

CITY COUNCIL
James Paschall Sr., Mayor
Salina J. Edwards, Vice Mayor
Bruce T. Roundy
Charles Gee
Dennis G. Hoffman

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER
Peter R. Carr

CITY OFFICIALS
Angela Crook
Assistant City Manager/City Clerk
Pamela Otterson
City Treasurer

If anyone wishes to address the City Council on an item to be considered at this meeting, please complete a Speaker Request Form and submit to the City Clerk before the meeting begins. (optional)

Meeting Place: Carnegie Center
912 Third Street
Orland, CA 95963

AGENDA **REGULAR MEETING, ORLAND CITY COUNCIL** **Monday, January 6, 2014**

1. **CALL TO ORDER – 7:30 p.m.**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ORAL AND WRITTEN COMMUNICATIONS**

A. Citizen Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor; however, no formal action or discussion will be taken unless placed on a future agenda. Public is advised to limit discussion to one presentation per individual. While not required, please state your name and address for the record. **(Oral communications will be limited to three minutes).**

B. Commission Reappointments/Appointments:

Public Safety Commission – 2 vacancies with new terms expiring Dec. 31, 2015 and two vacancies to fill unexpired terms of Dec. 31, 2014. Eligible applications received: Debbie DeMarco, Trish Saint-Evens, Roger Hansen, and E. Ann Butler.

C. Fire Chief

Annual update on Fire department activities.

5. CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for December 16, 2013.
- C. Approve schedule of impact fees by category for year end June 30, 2013.
- D. Accept resignation from George Turnbull which serves on the Arts Commission; advertise to fill unexpired term through December 31, 2016.

Comments from the public are welcome. The Mayor will announce the opportunity for comments related to Public Hearings and/or each action item on the agenda. Please limit your comments to five minutes per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

6. PUBLIC HEARINGS

- 1. Text Amendment – Orland Municipal Code Section 15.42, Development Impact Fees.** A proposed text amendment to Section 15.42, *Development Impact Fees* of Title 15, *Buildings and Construction* of the Orland Municipal Code to repeal and replace Section 15.42.020, *Findings*. The proposed action would modify the text of Section 15.42.020 to remove the existing references and findings resulting from the 1998 Development Impact Fee Nexus Study and replace Section 15.42.020 with narrative text consistent with the 2013 Development Impact Fee Nexus Study and establishing revised Findings for the adoption of updates to the City's Development Impact Fee program. The proposed action is a first-reading (introduction) of the proposed Ordinance.
- 2. To be continued to next City Council meeting on January 21, 2014- Approval of the *City of Orland Development Impact Mitigation Fee Nexus Study* and approving Resolution 2014-XX adopting fee amounts; and, introduction of Ordinance number 2014-XX amending Orland Municipal Code Section 15.42.020, *Findings* related to the adoption of an updated **Development Impact Fee Study**.** The City of Orland has prepared a Development Impact Fee Nexus Study pursuant to Section 66000 of the California Government Code evaluating the cost of providing new capital improvements for the following public facilities and services: a) Law Enforcement, b) Fire Protection, c) City Hall, d) Parks and Recreation, e) Libraries, f) Transportation, g) Storm Drainage, and, h) Community Center. Based on recommendations of this Impact Fee Nexus Study, the City of Orland is proposing to update its existing capital facilities impact fees for public facilities and services for new construction as outlined in the Study. To achieve this purpose, the City Council is being asked to approve the Study and introduce as a first-reading of an Ordinance to amend the City's existing fee program. If the City Council adopts the fees, these fees will not become effective for 60 days following the final action on the adoption of the fee as defined in Section 66000 of the Government Code.

7. ADMINISTRATIVE COMMUNICATIONS

A. City Manager – Pete Carr

Update on City projects.

8. CITY COUNCIL COMMUNICATIONS AND REPORTS

9. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on January 2, 2014.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 865-1601 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

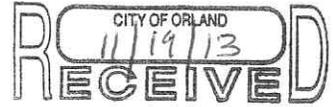
**PUBLIC SAFETY COMMISSION
FOUR APPOINTMENTS
TWO NEW TERMS EXPIRE 12/31/2015
TWO UNEXPIRED TERMS 12/31/2014**

Gary Campbell	Term Expires 12/31/13
Debbie DeMarco	Term Expires 12/31/13
Larry Bates (resigned)	Term Expires 12/31/14
Mary Schreiber (resigned)	Term Expires 12/31/14

Applications Received:

*Debbie DeMarco	(application enclosed)
Trish Saint-Evens	(application enclosed)
Roger Hansen	(application enclosed)
E. Ann Butler	(application enclosed)

*Desire for reappointment to commission



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- Arts Commission
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
Public Works Commission
[X] Safety Commission
[X] Reappointment to Commission

Name Debbie DeMarco
*Address 430-A yolo st
Mailing Address
Home Phone: (530) 774-1537
Work Phone:
Fax:
E-mail: deb_e-d@yahoo.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate [X] GED Location Orland High
Other formal education

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with 3 columns: Period, Employer (include location), Position/Title. Row 1 contains 'None'.

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? no. If yes, please list name and relationship:

Year you became an Orland resident. 1931

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. Orland Ride,
Orland Women's Improvement Club, Volunteer
at Senior Center Thrift Store

Briefly state your reasons for interest in the appointment sought. _____

Been on Safety Commission since 2010

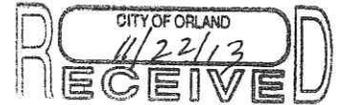
I certify that the foregoing is true and correct to the best of my knowledge.

Abbie LeMay
Signature

Date: 11-18-13

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest (Form 700) as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
815 Fourth Street
Orland, CA 95963



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- Arts Commission
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
Public Works Commission
[X] Safety Commission
Reappointment to Commission

Name Trish Saint-Evens
*Address 6825 County Rd 15
Mailing Address P.O. Box 302
Home Phone: 530 865-9357
Work Phone: 530 321-6320
Fax: () 865-9357
E-mail: Trish.S.BasketCase@hotmail.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate [X] GED Location
Other formal education Cardiovascular Technologist &
Ultrasound Tech 12 years Nursing 28 yrs

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with 3 columns: Period, Employer (include location), Position/Title. Row 1: 2000-Present, Self Employed owner, Thrifty Thread 4 Thing, Trish's Basket Case.

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 1980

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? NO If yes, explain.

List civic activities, clubs, association, etc. 42nd DAA, Fair Board Director, Chamber of Commerce, Glenn General Hosp Board of Directors, Beta Sigma Phi-Tau Alpha

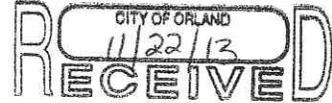
Briefly state your reasons for interest in the appointment sought. I have always been concerned about safety of the citizens of Orland. I am joked with by my family for being a safety freak. i.e; lock your doors, put on your seat, wear safety goggles etc, etc. But in all seriousness, I think I can help to make our town a safe place to live and a safe place to visit. Our town has come along way with the help of prior commission members and I hope I can help to continue that

Irish Saint-Eliens
Signature

Date: 11/22/13

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Return form to: City Clerk
815 Fourth Street
Orland, CA 95963



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

- Arts Commission
City Council
Economic Development Commission
Library Commission
Parks & Recreation Commission
Planning Commission
Public Works Commission
Safety Commission
Reappointment to Commission

Name Roger Hansen
*Address 200 E-Yolo
Mailing Address Same
Home Phone: () 530-520-4129
Work Phone: () 530-865-8080
Fax: () 530-865-8085
E-mail: r.hansen@baldwinminklerfarms.com

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate yes GED Location Hamleton City
Other formal education

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Table with 3 columns: Period, Employer (include location), Position/Title. Row 1: 91-now, Baldwin Minkler, management.

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 75

Are you a City of Orland registered voter? yes

Have you ever been convicted of a felony? NO If yes, explain.

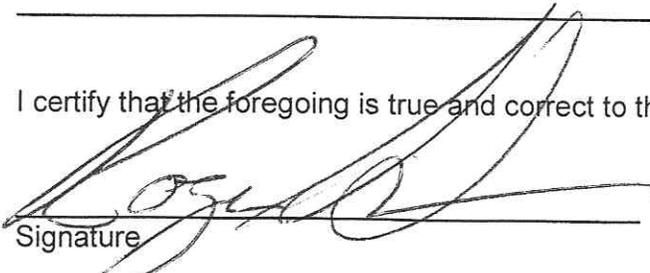
List civic activities, clubs, association, etc. _____

Briefly state your reasons for interest in the appointment sought. _____

To help make sure our youth have good facilities and programs

I certify that the foregoing is true and correct to the best of my knowledge.

Signature



Date: 11-19-2013

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest (Form 700) as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
815 Fourth Street
Orland, CA 95963



CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to Which Appointment is Sought:

___ Arts Commission

___ City Council

~~XX~~ Economic Development Commission

___ Library Commission

___ Parks & Recreation Commission

___ Planning Commission

___ Public Works Commission

X XX Safety Commission

___ Reappointment to Commission

Name: E. Ann Butler

*Address: 6136 County Road 12

Mailing Address: same

Home Phone: 530-865-3494

Work Phone: 530-934-1319

Fax: 530-934-7679

E-mail: rawhide43@sbcglobal.net

* Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below, if reapplying for appointment to a commission

EDUCATION

High School Graduate XX GED ___ Location Sylmar, California

Other formal education:

- Colorado State University, Online Professional Masters in Business Administration (MBA) Credit hours earned: 10, (FA12, SP13 semesters). Expected grad date: Sp 2014
California State University, Chico. Bachelor of Science Degree: Business Administration 2010

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

Period Employer (include location) Position/Title

Table with 3 columns: Period, Employer, Position/Title. Row 1: March 1986 to Present (27 years), US Federal Government, Dept. of Interior (Willows, Calif), Administrative Services. Row 2: Dept. of Agriculture (Lassen County), Accounting.

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? NO. If yes, please list name and relationship:

Year you became an Orland resident. 9 years (since 2004)

Are you a City of Orland registered voter? Yes.

Have you ever been convicted of a felony? No.

List civic activities, clubs, association, etc. :

- Glenn-Colusa Cattlewomen
- Tehama County Cattlewomen
- Glenn County Sheriff Posse
- Glenn County Fair Horse Show Manager – 2004-2010

Briefly state your reasons for interest in the appointment sought:

When I read the article about the Economic Development Commission's (EDC) vacancy in Wednesday, June 19, 2013 edition of the Orland Press Register, I wanted to apply. I have a strong desire to assist in the growth for Orland. If I was a member of the EDC, I would pursue marketing aspects for Orland's business community that will support its heritage as well as serve the people and families that live in Orland and its surrounding areas. I would like to see the business community strong in serving its people and visitors with the products that they go out-of-town to purchase. Also, I will support the maintenance and updating of the city's infrastructure so Orland will be a desirable place to establish a business that will maintain sustainability for the communities success. I have a business career background as well as my education. *Currently, I am the secretary of the Construction office Safety Committee. I have served in this capacity for 1 year*
I will work with the members of the all of the commissions, business owners, and all members of the community for all activities for the City of Orland's economic development.

I certify that the foregoing is true and correct to the best of my knowledge.

G. Ann Butler Date: *12/11/2013*

Signature

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

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 Angela Crook
 Assistant City Manager/City Clerk
 Pamela Otterson
 City Treasurer

CITY MANAGER
 Peter R. Carr

WARRANT LIST

January 6, 2014

WARRANT	12/30/13	\$	2,045.00
WARRANT	1/2/14	\$	268,543.24
PAYROLL	12/12/13	\$	50,264.75
PAYROLL	12/12/13	\$	23,807.65
PAYROLL	12/19/13	\$	15,479.73
PAYROLL	12/26/13	\$	46,784.82
PAYROLL	12/26/13	\$	25,431.08
TOTAL		\$	<u>432,356.27</u>

APPROVED BY

James Paschall, Mayor

Salina J. Edwards, Vice-Mayor

Bruce T. Roundy, Councilmember

Dennis Hoffman, Councilmember

Charles Gee, Councilmember

City of Orland

Warrant listing for December 30, 2013:

<u>Check No</u>	<u>Check Date</u>	<u>Name</u>	<u>Amount</u>	<u>Description</u>
39869	12/30/13	Angie Crook	300.00	City Clerk Stipend
39870	12/23/13	Salina Edwards	240.00	Council member services
39871	12/30/13	Charlie Gee	240.00	Council member services
39872	12/30/13	Dennis Hoffman	240.00	Council member services
39873	12/30/13	Orland Masons	350.00	AC/gallery rent
39874	12/30/13	Pam Otterson	175.00	Treasurer Stipend
39875	12/30/13	James Paschall Sr	260.00	Council member services
39876	12/30/13	Bruce Roundy	<u>240.00</u>	Council member services
Total disbursements:			<u>2045.00</u>	

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
039868	12/18/13	POW01	Jeff D. Powell	2475.00	.00	2475.00	002H	BD/contract svcs
039877	01/02/14	AME00	AMERICAN FAMILY LIFE	851.79	.00	851.79	Dec 13	Supplemental insurance
039878	01/02/14	ATT06	A T & T	16.09 16.11 16.09 834.99 108.06 290.74	.00 .00 .00 .00 .00 .00	16.09 16.11 16.09 834.99 108.06 290.74	38688 38689 57636 121013 12/19/13 12/20/13	PW/lift station PW/lift station PW/lift station Phone usage PD/radio phone line PW/well communications
			Check Total.....:	1282.08	.00	1282.08		
039879	01/02/14	ATT07	A T & T	31.65	.00	31.65	120713	PW/well communications
039880	01/02/14	AYR03	Ian Ayres	100.00	.00	100.00	Jan 2014	PD/uniform allowance
039881	01/02/14	BAL00	Knife River Construction	138.47	.00	138.47	896;009	PW/wet patch
039882	01/02/14	BAR03	Charles Barnes	100.00	.00	100.00	Jan 2014	POLICE DEPT UNIFORMS
039883	01/02/14	BAS00	Basic Laboratory, Inc	275.20	.00	275.20	1210-1224	PW/lab svcs
039884	01/02/14	BOL00	Bollinger Insurance	300.00	.00	300.00	12-26-13	Rec/field insurance
039885	01/02/14	BRO02	DARYL R. BROCK CPA	4950.00	.00	4950.00	123013	FinDir/contract svcs
039886	01/02/14	BUC00	BUCKE'S FEED & GRAIN	59.72	.00	59.72	188954	PD/K9supplies
039887	01/02/14	CAR02	CARDMEMBER SERVICE	41.00	.00	41.00	12-26-13	Rec/misc supplies
039888	01/02/14	CAR03	GRANT CARMON	100.00	.00	100.00	Jan 2014	POLICE DEPT UNIFORMS
039889	01/02/14	CES00	Kyle Cessna	100.00	.00	100.00	Jan 2014	POLICE DEPT UNIFORMS
039890	01/02/14	CHE00	CHEVRON	51.73	.00	51.73	Dec2013	PD/gas;travel
039891	01/02/14	COR00	CORNING LUMBER CO., INC.	110.04	.00	110.04	12/25/13	PW/supplies
039892	01/02/14	COR04	CORBIN WILLITS SYSTEMS	479.02	.00	479.02	B312151	MultiDepts/software suppo
039893	01/02/14	CRE00	CREATIVE COMPOSITION	106.00 236.90	.00 .00	106.00 236.90	85788 85819	Councilmember business ca Envelopes
			Check Total.....:	342.90	.00	342.90		
039894	01/02/14	CSA00	CSAC-EIA	288.09	.00	288.09	14401034	EmployeeAssistProgram
039895	01/02/14	CSU05	The CSU, Chico Research F	393.00	.00	393.00	2014	EconomicForecastConf
039896	01/02/14	DEF01	PAT DEFRIES	50.00	.00	50.00	Nov/Dec13	Rec/seniorsize instructor
039897	01/02/14	FAI01	FAIL SAFE	600.00	.00	600.00	6929	FD/testing for #26
039898	01/02/14	FLO00	FLOR'S	40.91	.00	40.91	2783	FD/cleaning supplies
039899	01/02/14	FRA00	FRANCOTYP-POSTALIA, INC.	159.48	.00	159.48	1778570	PostageMeter rental
039900	01/02/14	GAL01	GALE GROUP	42.52	.00	42.52	50890064	Lib/lg print books
039901	01/02/14	GLS01	GLENN CO. FLEET SERVICES	3986.12	.00	3986.12	FL1450	PD/vehicle lease
039902	01/02/14	GOL02	GOLDEN STATE FLOW	4369.11	.00	4369.11	603;626	PW/meters
039903	01/02/14	HOL04	Holiday Pools	142200.00	.00	142200.00	122713	Rec/Pool renovation
039904	01/02/14	JOH02	SEAN JOHNSON	100.00	.00	100.00	Jan 2014	POLICE DEPT UNIFORMS
039905	01/02/14	KYO00	GE CAPITAL	274.13	.00	274.13	6569	Copier Lease
039906	01/02/14	LAN05	Waldemar A. Lang	275.00	.00	275.00	498769	BD/inspection svcs
039907	01/02/14	LED01	Jessica Leday	100.00	.00	100.00	Jan 2014	POLICE DEPT UNIFORMS
039908	01/02/14	LEM00	Severn Lemstrom	100.00	.00	100.00	Jan 2014	PD/uniform allowance
039909	01/02/14	MAT04	MATSON & ISOM	50.00 64.00	.00 .00	50.00 64.00	44396 44605	Website update Multi-depts/postini
			Check Total.....:	114.00	.00	114.00		
039910	01/02/14	MIL00	MILLER GLASS, INC.	137.26	.00	137.26	3-212922	Library light covers
039911	01/02/14	NAF00	NAPA AUTO PARTS	122.88 4290.55	.00 .00	122.88 4290.55	665;759 12/24/13	FD/equip maint PW/equip maint;supplies
			Check Total.....:	4413.43	.00	4413.43		
039912	01/02/14	OCL00	OCLC.Inc Dept 34299	95.54	.00	95.54	287276	Lib/ILLsoftware
039913	01/02/14	ORH00	ORLAND HARDWARE	18.43	.00	18.43	12/26	FD/bldg maint

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
039913	01/02/14	ORH00	ORLAND HARDWARE	1874.59	.00	1874.59	122713	PW/supplies
			Check Total.....:	1893.02	.00	1893.02		
039914	01/02/14	PER00	STATE OF CALIF PERS	17497.75	.00	17497.75	11-2013-4	PERS PAYABLE
				17577.76	.00	17577.76	12-2013-3	PERS PAYABLE
			Check Total.....:	35075.51	.00	35075.51		
039915	01/02/14	PET05	PETTY CASH CITY HALL	6.11	.00	6.11	12-17-13	Certified mail postage
039916	01/02/14	PET07	PETTY CASH PUBLIC WORKS	34.00	.00	34.00	121913	PW/misc supplies
039917	01/02/14	PGE00	PG&E	250.95	.00	250.95	120913	FD/utility usage
				139.33	.00	139.33	121013	Rec/LelyPark
				50.92	.00	50.92	121813	PW/traffic control
				61.65	.00	61.65	121913	PW/RdMlift station
				10.84	.00	10.84	131209	Rec/LLpitching machine
				20169.89	.00	20169.89	12/05/13	Utility usage
				23.27	.00	23.27	12112013	WalkerStPedestal
			Check Total.....:	20706.85	.00	20706.85		
039918	01/02/14	PMC00	PACIFIC MUNICIPAL CONSULT	2830.85	.00	2830.85	38956	Plan/HousElement Update
				442.50	.00	442.50	38957	ImpactFeeUpdateStudy
				6419.70	.00	6419.70	38959	Plan/contract svcs
			Check Total.....:	9693.05	.00	9693.05		
039919	01/02/14	PON00	PONCI'S WELDING	205.81	.00	205.81	57389	PW/equip maint
039920	01/02/14	QUI02	QUILL CORP.	322.70	.00	322.70	7692624	Rec/BuildMaint
				44.05	.00	44.05	7692697	Rec/BuildMaint
				616.74	.00	616.74	1122-1204	Office supplies
			Check Total.....:	983.49	.00	983.49		
039921	01/02/14	ROL00	ROLLS, ANDERSON & ROLLS	13857.55	.00	13857.55	121613	CE/contract svcs
039922	01/02/14	SIM04	Bryan Simpson	100.00	.00	100.00	Jan 2014	PD/uniform allowance
039923	01/02/14	SIM05	Bryan Simpson	49.00	.00	49.00	12/13/13	PD/CPRtrainingReimb
039924	01/02/14	STO04	STONCREEK PEST CONTROL	92.00	.00	92.00	121313	Pest control
039925	01/02/14	SUN03	SunTrust Equipment	3651.19	.00	3651.19	1513983	PW/sewer truck payment
039926	01/02/14	TEA02	Teacher's Book Connection	278.05	.00	278.05	1126-1217	Lib/children's books
039927	01/02/14	TER01	TERMINIX INTERNATIONAL	38.00	.00	38.00	330751454	FD/pest control
039928	01/02/14	TOL00	J.C. TOLLE	100.00	.00	100.00	Jan 2014	POLICE DEPT UNIFORMS
039929	01/02/14	TRA02	TRANSAMERICA	505.71	.00	505.71	Dec2013	Supplemental insurance
039930	01/02/14	TRI03	Tri-County Portable Toile	80.00	.00	80.00	1099	PW/green waste
039931	01/02/14	VAN00	VANTAGE POINT TRANSFER AG	1683.08	.00	1683.08	1128-1211	DefCompPay#304591
				1683.08	.00	1683.08	1212-1225	DefCompPay#304591
			Check Total.....:	3366.16	.00	3366.16		
039932	01/02/14	VER03	Verizon Wireless	328.84	.00	328.84	971678131	Cell phone usage
039933	01/02/14	VLA00	RAYMOND J. VLACH	100.00	.00	100.00	Jan 2014	POLICE DEPT UNIFORMS
039934	01/02/14	WEC00	WECO INDUSTRIES, INC.	947.35	.00	947.35	0030692	PW/VacCon camera
039935	01/02/14	WES00	WESTSIDE CARD LOCK	79.07	.00	79.07	110613	BD/gasoline usage
				590.70	.00	590.70	123b43	FD/fuel
				2086.70	.00	2086.70	123b46	PD/gasoline usage
				3625.31	.00	3625.31	123b47	PW/fuel usage
				55.19	.00	55.19	123b45R	Rec/fuel usage
			Check Total.....:	6436.97	.00	6436.97		
039936	01/02/14	WIL08	Willdan Engineering	60.00	.00	60.00	004-11982	Grants/Papst Ave crossing
039937	01/02/14	YOD01	YODERS REFRIGERATION,LLC	112.50	.00	112.50	6078	PW/shop equip maint
039938	01/02/14	\C030	COOK, BETTY	40.08	.00	40.08	000B40101	MQ CUSTOMER REFUND FOR CO
039939	01/02/14	\D015	TANGLE, DEE	150.00	.00	150.00	000B40101	MQ CUSTOMER REFUND FOR DE
039940	01/02/14	\F011	FLYNN, THOMAS	6.96	.00	6.96	000B40101	MQ CUSTOMER REFUND FOR FL
039941	01/02/14	\G030	MYERS GILMORE, SAMANTHA	23.89	.00	23.89	000B40101	MQ CUSTOMER REFUND FOR GI
039942	01/02/14	\H020	HANDS, ROBERT	63.99	.00	63.99	000B40101	MQ CUSTOMER REFUND FOR HA
039943	01/02/14	\N009	NIEGEL, SAM	29.97	.00	29.97	000B40101	MQ CUSTOMER REFUND FOR NI
			Cash Account Total.....:	268543.24	.00	268543.24		
			Total Disbursements.....:	268543.24	.00	268543.24		

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday December 16, 2013

7:30 p.m.

Meeting called to order by Mayor Paschall. Meeting opened with the pledge of Allegiance.

ROLL CALL

Councilmembers present: Charles Gee, Dennis Hoffman, Bruce Roundy, Vice Mayor Salina Edwards and Mayor Jim Paschall, Sr.

Councilmembers absent: None

Staff present: Recreation Director Joe Fenske, City Librarian Jody Meza, Chief of Police J.C. Tolle, City Attorney Greg Einhorn, Assistant City Manager/ City Clerk Angie Crook and City Manager Pete Carr

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

None

Commission Reappointments/Appointments:

Economic Development Commission – Three vacancies with new terms expiring Dec. 31, 2015 and one vacancy to fill an unexpired term of Dec. 31, 2014. Eligible applications received: Maurice Salinas, Mike Wyser, Attila Bereczky and Karli Olsen.

Councilmember Gee moved, seconded by Vice Mayor Edwards to appoint Maurice Salinas, Mike Wyser and Karli Olsen to fill the three vacancies with terms expiring December 31, 2015 and appoint Attila Bereczky to fill the one vacancy with an unexpired term of December 31, 2014. Motion carried unanimously with no abstentions.

Council Appointments:

Mayor Paschall recommended and Council concurred with appointments to the following Boards and Commissions for 2014:

Advisory to City Commissions

Library 2 nd Tues, every other month, 5:30 pm	Salina Edwards Dennis Hoffman, alternate
Public Works Every other month or quarterly	Dennis Hoffman Salina Edwards, Alternate
Parks & Recreation 4 th Wed, monthly, 6:30 pm	Bruce Roundy Salina Edwards, alternate
Safety 2 nd Mon, monthly or every other month, Noon	Salina Edwards Jim Paschall, alternate

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday December 16, 2013 -2-

Arts
3rd Wed, monthly, 7 pm
Bruce Roundy
Dennis Hoffman, alternate

Economic Development (EDC)
2nd Tues, monthly, 6 pm
Charles Gee
Bruce Roundy, alternate

Planning
3rd Thurs, monthly, 7 pm
Dennis Hoffman
Charles Gee, alternate

Special Assignments

City Selection Committee-Mayor
Mayor Jim Paschall, Chairman

LAFCo
Meets 2nd Monday, 9 am, monthly
Stipend \$25 per meeting
Bruce Roundy (member) appt. until May 2014
Salina Edwards, alternate

Waste Management Regional
Agency
Dennis Hoffman
Charles Gee, alternate

G.C. Transportation Commission
3rd Thurs, monthly, 10 am, between
Orland & Willows
Stipend \$50 per meeting
Bruce Roundy
Salina Edwards, alternate

Regional Transit Committee
Meets with Local Transportation Comm.
Bruce Roundy
Salina Edwards
Jim Paschall, alternate

Joint Cities/County EDC
Bruce Roundy
Charles Gee

League of California Cities
Bruce Roundy

Golden State RMA
2nd Wed every other month, 6 pm
Stipend \$100 per meeting
Charles Gee
Salina Edwards, alternate

Fire Department Commissioner
2nd Mon, monthly, dinner 7 pm,
meeting 8pm
Dennis Hoffman
Jim Paschall, alternate

Airport Land Use Commission
No meeting schedule
Bruce Roundy – appt. May 5, 2014 - May 7, 2018
Dennis Hoffman, alternate

Orland Area Chamber of Com.
*Board - 3rd Wed, monthly, noon, at
Chamber office*
Jim Paschall
Salina Edwards, alternate

Orland Unit Water Users' Assoc
Voting delegate
Charles Gee

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Gee did not have any reports at this time.

Vice Mayor Edwards reported on the following:

- Attended Wreaths Across America ceremony.

Councilmember Hoffman reported on the following:

- Attended Orland Volunteer Fire department awards dinner and congratulated the volunteers for the great job they do.

Councilmember Roundy reported on the following:

- Attended OVFD awards dinner;
- Attended Food Policy meeting;
- Attended League of California Cities Division meeting in Rancho Cordova; Orland to host next meeting in March.

Mayor Paschall reported on the following:

- Attended OVFD awards dinner; commended fire volunteers for their assistance to the community;
- Requested City Council Communications to be moved to the end of the City Council agenda.

CONSENT CALENDAR

- A. Approve Warrant List (payable obligations).
- B. Approve City Council minutes for December 2, 2013.
- C. Approve City Council Workshop minutes for December 9, 2013

Councilmember Roundy moved, seconded by Councilmember Gee to approve the consent calendar as presented. Motion carried unanimously with no abstentions.

PUBLIC HEARINGS

None

ADMINISTRATIVE COMMUNICATIONS

City Librarian:

City Librarian Meza gave an update on annual library activities. Ms. Meza advised there were 919 new borrowers registered to use the library this past year, as well as an increase of 7% in library

MINUTES OF REGULAR MEETING, ORLAND CITY COUNCIL, Monday December 16, 2013 -4-

traffic, for a total of 50,692 visits. Ms. Meza stated library computer use continues to rise, including the downloading of library, audio books and use of WiFi. A total of 55,201 books, audiobooks, and magazines were checked out from the library. Ms. Meza appreciates all the support the library has received from the Friends of the Orland Free Library, many community organizations, as well as grants for new book purchases and family literacy programming. Council thanked Ms. Meza for the outstanding job she has done with the library.

City Manager:

City Manager Carr brought forward splash pad proposals for evaluation and selection of contractor. Two proposals were close to meeting the scope and budget of the spray park. One proposal came from All About Play, Inc. for \$119 – 150k for 10-16 elements, 3-6 features, all site work included. The design is negotiable to the city budget. The other proposal came from Vortex, Inc. of Texas. for 100k for 12 elements, six features and city site work required. The Parks and Recreation commission has made the following recommendations:

1. Select "All About Play" of Sacramento as the design/build contractor;
2. Continue to pursue lower-cost discharge options;
3. Proceed with design resulting in maximum spray features (above-ground and in-ground) within \$100,000 budget;
4. Incorporate future flexibility into the design, enabling more above-ground features to be added if/when future funds allow;
5. Consider inviting local contributions to enhance the above-ground features.

After Council discussion, Councilmember Hoffman moved, seconded by Vice Mayor Edwards to direct staff to proceed with recommendations 1 – 5 listed above. Motion carried unanimously with no abstentions.

ADJOURN

Meeting adjourned at 8:50 p.m.

_____ Clerk

_____ Mayor

CITY OF ORLAND

Consent Agenda Item # 5.C.

STAFF REPORT – Schedule of Impact Fees by Category for the Year Ended June 30, 2013

TO: All Current City Council Persons and Interested Parties

FROM: Daryl R. Brock, Director of Finance

BACKGROUND:

California Government Code Section 66006 requires that once each year, within 180 days of the close of the fiscal year, the local agency must make available to the public information regarding each account established to receive impact fee revenues. The City has “made available” the required information regarding its Impact Mitigation Fees by posting the information on the City of Orland (www.cityoforland.com) website on December 10, 2013. The statute continues and requires that the information then must be reviewed by the City Council at its next regularly scheduled public meeting, but not less than 15 days after the statements are made public. This review process should take place at the January 6, 2014 regular City Council meeting.

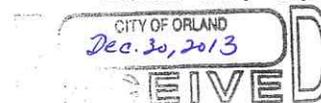
DOCUMENT ATTACHED:

A schedule showing the information required in accordance with California Government Code Section 66000, specifically (1) the categories for which the fees are assessed; (2) the current per unit fee (note: the current schedule does have varying fees dependent on geographic area within the City); (3) the beginning and ending of the year balances by category, and (4) the nature of the expenditures with each classification.

City of Orland
Schedule of Impact Fees by Category Reduced by Allowable Planning, Engineering and Accounting Costs
for the Period Ended June 30, 2013

Period	Police	Fire	City Hall	Library	Parks	Signals	Papst Avenue Crossing Lateral # 40	Storm Drains	Community Center	Traffic MIT Blair	Signal & Traffic Heartland Streets	Ledger-wood Estates	Totals	
Residential Per Unit Fee	\$ 1,432	\$ 642	\$ 314	\$ 314	\$ 3,426	\$369 - \$650	\$0 - \$809	\$960 - \$1224	\$ 1,625	\$ 350	\$ -	\$ 1,044	\$ -	
Beginning Account Balances	\$112,059	\$ 51,986	\$ 74,983	\$ 87,258	\$512,281	\$ -	\$ 161,367	\$ 72,199	\$300,936	\$ 72,768	\$ 14,299	\$191,073	\$ 1,557	\$ 1,652,766
Fees Collected by Months:														
7/31/2012	2,864	1,284	628	628	6,852	738		1,974	3,250	700		2,088		21,006
8/31/2012	2,864	1,284	628	628	6,852	738		1,974	3,250	700		2,088		21,006
9/30/2012														0
10/31/2012	4,296	1,926	942	942	10,278	1,107		2,961	4,875	1,050		3,132		31,509
11/30/2012	2,864	1,284	628	628	6,852	738		1,974	3,250	700		2,088		21,006
12/31/2012	2,864	1,284	628	628	6,852	738		1,974	3,250	700		2,088		21,006
1/31/2013														0
2/28/2013	2,864	1,284	628	628	6,852	738		1,974	3,250	1,050		2,088		21,356
3/31/2013	4,296	1,926	942	942	10,278	1,107		2,961	4,875			3,132		30,459
4/30/2013														0
5/31/2013	11,456	5,136	2,512	2,512	27,408	5,008		987	13,000	350	3,617	8,352		79,001
6/30/2013	1,432	642	314	314	3,426	369		987	1,625	350		1,044		10,503
Total Receipts	35,800	16,050	7,850	7,850	85,650	11,281	0	16,779	40,625	5,250	3,617	26,100	0	256,852
Expenditures & Transfers														
Engineering Project Charges				(925)		(200)	(98,261)	(157)	(50)			(31,876)	(6)	(131,474)
Planning Charges	(243)	(113)	(163)	(189)	(1,110)	(65)	(382)		(653)	(158)		(469)	(1)	(3,545)
Accounting & Auditing Charges	(476)	(222)	(270)	0	(1,791)	(36)	(205)	(290)	(1,114)	(254)	(59)	(604)		(5,321)
Library Building Expansion				(93,994)	(48,926)									(93,994)
New Non Replacement Equip	(1,804)													(50,730)
Total Expend & Transfers	(2,523)	(335)	(433)	(95,108)	(51,827)	(301)	(98,848)	(447)	(1,817)	(412)	(59)	(32,949)	(7)	(285,064)
Net Annual Activity	33,277	15,715	7,417	(87,258)	33,823	10,980	(98,848)	16,332	38,808	4,838	3,558	(6,849)	(5)	(28,210)
Ending Account Balance	\$145,336	\$67,701	\$82,400	(\$0)	\$546,104	\$10,980	\$62,519	\$88,531	\$339,744	\$77,606	\$17,857	\$184,225	\$1,552	\$1,624,556

Certain of the City's impact fees within some categories differ based upon the geographic area within the City. These fee rate schedules along with the City Resolutions adopting these fees are available in City Hall.



To: The Orland City Council
From: George Turnbull

December 30th, 2013

Mayor Paschall and members of the Orland City Council:

Due to several serious health issues, I feel it's in the best interest of the Arts Commission of the City of Orland that I resign from that Commission at this time, before my current appointment ends in 2016.

I believe the Commission and the city would be best served by having someone replace me who is in the full bloom of health and able to be of most use. With that in mind, I have asked Patricia (Paddy) Turnbull to apply for appointment to the Arts Commission.

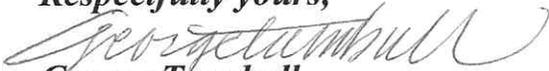
Patricia Turnbull is exceptionally well qualified artistically. She holds a Bachelor of Arts degree in Graphic Design, and she is a professional designer and calligrapher. She also has considerable experience in serving her community in a volunteer capacity, and currently serves on the School Board of Capay Elementary School and is a past president of that board. Additionally, she has valuable retail business experience, which will greatly help with the promotional needs of the Orland Art Center.

Of equal importance is the fact that Paddy has already been working tirelessly with the other commissioners for the past 3 years, helping to hang our shows every month, helping with every fundraiser, and working right alongside all of us during the entire Bronze sculpture project.

As you review applications, I ask the council to seriously consider appointing Patricia Turnbull to fill the vacancy my resignation leaves on the Orland Arts Commission. This recommendation has the full support of the other 6 Arts Commissioners.

It has been an honor and a privilege for me to have served this community as Arts Commissioner since the Commission's inception in 2004. Thank you for that opportunity.

Respectfully yours,


George Turnbull

MEMORANDUM

TO: City Council
City Manager
City Clerk
City Planner

FROM: Gregory P. Einhorn, City Attorney

SUBJECT: Proposed Code Amendment Regarding Development Impact Fees

DATE: December 31, 2013

1. Background

The City is currently in the process of revising its development impact mitigation fees. The primary component of that process is the consideration of a development impact mitigation fee nexus study, undertaken by the City Planner. It is the nexus study that provides the basis for establishing the impact fees.

Chapter 15.42 of the Orland Municipal Code provides the general framework for the Council's consideration and adoption of impact fees. However, one section of this chapter—15.42.020—currently sets forth the specific results of the City's previous impact fee study. Chapter 15.42 should not contain such specific findings; the findings are not properly part of the Orland Municipal Code. Rather, Chapter 15.42 should refer generally to findings and make it clear that the study and findings are available for public review. Placing the findings in the Code requires a Code change every time new findings are made and adopted.

The Orland Municipal Code revision presented in the accompanying ordinance would repeal 15.42.020 and replace that section with general language making clear the Council's role in undertaking and completing one or more studies of public facility needs and would reference the study or studies, but would not include all of the specifics of any given study.

2. Council Options

- A. Council review and approve the first reading of the ordinance.
- B. Other direction to staff.

/mk

ORDINANCE NO. 2014-XX

**AN ORDINANCE OF THE CITY OF ORLAND
REPEALING AND REPLACING SECTION 15.42.020
OF THE ORLAND MUNICIPAL CODE
(DEVELOPMENT IMPACT FEES-FINDINGS)**

BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF ORLAND AS FOLLOWS:

Section 1.

Section 15.42.020 of the Orland Municipal Code is repealed.

Section 2.

Section 15.42.020 of the Orland Municipal Code is replaced as follows:

15.42.020 – Adoption of Necessary Findings.

The City Council shall, from time to time as necessary, undertake and complete one or more studies of various public facility needs, specifically, the cost of public facilities to accommodate new development in the City of Orland, and shall document its findings based on such study or studies in a report or reports identified as the Orland impact fee study or studies. This study or studies shall remain on file with the Orland City Clerk and shall form the basis by which the City establishes and adopts the fees set forth in Orland Municipal Code at section 15.42.030, all pursuant to the authority set forth in Government Code section 66000 et seq.

I HEREBY CERTIFY that the above and foregoing Ordinance was duly and regularly introduced and read at a regular meeting held on the ___th day of _____, 2014, and was passed and adopted by the City Council of the City of Orland at a regular meeting thereof duly held on the ___th day of _____, 2014, by the following vote, to wit:

This ordinance shall take effect thirty (30) days after its adoption. In lieu of publication of the full text of the ordinance with fifteen (15) days after its passage, a summary of the Ordinance may be published at least five (5) days prior to and fifteen (15) days after adoption by the City Council and a certified copy shall be posted in the office of the City Clerk, pursuant to Government Code section 36933(c)(1).

AYES:

NOES:

ABSTAIN:

ABSENT:

James Paschall, Sr., Mayor

ATTEST:

APPROVED AS TO FORM:

Angela Crook, City Clerk

Gregory Einhorn,
City Attorney

CITY OF ORLAND

CITY COUNCIL AGENDA ITEM #: 7.A.

MEETING DATE: January 6, 2014

TO: Honorable Mayor and Council
FROM: City Manager and Recreation Director
SUBJECT: Update on City Projects (Discussion)

Staff will present a mid-year summary of progress on projects assigned and prioritized by the City Council for this fiscal year.

BACKGROUND

Our fiscal year runs July 1st to June 30th. This fiscal year's list of City projects was set forth by the Council on August 5th, 2013. Projects were prioritized according to relative importance and urgency. A first-quarter report was provided to Council at the end of September.

DISCUSSION

At the mid-point of the fiscal year, we would ideally be at least halfway complete with all projects. In reality, some projects are 100% complete, some 0%, while most are somewhere in between.

The timing of some projects is affected by other agencies, seasonality, budget, consultants, and commissions – as well as resources for other projects including newly emerging tasks not on the original list.

Attachment: City of Orland Objectives FY13-14 Quarterly Report 12-31-13

RECOMMENDATION:

No action requested.

Fiscal Impact of Recommendation:

N/A

**CITY OF ORLAND OBJECTIVES FY13-14
PROJECTS AND PRIORITIES**

as of August 5, 2013
Qrtly report 12-31-13

Priorities	More Important	Less Important
More Urgent	Complete Papst crossing project 20%	Complete Library expansion & upgrade project 90%
	Reconstruct swim pool water circulation system, add new control technologies and fixtures 50%	Conduct well capacity study, develop plan for next well 40%
	Continue arrundo eradication with inter-agency partnerships 0%	Update entire Personnel Manual 0%
	Negotiate PTAF agreement 100%	Revise policy for burn-down letters 100%
	Lease out 824 Fourth St 100%	Consider fire service cost recovery 50%
	Complete review and revision of impact fees 95%	Replace scoreboard at Bihler Field 0%
	Replace/upgrade WWTP headworks 95%	Integrate healthy lifestyle initiatives (Let's Move) into City services 50%
	Seek funding for Streets Master Plan 0%	Plan for upgrade of restrooms at Vinsonhaler Park 5%
Less Urgent	Provide mobile IT for all police 15%	Consider traffic/pedestrian safety improvements for Sixth @ Monterey 25%
	Add spray park[s] 35%	Plan for Lely Pond bank landscaping to prevent erosion 0%
	Design controls for water quality and quantity for summer recreation use of Lely Pond 25%	Implement income tax intercepts 50%
	Determine what the needs may be for a storm drain utility 0%	Improve street lighting downtown and commercial areas, explore LED and solar opportunities 10%
	Complete Housing Element update 40%	Establish plan for community center and associated impact fee 50%
	Focus façade improvement on Walker, 5 th , 6 th Streets 40%	Plan rec center expansion 50%
	Prepare grant application[s] for creek trail, sidewalks 10%	Identify themed signage identity 5%
	Establish long term plan for 5 th St parking 50%	Review/revise land development fees 0%

Extras: Bi-lingual Rec guides, GASB 45, roof @ 824 4th St, Lely Park pathway, police MOU, WiFi for OVFD...