Yolo

APPENDIX A

TABLE 4.0

NORTHERN CALIFORNIA: POTENTIAL ANCHOR INSTITUTIONS

SITE NAME	ADDRESS	CITY/ZIP	COUNTY
HOSPITALS-40			
Colusa County(2)			
Colusa Regional Med. Ctr.	199 E. Webster Street	Colusa 95932	Colusa
Colusa Regional Med. Ctr.	501 "E" Street	Williams 95932	Colusa
Butte County(4)			
Biggs-Gridley Mem. Hosp.	240 Spruce Street	Gridley 95948	Butte
Enloe Medical Center	1531 Esplanade	Chico 95926	Butte
Feather River Hospital	5974 Pentz Road	Paradise 95969	Butte
Oroville Hospital	2767 Olive Highway	Oroville 95966	Butte
Del Norte County(1)			
Sutter Coast Hospital	800 East Washington	Crescent City 95531	Del Norte
Glenn County(1)			
Glenn Medical Center	1133 West Sycamore St.	Willows 95988	Glenn
Humboldt County(4)			
Jerold Phelps Comm. Hosp.	733 Cedar Street	Garberville 95440	Humboldt
Mad River Comm. Hosp.	3800 Janes Road	Arcata 95521	Humboldt
Redwood Mem. Hosp.	3300 Renner Drive	Fortuna 95540	Humboldt
St. Joseph Hospital	2700 Dolbeer Street	Eureka 95501	Humboldt
Lake County(2)			
St. Helena Hosp.Clearlake	15630 18th Avenue	Clearlake 95422	Lake
Sutter Lakeside Hospital	5176 Hill Road East	Lakeport 95453	Lake
Lassen County(2)			
Banner Lassen Med. Center	1800 Spring Ridge Drive	Susanville 96130	Lassen
Lassen Comm. Hosp.	560 Hospital Lane	Susanville 96130	Lassen
Mendocino County(3)			
Frank R. Howard Mem. Hosp.	One Madrone Street	Willits 95490	Mendocino
Mendocino Coast Dist. Hosp.	700 River Drive	Fort Bragg 95437	Mendocino
Ukiah Valley Med. Center	275 Hospital Drive	Ukiah 95482	Mendocino
Modoc County(2)			
Modoc Medical Center	228 West McDowell Avenue	Alturas 96101	Modoc
Surprise Valley Comm. Hosp.	741 North Main Street	Cedarville 96104	Modoc
Plumas County(2)			
Plumas District Hospital	1065 Bucks Lake Road	Quincy 95971	Plumas
E. Plumas Health Care Hospital	500 First Avenue	Portola 96122	Plumas
Shasta County(2)			
Mercy Med. Ctr. Mt. Shasta	914 Pine Street	Mt. Shasta 96067	Shasta
Shasta Regional Med. Center	1100 Butte Street	Redding 96001	Shasta
Siskiyou County(1)			
Fairchild Medical Center	444 Bruce Stret	Yreka 96097	Siskiyou
Sonoma County (11)			
Southwest Comm. Health Ctr.	3320 Chanate Rd.	Santa Rosa 95404	Sonoma
Alliance Medical Ctr. Windsor	8465 Old Redwood Hwy.	Windsor 95492	Sonoma
Alliance Medical Ctr. Healdsburg	1381 University Ave.	Healdsburg 95448	Sonoma
Southwest Comm. Health Ctr.	599 Bellevue	Santa Rosa 95407	Sonoma
Southwest Comm. Health Ctr.	751 Lombardi Court	Santa Rosa 95407	Sonoma
Petaluma Health Center	1301 Southpoint Blvd.	Petaluma 94954	Sonoma
West County Health Centers Inc.	6800 Palm Avenue	Sebastopol 95472	Sonoma
West County Health Centers Inc.	16319 Third Street	Guerneville 95446	Sonoma
West County Health Centers Inc.	3802 Main Street	Occidental 95465	Sonoma
Sonoma Valley Health Care Dist.	347 Andrieux Street	Sonoma 95476	Sonoma
Sonoma Valley Community Health Ctr	430 West Napa Street	Sonoma 95476	Sonoma
Tehama County(1)			
St. Elizabeth Comm. Hosp.	2550 Sister Mary Columba D	Red Bluff 96080	Tehama
Trinity County(1)			
Mountain Comm. Med. Ctr.	60 Easter	Weaverville 96093	Trinity
Yolo County(1)			
Sutter Davis Hospital	2000 Sutter Place	Davis 95616	Yolo

APPENDIX A

Table 6.0

NCRMMI

Cell Tower Implementation Schedule Tentative 7-24-12

RSA	Sites	Sites	EA Comp	Eng Start	SHPO Complete	Sites Construction & Installation					Const Start	Const Comp
						Eng Comp	Pre Bid	Material Order	Contract Award			
1	Palo Cedro, CA	1	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	6/1/14	
1	Burney, CA	2	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	6/1/14	
1	Weed, CA	3	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	6/1/14	
1	Mt. Shasta	4	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	6/1/14	
2	Truckee, CA	1	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	7/1/14	
2	Blue Canyon, CA	2	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	7/1/14	
2	Sacramento, CA	3	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	7/1/14	
2	Robbins, CA	4	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	7/1/14	
2	Biggs, CA	5	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	7/1/14	
2	Chico, CA	6	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	7/1/14	
2	Red Bluff, CA	7	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	7/1/14	
2	Cottonwood, CA	8	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	7/1/14	
2	Alturas, CA	9	1/31/14	2/1/14	3/1/14	3/15/14	4/1/14	3/15/14	4/30/14	5/1/14	7/1/14	
3	Manchester, CA	1	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
3	Point Arena, CA	2	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
3	Gualala, CA	3	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
3	Sea Ranch, CA	4	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
3	Jenner, CA	5	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
4	Fl. Dragg, CA	1	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
4	Mendocino, CA	2	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
4	Albion, CA	3	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
5	Blue Lake, CA	1	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
5	Willow Creek, CA	2	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
5	Hoopa, CA	3	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
5	Orleans, CA	4	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
5	Somes Bar, CA	5	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	
6	Newark, CA	6	1/31/14	6/1/14	8/1/14	9/1/14	5/1/14	7/1/15	9/1/14	9/15/14	12/1/14	

FOR IMMEDIATE RELEASE

Media Contact:

Janis Cortese

Publicity and Communications Manager, NECCC/UCCC

(714) 220-3454 – jcortese@cenic.org

Golden Bear Broadband Is Formed To Bring Broadband to Rural Northern California

December 11, 2012 – Redding, CA – Native Business Enterprises (NBE) and Siskiyou Telephone Company have joined forces to form Golden Bear Broadband (GBB LLC) to implement a comprehensive fiber-based broadband capability across 16 rural Northern California counties, the Northern California Regional Middle-Mile Infrastructure (NCRMMI).

GBB LLC will use the NCRMMI plan, developed over the past year by the Northeastern and Upstate California Connect Consortia, to secure the capital funds to implement a robust, comprehensive, cohesive, and diverse broadband capability across Butte, Colusa, Del Norte, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Plumas, Shasta, Siskiyou, Sonoma, Tehama, Trinity, and Yolo counties. Once implemented, GBB LLC will manage and operate NCRMMI to serve the 1.634 million Californians in this region of the State for the next several decades.

The NCRMMI has been designed to serve three primary purposes. First, NCRMMI will be a robust and redundant backhaul infrastructure that is needed throughout Northern California, but which does not currently exist. NCRMMI is needed to provide the quantity and quality of services to businesses, government entities, residential customers, anchor institutions (schools, colleges, universities, hospitals and public safety agencies), Native American communities, and other customers throughout these 16 counties.

Second, NCRMMI has been designed to provide one or more major interconnection points in each county which will link to countywide backbone system infrastructures and through them, to last-mile infrastructures in communities. The Northeastern and Upstate California Connect Consortia have developed conceptual designs for a countywide backbone system for each of the 16 counties.

With NCRMMI in place, users will have diverse access to communications resources and capabilities throughout the state, the nation, and the world at broadband speeds that exceed the standards set by the state and nation as necessary for full participation in our 21st century technological society. Thanks to the infrastructure fiber-optic base, these speeds will be easily increased as these standards increase.

Third, NCRMMI has been designed to ensure potentially more than 90 major anchor sites have fiber connectivity directly to NCRMMI, or to individual countywide backbone systems that connect to NCRMMI.

In essence, NCRMMI has been designed to be more than just a “regional middle-mile” infrastructure. It is the foundation to providing broadband services to this region of California.

ABOUT GBB LLC

GBB has two companies forming its membership, Native Business Enterprises (NBE) and Siskiyou Telephone. These companies bring diverse backgrounds and experience to GBB. Siskiyou is a communications company that has over 100 years of experience in providing a wide range of telecommunications services to rural areas within northern California. NBE is an assertive start-up company led by seasoned principals long-steeped in experience and knowledge of what Native American communities need. Both companies are minority business enterprises.

Native Business Enterprises, LLC

Native Business Enterprises (NBE) is a joint venture between the Ione Band of Miwok Indians, one of the over 111 federally recognized California Indian Tribes and NativeOne Financial Holdings LLC, a native-owned company. Established in March 2012, NBE has created a highly profitable business model and an economic engine that is capable of a successful entrance into the US government procurement business while creating jobs and careers. NBE is licensed and certified as a priority preference SDB/MBE (Small Disadvantaged Business & Minority Business Enterprise) company, structured as a "Section 17 Tribal Corporation"; enacted by the Congress of the United States under the Indian Reorganization Act of June 1934 (48 Stat.984), 25 U.S.C.-46.

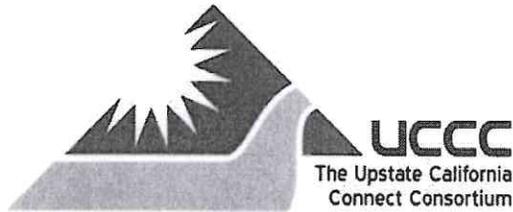
Although NBE is based in Plymouth, California on the Ione Miwok reservation, the plan is to engage all native Indian reservations in Northern California to become a part of NBE and especially to become involved with the development of NCRMMI by GBB.

Siskiyou Telephone Company

A true pioneer in the history of bringing telecommunications capabilities to rural America, Siskiyou Telephone was founded in 1896 by a group of local business leaders to serve a number of communities in Siskiyou County. Over its first 60 years Siskiyou Telephone grew into a 2,256 square mile service area. In 1955 a flood dealt a deathly blow to its aging plant, but the leadership secured a loan from the Rural Utilities Service in 1957 and by 1960 Siskiyou Telephone was again flourishing with very modern technology including a microwave system. Struck by another flood in 1965 the company launched a long-range program of utilizing buried cable.

Over the past five decades Siskiyou Telephone has had an aggressive strategy of updating its technology to provide its customers the latest capabilities and services. In 2006, Siskiyou Telephone launched a 15-year program to rebuild its plant in preparation to provide “fiber to the home” throughout its entire serving areas.

Siskiyou Telephone, through a century of leadership from the Dannenbrink-Hendricks family, and its current President James Lowers, Siskiyou Telephone brings to GBB a deep history and knowledge of what it takes to serve customers in rural regions and the tenacity and skills to make NCRMMI a success. Siskiyou is a women minority business enterprise (WMBE).



To: Tracey Quarne, Superintendent
Glenn County Office of Education

From: Tom West *Tom West*
Northeastern and Upstate California Connect Consortia

Subject: **Northern California Regional Middle-Mile Infrastructure Project:
Your Support**

Date: December 13, 2012

Early this year, with small planning grants from the California Public Utilities Commission (CPUC), two regional consortia, encompassing the leadership from rural Northern California counties were formed. Over the course of the year (even before the funding of the two consortia efforts) we worked on achieving two major outcomes:

- Developing a plan for the Northern California Regional Middle Mile Infrastructure (NCRMMI) across 16 rural counties-Butte, Colusa, Del Norte, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Plumas, Shasta, Siskiyou, Sonoma, Tehama, Trinity and Yolo (very similar to the CVNGBIP).
- Facilitating the formation of the Golden Bear Broadband LLC (GBB), an entity comprised of existing telecommunications providers and community-based organizations in northern California to take on pursuing a grant from the CPUC for the implementation of NCRMMI and then to carry on the management and operation of it.

We have accomplished both outcomes. Please find attached a copy of the **“Concept Design for the NCRMMI”** and a copy of the news release announcing the formation of GBB.

We are now are poised to have GBB submit an application to the CPUC by February 1, 2013 for a major grant from the California Advanced Services Fund (CASF) Infrastructure Program in the amount of \$108 million.

We are seeking support from a wide range of entities in these 16 counties that will benefit from the deployment of a comprehensive, robust and redundant NCRMMI. ***There are twenty (20) K12HSN potential sites in our plan to connect to NCRMMI via direct fiber connections; your county facility is identified as one of these sites.***



We have also targeted the California State University campuses, Community Colleges, County Libraries and major health facilities, as major anchor sites.

We would very much like to have letters of support from you as the County Superintendent. Please find enclosed a sample "letter of support".

Please let me know if you have any concerns or suggestions. I am also available to give you a briefing, if needed. You can check out the overall efforts of the two regional consortia on the web sites.

www.necalbroadband.org

www.upcalbroadband.org

cc: Anne J. Mallory, K12HSN Chair; Louis Fox CENIC; and, Russ Selken, K12HSN

Three (3) Enclosures



The Upstate California Connect Consortium
is composed of members from Colusa, Glenn, Lake, and Sonoma counties
and led by CENIC and the Center for Economic Development at CSU Chico.



CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: VIII.B.2.

MEETING DATE: January 7, 2013

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: Meeting Start Time (Discussion/Direction to Staff)

City Manager will seek Council direction on possible changes to the start time for regular City Council meetings.

BACKGROUND

Orland City Council meetings have had a 7:30 PM standard start time since at least 2001 when it was codified as OMC 2.04.010. Some staff and council members have indicated interest in reconsidering an earlier start time, perhaps 7:00, 6:30 or even 6:00. Closed sessions are typically started after the regular agenda is completed, sometimes late in the evening. If desired, staff could be directed to prepare an ordinance amendment to effect a change in meeting start time.

State Government Code Section 54950.5 (Brown Act) regulates meetings generally and restricts locations, but as to start times regulates only the publication and noticing.

DISCUSSION

City commissions, which hold public meetings on self-appointed schedules, generally choose for 6:00 or 6:30 start times. The planning commission starts the latest, at 7:00. Orland Unified School District starts its meetings at 7:00.

Willows, Colusa and Red Bluff start at 7:00 preceded by closed sessions. Corning starts at 7:30 preceded by closed sessions. Gridley starts at 7:00 preceded by study sessions and followed by closed sessions. Williams and Oroville start at 6:00 pm followed by closed session items. Chico and Biggs start regular meetings at 6:30.

Attachment: State Government Code relevant regulation (extracted)

RECOMMENDATION:

Consider and direct staff.

Fiscal Impact of Recommendation: None.

RELEVANT STATE GOVERNMENT CODE

54953. (a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

54954. (a) Each legislative body of a local agency, except for advisory committees or standing committees, shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body, the time and place for holding regular meetings.